

Community College *of* Philadelphia

Minutes Technology Coordinating Committee 11.21.2018 2:30 p.m. **B2-26**

2018-19 Committee Members Present (P):

Federation Delegates & Alternates	
Barbara Hearn	P
Dawn Janich	
Latoya Langston	P
Amy Lewis	P
Fran Lukacik	
Craig Nelson	
Philip Pepe	
Sean Sauer	P
Yusefa Smith	P
Chris Wieman	
Dorothy French (A)	
Administrative Appointees & Alternates:	
Nicole Armezzani	
Jody Bauer	
William Bromley	
S.K. Calkins	
Pam Carter	P
Susan Hauck	P
Roger Miller	P
Jim Spiewak	
Jason Stein	P
James Zelenak	
Rikki Bardzik (A)	
Allan Kobernick (A)	P
Gim Lim (A)	
Sean Morris (A)	
Kelvin Veale (A)	P

- I. **Call to Order – Pam Carter Co-Chair**
- II. **Attendance**
See above.
- III. **Approval of minutes**
 - a. **Draft minutes for the October 17, 2018 meeting were discussed and corrections noted.**

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- b. Corrected October 17, 2018 minutes were approved with 8 votes in favor and 2 abstentions (one member arrived late and did not participate in the vote).

IV. Old Business

- a. Review and Updates from the Sub-committees on building the next Technology Plan
 - i. Sub-committee members broke out into small groups to work on their areas of the technology plan. Small group discussion took place for the majority of the meeting.
 - ii. Committee gathered again as one group for each sub-committee present to report out key points from their discussions.
 - iii. The following sub-committees reported out with the committee as a whole asking questions and engaging in general discussion:
 - 1. Policy/Guidelines/Standards around Technology
 - 2. Professional Development
 - 3. Emerging Technology
 - 4. Electronic Workflow and Review of Hardware/Software
 - 5. Data Reporting
 - iv. Next steps:
 - 1. Each sub-committee agreed to write up a brief summary via bulleted list of their key points and upload them to the TCC Group files area in Outlook
 - 2. Since the next scheduled meeting would be held when most faculty and both co-chairs would be away from campus, it was decided the December TCC meeting would be cancelled.
 - 3. In lieu of the December meeting, it was agreed each sub-committee would meet prior to the scheduled January meeting to continue work and report an updated status at the next TCC meeting.

V. Adjournment