

# Community College *of* Philadelphia

**MEETING MINUTES**  
**Technology Coordinating Committee**  
**March 16, 2011**  
**2:30 p.m. B2-26**  
**Community College of Philadelphia**  
**1700 Spring Garden Street**  
**Phila, PA 19130**

**Committee Members Present:**

**Federation Delegates**

Ruth Baker	P
Frank Bartell	P
Heidi Braunschweig	P
Steve Jones	P
Noelia Rivera-Matos	P
Craig Nelson	A
Melissa St. Pierre	P
Karen Schermerhorn	P
Ted Wong	A

**Administrative Appointees**

Bhavesh Bambhrolia	P
Jody Bauer	P
Gary Bixby	P
Bill Bromley	P
S.K. Calkins	P
Arnold Di Blasi	P
Ellen Fernberger	P
Tom Hawk	P
Sam Hirsch	P
Allan Kobernick	A

**Alternates Present:**

**Administrative Alternates**

Aimee Hagedorn  
Linda Konicky  
Maryann Lyons  
**Peter Margolis**

**Present for Allan  
Kobernick**

Jim Spiewak

**Federation Alternates**

Emile D'Amico

**Guests Present:**

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**I. Call to Order**

**Jody Bauer, Co-chair, called the meeting to order at approximately 2:40PM.**

**II. Attendance**

- a. Obtained via signature as noted on page 1 of these minutes**
- b. Note that Peter Margolis, TCC Alternate, is acting on behalf of Allan Kobernick who is absent.**

**III. Approval of Minutes**

- a. Discussion of November 2010 minutes**
- b. Action – November 2010 Minutes approved**
- c. Discussion of January 2011 minutes**
- d. Action – January 2011 minutes approved**

**IV. Old Business:**

- a. Updates on sub-committee reports**
  - i. AUP #307 Social Networking language revision draft presented by A DiBlasi.**
    - 1. Discussion: The document was updated based on solicited comments from members of the TCC and has received sub-committee approval. Sub-committee has sent the revision forward for review and consideration.**
    - 2. Action: Move to approve and move the document on to be included on the next IWC agenda. Second received. Jody Bauer will contact IWC chair and confirm a date.**
    - 3. Discussion: This document reduces the boundary between work and non-work environments with regard to social networking. How will enforcement be handled is a question as well as what will if any sanctions be for violations?**

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- ii. **Technology of the Future**
    - 1. **No updates at this time. The Facilities Master Planning sessions are being organized.**
    - 2. **No Action-Informational Only**
  - iii. **Integrity Statement on WebStudy (Peter Margolis)**
    - 1. **A group outside the TCC has been formed to review academic integrity. Dr. Thompson is the chair.**
    - 2. **Discussion: Heidi Braunschweig asked if the College is able to place an integrity statement on the College's WebStudy login page. Peter responded that it can but it would be for ALL WebStudy users, not just CCP.**
    - 3. **No Action-Informational Only**
  - iv. **Online/Hybrid Conversion Guidelines & CMS selection**
    - 1. **The sub-committee is working on possible revisions to P&P 14. It was stated that the committee feels that general statements concerning online guidelines should be contained within P&P 14.**
    - 2. **Action: Request from sub-committee that P&P 14 be placed on a future agenda for review following informational update from this sub-committee.**
- V. **New Business**
- a. **KINBER update**
    - i. **Jody Bauer updated the group briefly on the PennRen/KINBER fiber status for all 14 community colleges in PA. Keystone initiative that could bring consolidation of services and shared services to CC's in PA in the future.**
    - ii. **The IT Affinity group is looking at using the power of consortium for purchases related to IT. LMS was discussed as CCP is one of three CC's in PA not using Blackboard. Peter Margolis mentioned that he will send a link to the committee which reviews all learning management systems.**
    - iii. **No Action-Informational Only**
  - b. **Technology Plan updates**

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- i. Jody Bauer requested assistance from the group on preparing updates for FY11. She will be in contact with those that are involved in certain initiatives.
      - ii. No Action-Informational Only
    - c. Future Agenda Items
      - i. A call for agenda items. Please submit these items to the co-chairs.
        - 1. P&P 14 noted
      - ii. No Action-Informational Only
  - VI. Adjournment
    - a. Meeting adjourned at approximately 3:45PM; moved and second with unanimous approval.
    - b. Next meeting date April 20, 2011