

# Community College *of* Philadelphia

## **AGENDA**

Technology Coordinating Committee

March 16, 2022 2:30PM

Zoom Virtual Meeting

**Zoom Link:** [click here](#)

Meeting ID: 935 0118 3655

Passcode: 826000

- I. Call to Order and Attendance**
- II. Approval of February 16, 2022 Minutes**
- III. Old Business**
  - a. Policy Review**
    - i. Records Management and Retention Policy (Memorandum #313)
    - ii. Sign-Out Procedure for Long-Term Audiovisual Equipment (Memorandum #155)
    - iii. Policy on Inclusion on Digital Course Materials (Memorandum #220)
    - iv. Chosen Name Policy (Memorandum #360)
  - b. Annual Report on Emerging Technology**
- IV. New Business**
  - a. Authentication in Distance Education Policy**
  - b. Election of a new TCC Secretary**
- V. Adjournment**