

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee**  
**MEETING MINUTES**  
**Wednesday, October 24, 2018**  
**3:30 p.m.**

## **Delegates and Alternates Present:**

### **Administrative Appointees:**

- David Asencio
- Claudia Curry
- Sandy Harrill
- Cindy LeGree
- Nikki Sarpolis
- Ayanna Washington

### **Federation Appointees:**

- Edith Birnbaum
- Nicole Duncan-Kinard
- Latoya Langston
- Maureen Rush-Bogutz
- Si Yoo

### **Student Appointees**

- Aaron Abeyta
- Jada Erwin

## **I. Welcome and Call to Order – 3:34 p.m.**

## **II. Approval of Minutes**

David motioned and Ayanna seconded that the September 26, 2018 minutes be approved. Motion carried.

## **II. Old Business**

### **Student Code of Conduct Terminology**

David suggested that the Code be reviewed and tightened up this year. The review will focus on terminology and content. This is a big concern for the Appeals area. The Committee agreed.

### **How to Handle Disruptive Students Brochure (Draft)**

David shared the draft of the brochure and asked that comments, suggestions, etc. be presented at the November 18<sup>th</sup> meeting. He suggested that any minor details can be handled by the Sandy, Ayanna and himself.

### **Grade Appeals Process Language**

David, Sandy and Ayanna agreed to serve as a sub-committee to review the appeals process language and academic integrity, and present to the Committee. A goal is to have it approved by Sam and IWC and release for the spring semester.

David and Anna Seixas are creating an academic integrity tool kit. Ayanna suggested that the tool kit include information about Turn-It In. Nicole offered that David and Anna should work with the Library. Faculty input will be solicited.

Faculty Issue - To report or not to report. David recommended that faculty own their decisions on how to handle academic integrity. The sanction is not indicated on student transcripts. The goal is to help students move forward rather than destroying their lives.

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#### **Behavior Intervention Team Draft Proposal (BIT)**

Committee to examine the philosophical overview of the BIT, and role and responsibilities. For consideration is the creation of a communication hub at the regional centers. BIT will not function as a judicial or disciplinary body.

David shared a Powerpoint presentation that highlights the activities of a SNT (Safety Net Team) at a college in Broward County (FL) and identified what a BIT team might look like at the College. Question: Where would BIT fall under the student code of conduct? BIT is a prevention tool that will allow students to continue and move on. It would be made up of faculty, department chairs, and administrators.

#### **Strategies for Getting Students to Read College Communications**

Under the purvue of this Committee, David will talk to Richard Kopp (director of Student Engagement) about incentives for students. For example, per Aaron, offer an Ipad.

David announced that the new mascot is a Lion and that a limited edition of t-shirts will be offered. Tagline: CCP of Philadelphia Lions.

#### **IV. New Business**

David and Nikki will present new issues in the spring semester.

#### **V. Next Meeting**

Wednesday, November 28, 2018

#### **VI. Adjournment**

The meeting was adjourned at 4:48 pm. Motioned by Nikki and seconded by David, motion carried.