

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee  
MEETING MINUTES  
February 22, 2017  
3:30 p.m.**

**Delegates and Alternates Present:**

**Administrative Appointees:**

- Donovan McCargo
- Nikki Sarpolis
- David Watters

**Federation Appointees:**

- Alexine Fleck
- Elisa McCool
- Megan Rizzo
- Maureen Rush-Bogutz

**Student Appointees:**

**I. Welcome and Call to Order – 3:41 p.m.**

**II. Approval of Minutes**

Minutes were approved.

**III. Old Business**

**Proposed Edits and Revisions to the Student Code of Conduct**

Can we change grammatical, punctuation and heading errors and send to the College's counsel, instead of IWC? We will send rearranged copy and edits to IWC for approval, but probably in pieces as we complete sections. Dave will ask Sam and Victoria about what would need to go to IWC. The group would like to correct grammatical, punctuation and font errors before the Handbook goes to the printer at the end of May.

Alexine presented a few paragraphs of the rearranged copy for the introduction of the Student Code. She will continue working on this. (See attachments)

Dave will send the Q&A brochures for complainants and the accused, which were developed by the assistant general counsel and reviewed by Security and the Office of Diversity and Equity.

**Goals:** Finish Code intro and take to counsel; recluster offenses and get to IWC for review. We can change typography and font size, and make edits, before the Handbook printing. If content needs to go to IWC, they meet on the fourth Monday of the month until May.

**Next Meeting:**

- Revisit the language in the definitions and the proposed clusters – Lynne and Sandy
- Alexine will discuss the rest of the code's introduction.

**IV. Adjournment**

The meeting was adjourned at 4:45 p.m.