

Community College *of* Philadelphia

1700 Spring Garden Street
Philadelphia, PA 19130

**Student Affairs Standing Committee
MEETING MINUTES
June 6, 2016
3:00 p.m.**

Delegates and Alternates Present:

Administrative Appointees:

- Simon Brown
- Sandy Harrill
- Donavan McCargo
- Nikki Sarpolis
- Lynne Sutherland
- David Watters

Federation Appointees:

- Maureen Rush-Bogutz

Student Appointees:

- None

Guest Present: Victoria Zellers, General Counsel

I. Welcome and Call to Order – 3:40 p.m.

II. New Business

Student Code of Conduct Review

Victoria Zellers reviewed the Code of Conduct and showed us changes and updates she believes are necessary for the legal integrity of the document. These will appear in the next Student Handbook. These changes take into account recent changes to VOWA and the Cleary Act. Some of the changes that the group had proposed in regard to who is notified about who is invited to a hearing, outcomes and sanctions, and if the sanctions are dismissed, may violate FERPA and cannot become a policy for all cases. Certain circumstances allow exceptions to FERPA, and notifications/communication to complainant and/or interested parties will be carried out. For example, in cases involving violence or any infraction of VOWA, the complainant will be apprised, as will those with an educational interest that need the information.

Victoria and the group also discussed the possibility of an index or user guide for the Student Code of Conduct to make the policies more easily understood for staff and students. Some of the policies may not be able to be rewritten in a manner that will fulfill legal obligations and be shorter or greatly simplified.

III. Adjournment

The meeting was adjourned at 5:00 p.m.