

Community College *of* Philadelphia

1700 Spring Garden Street
Philadelphia, PA 19130

Student Affairs Standing Committee
MEETING MINUTES
December 16, 2015
3:30 p.m.

Committee Members Present:

Administrative Appointees

- Sandy Harrill
- Donavan McCargo
- Dave Watters

Federation Appointees

- Steve Jones
- Lissette Perez
- Maureen Rush-Bogutz

Student Appointees

- None

Alternates and Delegates Present:

Administrative Appointees

- Nikki Sarpolis

Faculty Appointees

- None

Student Appointees

- None

Guests Present: None

I. Welcome and Call to Order – 3:52 p.m.

II. Approval of Minutes – Approved with edits. Send all minutes to James Stewart.

III. Old Business

Student Appeals Process and Revisions

The group reviewed title changes and language additions to the code. All agreed upon the changes. Steve Jones will draft a cover letter discussing where the changes are and why the group feels they need to be made. These documents will then be forwarded to the College's General Counsel.

A question arose about the term "appropriate instructor" versus "original complainant." The first term is found in the Academic Integrity policy, where faculty are the ones submitting a complaint. A recent problem was brought up where one student stole another's work and submitted it for a grade, leaving the student who did the work without a grade. In this case, a student could have been the complainant. The faculty member was made aware of the cheating complaint by the student, and the faculty member determined that the work was stolen and belonged to the student who approached the faculty member about the matter.

The layout of the document makes it difficult to differentiate between the Academic Integrity and other policies. Possibly adding headlines would better identify each section.

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IV. New Business

Behavioral Intervention Team

Since two members who looked at models used at other colleges are not present, the group will revisit this topic at the next meeting. One of the completed proposals will be emailed to the group.

Academic Integrity Policy

This may be another topic for the spring semester. The policy is a few years old and has been a bit controversial. Rules require that faculty must report any instance to judicial affairs. For other offenses, an informal hearing is an option. Many faculty prefer to talk with students, especially if they feel an infraction was unintentional. There is unawareness and confusion about the policy.

The group would like to know how the policy is being used. How are students made aware of the policy? Is this for all students, even those that have not gone through English 101 or 102 yet?

VI. Adjournment

The meeting was adjourned at 4:33 p.m.