

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee  
MEETING MINUTES  
October 28, 2015  
3:30 p.m.**

**Committee Members Present:**

Administrative Appointees

- Donavan McCargo
- Lynne Sutherland
- David Watters

Federation Appointees

- Steve Jones
- Lissette Perez
- Megan Rizzo
- Maureen Rush-Bogutz

Student Appointees

- Shayla Roberson

**Alternates and Delegates Present:**

Administrative Appointees

- Claudia Curry
- Nikki Sarpolis

Faculty Appointees

- Jean Byrd

Student Appointees

- None

**Guests Present:** None

- I. Welcome and Call to Order – 3:40 p.m.**
- II. Approval of Minutes –** Approved as amended.
- III. Old Business**

**Federation Recording Secretary Document**

Addresses meeting protocol – will be resent to the group.

**Student Appeals Process and Revisions**

Some questions have come to this committee to be resolved.

- Who can go to hearing for allegation if a student broke the Code of Conduct? As stated in a faculty grievance, the faculty member did not get invited and felt he did not get to voice his side of the story.
- The term “relevant witnesses” needs to be defined. The subcommittee that met last year made recommendations as to what they thought the language should be. In Sections 4 and 6, the subcommittee suggested adding “original complainant” to the list of people who are interested parties. Grade appeals are separate.
- A member believes another spot for a different interpretation is possible and that the committee should revise 3D to include “original complainant.”

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- With Title IV, the College now has three different appeals processes. Should they be different or the same? Title 9 was specifically written to override FERPA, so wouldn't the College be violating FERPA if we changed all language and actions to match?

Title IV is clear and seems fair. The group questioned what exactly would violate FERPA, and discussing issues such as the mental health of a student would be considered a violation. Educational records can only be shared with a student's permission, or under certain legal obligations such as a subpoena or Right to Know act. Information shared during a discussion is different. The College cannot tell a faculty member if a certain student is registered. The College can tell a faculty member who has a certain student in their class if they are suspended.

One member said many colleges interpret FERPA too strictly. Is that the case? Would it be possible to change our appeals policies to the language used in the Title IV policy? The group would like to ask the College's lawyer about examples of FERPA violations and about the Title 9 language. Members will inquire with the College's lawyer.

## **IV. New Business**

### **History of the Standing Committees**

When the Standing Committees were created 40 years ago, they mirrored the Vice Presidential divisions of the College. A few current divisions do not have a committee, such as Marketing and Government Relations and Institutional Advancement. The committees had to invite students to participate, as per the collective bargaining agreement. The Technology committee, formed at a later time, does not have student members.

## **VI. Adjournment**

The meeting was adjourned at 4:56 p.m.