

# Community College *of* Philadelphia

Standing Committee on Student Affairs

Wednesday, November 18, 2009

Revised Minutes

(Approved 3-24-10)

<b>Attendance</b>		
<b>Administrative Appointees</b>	<b>Faculty Delegates</b>	<b>Student Delegates</b>
Rogers Glispy Ron Jackson Michael McGeady Jenavia Thompson-Weaver	Larry MacKenzie Michael Remshard	Phil Pollock Maria Schoeler
<b>Administrative Alternates</b>	<b>Faculty Alternates</b>	<b>Student Alternates</b>
Tarsha Walton	Ellie Cunningham Susan Orehowsky	

I. Call to order

The meeting was called to order by Larry MacKenzie at 3:40 pm.

II. Approval of minutes from meeting of October 28, 2009

The minutes were unanimously approved.

III. Old Business

A. P&P 156

Committee members discussed how best to present the proposed revision of P&P 156 at the IWC meeting on Monday at 2 pm. Rogers Glispy, Ron Jackson, Phil Pollock, and Jenavia Thompson-Weaver volunteered to represent the committee at the meeting.

IV. New business

A. P & P Memorandum 5

Ron Jackson proposed that the committee review P & P Memorandum 5, which governs administrative withdrawal from a course of a student who is absent from that course for two weeks or more without a satisfactory excuse. The problem is that no documentation of the student's absences is required, so a student could be dropped unfairly, and without sufficient warning to the student.

The committee discussed this issue, and then, at the suggestion of the chair, formed a sub-committee to examine the current policy and to recommend improvements in the policy and/or procedure for administrative withdrawal.

Rogers Glispy will chair a sub-committee consisting of himself, Ellie Cunningham and Mike Remshard. They are to report back at the next meeting of the Student Affairs Committee.

#### B. Brainstorming Session

A brainstorming session to elicit other ideas and concerns for the committee to consider throughout the remainder of the year was held. The list of concerns and ideas is as follows:

1. Concern: Disruptive students in classes and the ensuing judicial process. A memo from Faculty /Staff Federation Co-Presidents Karen Schermerhorn and John Braxton dated 7/27/09 was presented to the committee. The memo was regarding a proposal submitted by Fran DiRosa involving disruptive students in the classroom and a suggested process for addressing this issue.
2. Idea: Parking discounts for carpooling students. As an incentive for organizing carpools, students would gain better access and/or cheaper rates at College parking lots and garages.
3. Concern: Financial aid staffing.  
There are not enough financial aid officers to handle student issues, especially during peak periods.
4. Concern: Some students report receiving inadequate or ill-informed academic advising. (See Faculty Council on Education proposal).
5. Information: The committee would like to learn more about the Athletics program and the operation of Judicial Affairs.
6. Concern: Bookstore (text books/high cost of books/book vouchers)
7. Concern: Better dissemination of information to the College community.  
We should have a goal of written descriptions of useful procedures, practices, and conventions that are not presently in writing.

#### C. Student Code of Conduct

Hold for next meeting.

#### V. Adjournment

The meeting adjourned at 5:05pm.