

Community College *of* Philadelphia

**MEETING MINUTES
Institution-Wide Committee
Monday, October 22, 2018**

2:30 p.m.

IAS Boardroom, M2-1

I. Call to Order

The meeting was called to order at 2:34 by Todd Jones.

II. Attendance

Delegates

Federation: Todd Jones, Bridget McFadden, Rainah Chambliss, Jalyn Warren

Administration: Carol de Fries, Jacob Eapen, Judith Gay, Samuel Hirsch

Students: Yaya Dia, Shailynn Gabriel, Charles Hines, Mike Luna

Alternates

Federation: Junior Brainard, Eric Neumann

Administration: None present

Students: None present

Guests:

Osvil Acosta-Morales, John Joyce, David Prejsnar, Chae Sweet

III. Approval of Minutes

Sam Hirsch made a motion to accept the minutes with corrections. Rainah seconded the motion. Vote = 11 in favor; 1 abstention. The minutes of September 24, 2018 were approved with corrections.

IV. Old Business

a. Process to Review Curriculum Changes

Todd Jones distributed copies of the settlement agreement between the Administration and Federation and a list of programs. Todd Jones and Bridget McFadden gave an overview of the issue. Based on the agreement, some programs that are in the catalog were reviewed but others had not been reviewed. Bridget McFadden identified the programs that still needed review. Bridget McFadden stated that she still wants to discuss the process. For example, she said the IWC should discuss what are addenda and what requires a full review? Should proficiency certificate and academic certificate programs require review?? What

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is decided by the Academic and Student Success Council and what goes to the standing committees?

Todd Jones suggested that the IWC discuss the proposals to amend curricula since there were guests prepared to do presentations.

- b. Proposal to Amend the Liberal Arts-Social Behavioral Program (Curriculum Committee).

John Joyce presented the proposal. A goal of the changes is to ensure seamless transfer to West Chester University and to Temple University for social work. The changes also work for other degrees like political science. The IWC raised a number of questions including: Whether it was a good idea to do away with the free elective; whether students now have enough choice; the math students need for transfer; how students are advised if they want to take statistics at CCP and whether that is possible in the new structure; the dropping of BHHS 101 from the list. The Committee and guests discussed various options. John Joyce and Osvil Acosta-Morales said they will continue to review and monitor the impact of the changes.

Judy Gay made a motion to recommend acceptance of the proposal to amend the Liberal Arts-Social/Behavioral Science program. Rainah Chambliss seconded the proposal. Vote = 12 in favor. The proposal is recommended.

- c. Proposal to amend the Liberal Arts Program (Curriculum Committee)

John Joyce presented the proposal. He said students have more choices for the Liberal Arts Program than for the Liberal Arts-Social/Behavioral Science Program. He said that in revising the curriculum they tried to provide some guidance but also allow students to explore.

Bridget McFadden had a number of specific questions. She asked on p. 11 about

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the footnote with three asterisks (Pair 1 and Pair 2 subjects must match) – Does My Degree Path cue students if they do not choose matching subject pairs? The response was that if it is working properly it does. Chae Sweet reminded the IWC that students get an academic plan and guidance in FYE. Michael Luna spoke positively about FYE. Todd Jones stated that the concern is with transfer students.

There was an issue raised by Charles Hines about whether students understand how to work the new registration. His concern was noted.

Bridget continued with her questions. On p. 7 she stated that under “Social Science or Humanities” on the grid, most of the courses are humanities. On p. 8 in the second box of the grid, she asked why the particular courses identified were chosen. John Joyce stated that the faculty are discussing that. On p. 9 she stated that in block one, the options are limited. There was a discussion about art studio and theater courses as options. There was also a discussion of opportunities for students who are developmental. There will not be a separate pathway for developmental students. Todd said transfer guides may integrate something. Eric Neumann said “Is there anywhere for students to enjoy an expanded cultural liberal arts program? We don’t want students taking courses just because they have nothing to do.” Osvil stated that he does not disagree and that conversations are continuing.

Bridget McFadden said there needs to be a place for students who are undecided. Currently we are not meeting the needs of everyone she said. She also stated that substitutions do not always make sense.

On p. 10 Bridget noted that no four credit science elective is included. Osvil Acosta-Morales agreed that is something to consider.

Sam Hirsch made a motion to recommend acceptance of the proposal. Jacob Eapen seconded the motion. Vote: 12 in favor. The proposal is recommended.

- d. Proposal to Amend the Religious Studies Program (Curriculum Committee)

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David Prejsnar and Osvil Acosta-Morales presented the proposal. The goal is to make the program more cohesive. There are less than 100 students in the program. Students transfer to Temple University and University of Pennsylvania. They do not have a breakdown of students that are part time vs. full time, day vs. Evening. The major courses are available online.

Judy Gay made a motion that the IWC recommend acceptance of the program revisions. Sam Hirsch seconded the motion. Vote = 11 in favor (one person left the meeting). The program is recommended.

After the vote, Eric Neumann asked about the math requirement. Similar to what was stated before, the faculty are considering other options. They have heard that students who are going to transfer to Temple University will need to go beyond Math 118. A social science statistics course would work well.

e. Process to Review Curriculum Changes

The IWC returned to a discussion of this topic. Comments included: If proposals do not go to the Curriculum Committee, what good does it do? There have been a lot of falsehoods about the process. There is no official language about the process – there is a grid but no policy. There is a need for definition and consistency. The Curriculum Committee could make or consider a proposal.

V. Adjournment

Sam Hirsch made a motion to adjourn the meeting. Carol de Fries seconded the motion. All were in favor. The meeting was adjourned at 3:53.

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