

Community College *of* Philadelphia

MEETING MINUTES
Institution-Wide Committee
Monday October 22, 2012
2:30 p.m.
Isadore A. Shrager Boardroom
Community College of Philadelphia
1700 Spring Garden Street
Philadelphia, PA 19130

I. Call to Order

The meeting was called to order by Pascal Scoles.

II. Attendance

Delegates

Faculty: Tanya Brown, Pascal Scoles

Administration: Tom Hawk, Sharon Thompson

Students: Sharon Cooks, Christine Farnum, Akela Mitchell, Charles Phy, Sr.

Alternates

Faculty: John Braxton

Administration: Mary Anne Celenza, Ron Jackson

Students: Alaine McDaniels, Louise Whitaker

Guests Present

Frank Hoffman, Pete Watkins, Simone Zelitch,

III. Approval of Minutes

The minutes of September 24, 2012 were approved. Dr. Celenza pointed out that although the minutes are correct, the memo from Dr. Curtis to the College community announcing the start date for the Physical Therapist Assistant was incorrect. The correct start date is Fall 2014.

IV. Old Business

None

V. New Business

Proposal for an A.A. degree in English

Discussion: Simone Zelitch presented background on the program development concept. She described how the faculty considered English programs at transfer institutions,

student need and demand. She added that this degree would seamlessly articulate with the College's Creative Writing Certificate program. She referred the committee to the Student Learning Outcomes and the new catalog page. The program is also aligned with TAOC (Transfer Articulation Oversight Committee) guidelines for programs of English. Sharon Thompson and Pete Watkins explained TAOC, dual admissions and core to core agreements. The program also leaves student choice in selection of electives in humanities and social sciences based on interest and/or transfer. It also includes a new Literature course, English 109 which can be taken concurrently with English 101.

Questions/comments and responses were:

- What is the distinction between this degree and the general and Humanities Liberal Arts option? This degree provides the student more direction in selection of courses than the broad Liberal Arts general option. The Humanities option has been discontinued.
- What does the 307 students who have taken Literature courses over the past ten years represent? It is not the total per year. It is an aggregate figure.
- What is the anticipated size of the program? Do we expect 50-60 students if that is the number of students who take literature courses per year? It is difficult to predict how many students will want to be English majors, but we assume that it will be about that number.
- Were the 307 students successful completers or graduates? We do not know that information. There was speculation that having the degree may add retention.

Action Item: Recommend approval of the proposal for an A.A. in English effective Fall 2013 (Thompson/Braxton).

Motion approved unanimously.

VI. Adjournment

The meeting was adjourned at 2:55 p.m.