

COMMUNITY COLLEGE OF PHILADELPHIA

**Institution-Wide Committee  
Regular Meeting  
Monday April 28, 2008  
2:00 p.m.  
Isadore A. Shrager Boardroom**

**MINUTES**

**Presiding:** Pascal (Pat) Scoles

**Present:** Administration: Judy Gay, Sam Hirsch, Sharon Thompson  
Faculty Federation: James Cochran, Bridget McFadden, Gary Mullin, Pascal (Pat) Scoles, Chuck Herbert (alternate)  
SGA: Michael Akoto-Bamfo

**Guests:** Alan Davis, Fran Di Rosa, Todd Jones, Marian McGorry, Deborah Rossi, Tim Sullivan, Susan Tobia, Peter Watkins

The meeting was called to order by Pat Scoles.

**Minutes of February 25, 2008**

**Motion:** Accept the minutes of February 25, 2008 (Thompson/Mullin)

**Vote:** Eight in favor

**Action:** **Motion approved.**

**Proposal for a Revision of the Business Curriculum and Consequent Creation of the Business Curriculum and the Business Administration Curriculum**

Tim Sullivan introduced the idea of the proposed changes by stating the underlying goal is to make changes that better serve students in the curriculum. Alan Davis reviewed the specifics of the proposal and made particular note of the fact that there needs to be a curriculum for students who are interested in transfer to AACSB (Association to Advance Collegiate Schools of Business) accredited business schools. The proposal revises the business curriculum and creates a business curriculum and a business administration curriculum.

Committee members asked about the advantage of going to an AACSB accredited business school, which colleges in the area have such accreditation and whether we know if the curriculum would transfer to those institutions. Alan Davis identified Temple University, St. Joseph's University, Widener University, Drexel University and the University of Pennsylvania as having accredited business schools. The reputations of those schools make a degree from them an asset for students. Alan stated that the department has been talking to the universities with AACSB accredited business

schools, but there are no written agreements yet. We do have articulation agreements for the current curriculum.

The IWC asked about the need for additional sections of math 165 and 166 to accommodate the change. Alan Davis said that the department head for Math, Dan Jacobson, has agreed to add additional sections as needed.

A concern was expressed from an admissions perspective. Will students understand the differences in the curricula and the implications? Alan Davis said the department faculty will be monitoring the impact on admissions and retention. Marian McGorry said that there is a plan to have program worksheets distributed so everyone is aware of the differences.

There was a comment that the Business Curriculum might be easier to manage if it were a select program. There was a question about the similarity in the names of the curricula. According to Alan Davis, they explored many options but could not identify any that were clearer. There was a suggestion about listing the AACSB accredited institutions in the catalog. In general, members of IWC suggested that regardless of the approach, counseling, advising and faculty mentoring are going to be critical.

**Motion:** Recommend the proposed revision to the Business Curriculum and consequent creation of the Business Curriculum and the Business Administration Curriculum (McFadden/Mullin)

**Vote:** Eight in favor

**Action:** Motion approved.

### **Proposal for Course Substitution and Waiver Policy for Students with Disabilities**

Fran DiRosa reviewed the policy statement. Bridget McFadden commented that the policy statement reflects what has been happening in practice for a long time.

There was a question about some of the wording of the document. It was determined that the document the IWC had was an earlier version that did not reflect the correct wording.

Fran DiRosa read the correct wording from the version of the document that she had.

There was a consensus that the IWC would recommend the correct version of the document and that this would be forwarded.

### **Proposal for a Revision to the College Policies and Procedures Memorandum #10: Academic and Time Amnesty**

Todd Jones reviewed the proposal on Time Amnesty, the revisions that were made to the proposal since the last presentation at IWC and the rationale.

Susan Tobia reported data she compiled on 94 students who received time amnesty in Fall 2007. Of the students who did not complete 6 credits before getting time amnesty, 54% persisted and registered for the spring semester while 93% of the students who completed 6 credits persisted and registered for the spring semester.

There was a question about grades of students. Susan Tobia reported that students who had a 2.0 or better who did not have 6 credits before time amnesty had 86% persistence while those with a 2.0 or better and did the 6 credits before time amnesty has a 92% persistence.

**Motion:** Recommend the proposal for a Revision to the College Policies and Procedures Memorandum #10: Academic Amnesty and Time Amnesty.  
(Mullin/McFadden)

**Vote:** Seven in favor and one abstention.

**Action:** Motion approved

### **Proxy Votes**

There was a discussion of whether there can be proxy votes. There was agreement by IWC that proxy votes are not necessary because there are alternates. In response to a question about limits on alternates, Pat Scoles stated that there are no limits on the number of alternates.

There was a discussion of whether delegates and alternates should attend meetings. It was agreed that the practice for IWC was that delegates and alternates could attend the meetings.

There was a reminder that the new SGA officers will be invited to attend the IWC for the May meeting.

### **New Business:**

None

### **Old Business:**

None

The meeting was adjourned.

Judy Gay  
Secretary