

Community College *of* Philadelphia

Meeting Minutes

Business Affairs Committee

February 23, 2011

3:30 p.m., Room L1-09

Committee Members in Attendance:

Administration

Jim Spiewak
Harry Moore
Eloise Hall
Todd Murphy
Carol Whitney
David Watters

Federation

Miles Grosbard
Robin Krefetz
Denis Michalski
Cynthia Reid

Students

Kevin Mike Hatchell
Shena Naver
Lisa Hickson

Guests Present:

None

I. Call to Order

The meeting was called to order at 3:35 p.m.

II. Approval of Minutes

A motion was made by J. Spiewak to approve the February minutes. C. Whitney seconded the motion, all were in favor, and the minutes were approved.

III. Old Business

Recycling: Discussion began regarding the four recycling models that were distributed by D. Watters at the last meeting. At that time it was determined that the Elizabethtown College's model would work best for CCP. D. Watters distributed a draft of the College's recycling/waste stream policy using the Elizabethtown model as a guide. Harry Moore noted that the College is having an Environmental Audit which is mandated by the State, and that it should help in identifying areas to be reviewed. A question was raised regarding the West's Auto Tech center. Harry again stated that the Environmental Audit would help us with making those decisions. Questions were also raised regarding the disposal of batteries and other items. J. Spiewak noted that our food service vendor would have some additional responsibilities and that using recycling items would be more expensive for the consumer. All agreed that using recyclable materials was a good idea and a way to comply with the Green rules of today. M. Grosbard announced that the College had a new program in building science and that these types of issues would be discussed. A waste stream list was also distributed. The next step is to review the list and determine which items pertain to CCP.

Action Item: The College will go to a system where we will have two bins. One bin will be for trash and the other will be for recycled items. These cans will not be in classrooms. The College will focus on computer classrooms and high grade paper areas. D. Watters and H. Moore will meet and discuss the wording of the policy. If others have questions, they should contact either D. Watters or H. Moore. The discussion will continue at our next meeting.

Bike Racks: M. Grosbard asked if the bike racks would still be in front of the Bonnell Building after the construction. H. Moore stated that there were no plans to remove the racks. H. Moore added that the city had approved additional racks for the College. Five will be located at 1700 Spring Garden and one will be located at CBI for a total of six additional racks. It was also stated that because of a typo, we have additional racks at NERC. The additional racks will be divided between the Main Campus and the Regional Centers.

Action Item: We will continue bike rack discussion at the next meeting.

IV. New Business

There was no new business.

V. Adjournment

The meeting was adjourned at approximately 4:45 p.m.

Minutes submitted by Eloise Hall and Denis Michalski