

Community College *of* Philadelphia

AGENDA

Business Affairs Standing Committee
Wednesday November 18, 2009 at 3:30 pm
Library Conference Room

- I. Call to Order**
- II. Attendance**
- III. Approval of minutes**
- IV. Old Business**
 - A. An update from the subcommittee on smoking policy
 - B. Update on space heater policy (if available)
 - C. Discussion on energy savings and educating the college community
- V. New Business**
- VI. Adjournment**

Meeting Attendance

Community College *of* Philadelphia

<u>Administrative Appointees</u>	<u>Administrative Alternates</u>	<u>Faculty Delegates</u>	<u>Faculty Alternates</u>	<u>Students</u>	<u>Student Alternates</u>	<u>Guests</u>

List all in attendance - members and/or alternates absent for the meeting should be noted included and noted in *italics as absent*.

CONFIDENTIAL DRAFT