



MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	Thursday, January 16, 2025
Meeting Time:	3:30 p.m.
Attendees:	Michael Webber and Michael Krasulski (co-chairs), Kathryn Birster, Tony Cobas, Max Hassel, Amy Lewis, Darren Lipscomb, Wendy Kohler, Brad Kovaleski, Donny Mutiva, Rita O’Brien Duszak, Cynthia Paul, Frank Scales, and Lisa Sanders.
Facilitators:	Michael Krasulski and Michael Webber
Guests:	Sandy Harrill and Eleanor Noszka-Kress (Student)
Location:	Virtual – ZOOM https://ccp.zoom.us/j/96495042875?from=addon
Topic:	2024-2025 ASC Policy Reviews and Discussion regarding in-person learning

Discussion Points

Call to order

Michael Krasulski called the meeting to order, and the minutes of the last meeting were accepted as submitted. As Megan Barbano-Maxwell was unable to attend this meeting, Michael Krasulski volunteered to serve as secretary.

Attendance

- Noted in the “Attendees” section above

Old Business

- Sandy Harrill was invited to the meeting to discuss issues that have arisen between [Memorandum #7: Credit by Examination Discussion](#) and the various procedures that actually implement said memorandum. There was a substantive discussion about these procedures. Michael Krasulski pointed out that these procedures are beyond the scope of this subcommittee. Michael then recommended that Sandy, in conjunction with Darren Lipscomb, review and provide suggested revisions to Memorandum 7. If possible, they were asked to bring these suggested revisions to the next meeting of the subcommittee.

New Business

- Dr. Marshall suggested that Eleanor Noszka-Kress contact the subcommittee to discuss concerns regarding student success and online learning as well as the benefits of in-person instruction. Eleanor gave a presentation that touched on the issues of online learning, online and in-person pedagogies,

course policies, course cancelation procedures, and accessibility issues. A spirited discussion followed. Given the complexity and vastness of these issues, Michael Krasulski recommended that the subcommittee delegate Eleanor's concerns to two working groups. The first would tackle issues around course cancelation. **Darren Lipscomb** and **Max Hessel** agreed to lead this effort along with **Eleanor Noszka-Kress, Katheryn Birster, and Brad Kovalski**. They were asked to present the results of their discussions at the subcommittee's next meeting. The second working group would tackle the broad issue of "modalities." **Michael Webber** and **Eleanor Noszka-Kress** agreed to lead this working group. **Michael Krasulski and Brad Kovalski** volunteered. **Lisa Sanders** was suggested as a possible member, and Michael Krasulski would contact her to see if she was interested. Amy Lewis cautioned that many of these topics have collective bargaining implications and that a representative from the federation versed in the Full-Time Faculty CBA be invited to the working group. Michael Krasulski agreed to contact the officers of the federation for a recommendation. Michael and Eleanor were asked to present the results of their discussions at the subcommittee's next meeting.