



**DUAL ADMISSIONS TRANSFER  
ARTICULATION AGREEMENT  
BETWEEN  
COMMUNITY COLLEGE OF PHILADELPHIA  
AND  
HARRISBURG UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**Preface**

Community College of Philadelphia (CCP) and Harrisburg University of Science and Technology (HU) enter into this Dual Admissions Transfer Articulation Agreement (Agreement) to facilitate the transfer of CCP students to HU. This Agreement applies to both full-time and part-time undergraduate students.

**Dual Admissions**

Under the Dual Admissions Transfer Agreement, CCP students will be guaranteed admissions into HU with third year (junior) status at HU on the condition that they:

- Complete an electronic "Dual Admissions Intent" form before completion of no more than 45 college level credits from all colleges/universities attended;
- Graduate from CCP with an appropriate Associate in Arts (A.A.), Associate in Science (A.S.) or Associate in Applied Science (A.A.S.) Degree with a minimum cumulative GPA of 2.0. (Please see Appendix A for a list of degree/majors included in this Agreement);
- Complete HU's admissions application once the student has completed 45 credits at CCP and satisfy all other regular HU admissions requirements to include official transcripts and goal statement;
- Do not attend another institution of higher education between the time they graduate from CCP and enroll at HU;
- Enroll at HU within one year of CCP graduation.

Students who have previously been matriculated to HU prior to attending CCP are not eligible for Dual Admissions.

Only grades with a "C" or higher will transfer to HU. The maximum number of credits that may be transferred to the student's record is 87; no more than 70 may have been earned at a two-year institution. Credits five or more years old in the Computer and Information Sciences subjects are not transferrable.

HU will accept credits through non-traditional means including but not limited to MOOCs (Massive Open Online Courses), Armed Services Training Programs, Prior Learning, and Credit by Examination. Students should refer to the HU undergraduate catalog for information on these types of credit.

A full time student admitted with third year (junior) status to HU will be able to complete a Bachelor's degree at HU within four regular (fall/spring) semesters provided the student completes the appropriate associate degree at CCP and completes and appropriately sequences his/her remaining course work at HU.

### **Financial and Scholarship Incentives**

To encourage CCP graduates to transfer to HU, HU agrees to the following:

1. To waive the application fee for students who enroll at HU pursuant to this Agreement.
2. To award the Community College of Philadelphia Dual Admissions Scholarship annually to all Dual Admissions students with a 2.0 final cumulative CCP GPA and admitted to HU pursuant to this Agreement.

This Dual Admissions scholarship is calculated as a last dollar award and is applied to a student's account after all other forms of grants, scholarships and the first \$3,500 in federal loans per year are applied. The scholarship will cover any remaining costs of tuition up to \$20,400.

- Applicants must apply for all state and federal grants before their respective deadlines.
- This scholarship will cover the cost of full tuition less all federal and state grants and the first \$3,500 in federal loans per year. For example:
  - \$23,900 tuition
  - \$3,000 possible Pell Grant award
  - \$20,900
  - \$2,900 possible PHEAA award
  - \$18,000
  - \$ 3,500 maximum student responsibility
  - \$14,500 Tuition Scholarship that will be awarded
- Scholarships may be renewed each year contingent upon the students submitting their FAFSA and remaining in good academic standing at HU. Students must maintain a 2.0 cumulative GPA at HU to remain in good standing.
- All students will be provided with HU financial aid information and receive full consideration for HU financial aid upon matriculation at HU.
- Financial Aid will be awarded to Dual Admissions students on the same basis as all HU students. They will have equal access to all state and federal financial aid programs.
- This scholarship is awarded for the fall and spring semesters only.
- Students are strongly encouraged to complete the Free Application for Federal Student AID (FAFSA) before May 1<sup>st</sup> each year to determine if they are eligible for a state grant.
- International students are not eligible for this scholarship, but are eligible for merit scholarships such as the Advancing with Information Technology Scholarship, the Phi Theta Kappa Scholarship and others. Transfer students can go to <http://harrisburgu.edu/hu-scholarships-grants/> or contact [FinancialAid@harrisburgu.edu](mailto:FinancialAid@harrisburgu.edu) for more information regarding scholarships that may fit their needs.

## **The Agreement**

To facilitate the transfer of CCP graduates to HU in accordance with the foregoing guarantee, the parties agree to the following:

### **Obligations of Harrisburg University of Science and Technology**

1. To invite CCP students to an informational meeting with HU faculty and staff on a regular basis at both CCP and HU in order to facilitate smooth curricular and co-curricular integration to HU.
2. To send an HU conditional letter of admission to all CCP students who complete a "Dual Admissions Intent" form in accordance with the expectations stated in the "Dual Admissions" section and who meet the conditions set forth in this Agreement.

A formal offer of admissions will be sent upon receipt of the Undergraduate Admissions Application (the semester before the students plan to matriculate). Students must confirm their intention to matriculate at HU by submitting a refundable deposit by May 1<sup>st</sup> for the fall semester, and by November 1<sup>st</sup> for the spring semester, and satisfy all other regular HU admissions requirements. Any deposit received after these dates is non-refundable. CCP students who complete a "Dual Admissions Intent" form will be governed by the HU degree requirements in effect at the time of signing the "Dual Admissions Intent" form. Students will be referred to university-partnered housing.

Students from the Philadelphia area who apply but are not admitted to HU will be sent a letter encouraging them to attend and earn an appropriate associate degree from CCP so as to take advantage of the benefits of this Agreement.

3. To encourage CCP transfer students to complete the appropriate associate degree before matriculation to HU in order to take advantage of this dual admissions Agreement. If the CCP student chooses to transfer and matriculate to HU before completion of the associate degree, HU will encourage reverse transfer. HU will develop a reverse transfer credit process, which must be mutually agreed upon by both HU and CCP, that includes methodology to notify and assist students with this reverse transfer benefit. Students must complete a transfer request form.
4. To continue working with CCP on program-to-program Transfer Guides that specify for CCP transfer students the CCP courses that satisfy major requirements needed for degree completion at HU. To facilitate this, CCP and HU agree to finalize program-to-program transfer guides by December 31, 2017 or no later than 6 months from the signing of this Agreement.

### **Obligations of Community College of Philadelphia**

1. To invite students to participate in this Agreement.
2. To publicize this Agreement to prospective students in its promotional literature.
3. To make arrangements for HU recruiters to visit CCP.
4. To inform qualified students matriculating at CCP of the opportunity for Dual Admissions transfer to HU under the terms of this Agreement.



## **Joint Obligations**

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both HU and CCP will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both CCP and HU sign the revised document.
2. To collaborate in providing students with information and academic advising about this Agreement, HU's academic requirements, and the process of transferring to HU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of Dual Admissions transfer.
4. To designate a representative or representatives who will coordinate this Agreement between the two institutions.
5. To exchange aggregate data annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions.
6. To facilitate and support consultation and collaboration between their faculties related to this Agreement, General Education, degree requirements, and other academic matters.
7. To provide direct links between HU and CCP websites.
8. To continue their respective policies of non-discrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, race, color, creed, national origin, Title IX of the Education Amendments Act of 1972 and other applicable federal and state laws, including but not limited to those prohibiting discrimination on the basis of age, disability, veteran status, sexual orientation and gender identity.

## **Revision, Renewal and Termination of this Agreement**

The Harrisburg University of Science and Technology's Provost and Chief Academic Officer and the Vice President for Academic and Student Success at Community College of Philadelphia or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement. Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.

This Agreement will be in effect as of the date of its signing, for students entering HU on or after January 1, 2018, and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to HU through the effective date of termination will continue to receive the benefits articulated in this Agreement.

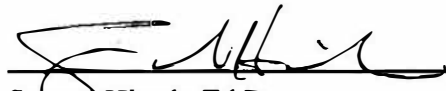
The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from CCP into HU, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Community College of Philadelphia and Harrisburg University of Science and Technology, have executed this Agreement on the date indicated below:

**FOR COMMUNITY COLLEGE OF PHILADELPHIA:**

  
\_\_\_\_\_  
Donald Generals, Ed.D.  
President

Date: 11/20/17


  
\_\_\_\_\_  
Samuel Hirsch, Ed.D.  
Vice President for Academic & Student Success

Date: 11/20/17

**FOR HARRISBURG UNIVERSITY OF SCIENCE AND TECHNOLOGY:**

  
\_\_\_\_\_  
Eric D. Darr, Ph.D.  
President

Date: 11.20.17

  
\_\_\_\_\_  
Bili S. Mattes, D.Ed.  
Provost and Chief Academic Officer

Date: 11.20.17

## Appendix A

The following degree programs are included in this Agreement:

<b>Community College of Philadelphia</b>	<b>Harrisburg University of Science and Technology</b>
Business – General (A.A.)	Management and eBusiness (B.S.)
Computer Information Systems – Information Technology (A.A.S.)	Computer and Information Sciences – Cyber Security (B.S.)
Computer Science (A.S.)	Computer and Information Sciences – Computer Science (B.S.)



**Addendum I: To Dual Admissions Transfer Articulation Agreement  
Between  
COMMUNITY COLLEGE OF PHILADELPHIA  
and  
HARRISBURG UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**This Addendum to the Dual Admissions Transfer Articulation Agreement (“Addendum”)**, is made between Community College of Philadelphia (CCP) and Harrisburg University of Science and Technology (HU).

**WHEREAS**, the parties entered into the Dual Admissions Transfer Articulation Agreement (“Agreement”) between the parties dated November 20, 2017; and

**WHEREAS**, after the execution of the Agreement, the parties desired to include HU’s Online Bachelor’s Degree programs in the existing Agreement between CCP and HU;

**NOW THEREFORE**, the parties hereto, for good consideration and intending to be legally bound, hereby do agree to amend the Agreement as follows:

1.e **Program Additions.** The parties agree to amend the Agreement to include the Online Bachelor’s Degree programs offered at HU. HU offers online degree completion programs. Except for the RN to BSN program, due to the nature of these degree completion programs, students may pursue any CCP Associate Degree for transfer into these online degree completion programs<sup>1</sup>. However, since certain CCP programs are more likely to match up with HU’s Online Bachelor’s Degree Programs, the parties agree to amend the Agreement to add Appendix B, attached hereto, which sets forth a list of recommended matches between CCP Associate Degrees and HU Online Bachelor’s Degree Programs.

Students pursuing HU’s Online Bachelor’s Degree programs will transfer with junior status and, by virtue of having earned their associate degree, will have fulfilled their general education courses (core-to-core) at HU. This core-to-core benefit is only available for HU programs listed in Appendix B.

2.e **Student Eligibility.** To be eligible for the Online Bachelor’s Degree programs, students must follow the terms and conditions as noted in the Agreement. A list of degrees/majors for HU’s online bachelor’s degrees are listed in Appendix B.

3.e **Status of Student Scholarships.** Students pursuing HU’s Online Bachelor’s Degree are not eligible for admissions scholarships since these degrees already receive a reduced tuition rate.

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<sup>1</sup> An RN license will allow the student to transfer up to 70 credits toward the RN to BSN program. Additional upper division coursework completed may also transfer.

4.e **Effective Date.** This Addendum shall take effect beginning in the Spring 2018e semester.

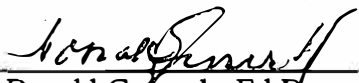
5.e **Terms of Original Agreement.** All other terms and conditions of the originale Agreement not modified in this Addendum shall remain in full force and effect.

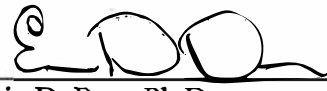
6.e **Counterparts.** Provided that all parties execute a copy of this Addendum, this Addendum may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Addendum may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Addendum.

Acknowledging good and valuable consideration, this Addendum is executed and delivered as of the date set forth in the caption above.

FOR COMMUNITY COLLEGE OF  
PHILADELPHIA:

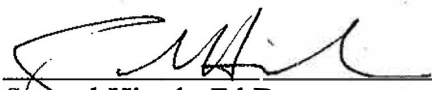
FOR HARRISBURG UNIVERSITY OF  
SCIENCE AND TECHNOLOGY:

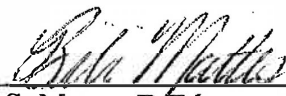
By:   
Donald Generals, Ed.D.  
President

By:   
Eric D. Darr, Ph.D.  
President

Date: 5-14-18

Date: 5.24.18

By:   
Samuel Hirsch, Ed.D.  
VP, Academic & Student Success

By:   
Bili S. Mattes, D.Ed.  
Provost and Chief Academic Officer

Date: 5/14/18

Date: 5/24/18



## APPENDIX B

While students may pursue any CCP Associate Degree for transfer into Harrisburg University's Online Bachelor's Degree, the following Community College of Philadelphia Associate in Arts (A.A.), Associate in Science (A.S.) and Associate in Applied Science (A.A.S.) degrees are the recommended matches for students pursuing these options through Harrisburg University of Science and Technology:

<b>Community College of Philadelphia</b>	<b>Harrisburg University of Science and Technology – Online Bachelor of Science</b>
Business – General (A.A.)	Cybersecurity Operations and Management - Cyber Management and Leadership
Computer Information Systems – Information Technology (A.A.S.)	Cybersecurity Operations and Management - Cyber Management and Leadership
Computer Science (A.S.)	Cybersecurity Operations and Management - Cyber Management and Leadership
Cybersecurity (A.A.S.)	Cybersecurity Operations and Management - Cyber Management and Leadership
Digital Forensics (A.A.S.)	Cybersecurity Operations and Management - Cyber Management and Leadership
Network Technology Management and Administration (A.A.S.)	Cybersecurity Operations and Management - Cyber Management and Leadership
Business – General (A.A.)	Cybersecurity Operations and Management - Cyber Operations Management
Computer Information Systems – Information Technology (A.A.S.)	Cybersecurity Operations and Management - Cyber Operations Management
Computer Science (A.S.)	Cybersecurity Operations and Management - Cyber Operations Management
Cybersecurity (A.A.S.)	Cybersecurity Operations and Management - Cyber Operations Management
Digital Forensics (A.A.S.)	Cybersecurity Operations and Management - Cyber Operations Management
Network Technology Management and Administration (A.A.S.)	Cybersecurity Operations and Management - Cyber Operations Management
Business – General (A.A.)	Management & eBusiness - Business Analytics
Computer Information Systems – Information Technology (A.A.S.)	Management & eBusiness - Business Analytics
Computer Science (A.S.)	Management & eBusiness - Business Analytics
Cybersecurity (A.A.S.)	Management & eBusiness - Business Analytics
Digital Forensics (A.A.S.)	Management & eBusiness - Business Analytics
Network Technology Management and Administration (A.A.S.)	Management & eBusiness - Business Analytics
Business – General (A.A.)	Management & eBusiness - Digital Marketing
Computer Information Systems – Information Technology (A.A.S.)	Management & eBusiness - Digital Marketing
Computer Science (A.S.)	Management & eBusiness - Digital Marketing

Cybersecurity (A.A.S.)	Management & eBusiness - Digital Marketing
Digital Forensics (A.A.S.)	Management & eBusiness - Digital Marketing
Network Technology Management and Administration (A.A.S.)	Management & eBusiness - Digital Marketing