



**DUAL ADMISSIONS and CORE-TO-CORE  
TRANSFER AGREEMENT  
BETWEEN  
COMMUNITY COLLEGE OF PHILADELPHIA  
AND  
ARCADIA UNIVERSITY**

**Preface**

Community College of Philadelphia (CCP) and Arcadia University (Arcadia) enter into this Dual Admissions and Core-to-Core Transfer Agreement (Agreement) to facilitate the transfer of CCP students to Arcadia. This Agreement applies to students who enter Arcadia as full-time or part-time undergraduate students.

**Dual Admissions**

Under the Dual Admissions Transfer Agreement, CCP students will be guaranteed admission into Arcadia with third year (junior) status at Arcadia on the condition that they:

1. Submit an electronic Dual Admissions Intent form before completion of no more than 45 college level credits from all colleges/universities attended;
2. Graduate from CCP with an appropriate Associate in Arts (A.A.) or Associate in Science (A.S.) Degree with a minimum cumulative GPA of 2.5 for most majors<sup>1</sup>. (Please see Appendix A for a list of degree/majors included in this Agreement);
3. Complete Arcadia's admissions application the semester before the student plans to matriculate to Arcadia and satisfy all other regular Arcadia admissions requirements;
4. Do not attend another institution of higher education between the time they graduate from CCP and enroll at Arcadia;
5. Enroll at Arcadia within one year of CCP graduation.

Students who have previously matriculated to Arcadia are not eligible for Dual Admissions to Arcadia, but are encouraged to apply for readmission to Arcadia.

There is no obligation on the part of the Dual Admissions CCP student if the student decides not to transfer to Arcadia.

Once a student has completed the Dual Admissions Intent Form, they are strongly encouraged to use the transfer guides included in this Agreement and meet with an Arcadia Admissions Representative and/or a CCP Academic Advisor, Counselor or Program Advisor to develop a course taking strategy to maximize course transferability.

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<sup>1</sup> Certain majors may require higher GPAs (for example, Education 3.0, Pre-PA and Pre-PT 3.4 for assured admission).

CCP graduates entering Arcadia under the terms of this Agreement for both Dual Admissions and Core-to-Core go through the normal transfer admissions process and therefore must meet all applicable Arcadia requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all Arcadia students.

### **Transfer and Academic Guidelines**

1. Transfer credit will be awarded for courses with a grade of “C-” or above for any and all courses transferred to Arcadia except as noted below regarding ENGL 101. Arcadia will need official transcripts for evaluation of credit from CCP and any other institutions attended, including military transcripts. Credit will also be awarded for AP, CLEP, etc. with appropriate documentation. Developmental courses are not eligible for transfer.
2. The maximum number of semester hours that can transfer to Arcadia is 75 credits from a 2-year college and 90 credits from a 4-year college. Students enrolled in an undergraduate program of study at Arcadia are required to complete at least half of the requirements in the major or area of specialization at Arcadia.
3. A full-time student admitted with third year (junior) status to Arcadia will be able to complete a bachelor's degree at Arcadia within four regular (fall/spring) semesters<sup>2</sup> provided the student completes the appropriate associate degree at CCP and completes and appropriately sequences his/her remaining course work at Arcadia.
4. Under this Agreement, Arcadia guarantees that all CCP credits from CCP programs of study listed in this Agreement will fulfill general education, elective or major requirements in the corresponding Arcadia major that the CCP transfer student wishes to pursue.
5. Students who have pursued a CCP associate degree study other than those designated in this Agreement and who wish to transfer to Arcadia may still be considered for admissions on an individual basis and their credits will be evaluated on a course-by-course basis.

### **Core-to-Core**

Arcadia agrees to accept the General Education embedded in CCP’s Associate in Arts (A.A.) and Associate in Science (A.S.) degrees as meeting all the requirements of its undergraduate General Education requirements, *except* for the Global Connections Experience and Reflections requirement as well as the senior capstone. All transfer students who have less than a B in ENGL 101 will take a writing placement. The writing placement will provide the information the English Department faculty need to develop a personalized program for the student that is intended to promote success in future writing courses.

This Core-to-Core Agreement applies to all graduates of approved CCP A.A. and A.S. degrees and is not limited to students who participate in Dual Admissions. Core-to-Core transfer does not alter the requirements of the student's major field of study as identified in the Arcadia catalog.

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<sup>2</sup> Except for students enrolled in the BFA in Acting, Art Education or Studio Art or BA/BS in Biology with a concentration in Pre-PA or Pre-PT as these programs may take more than 4 semesters.

## **Financial and Scholarship Incentives**

To assist CCP graduates to transfer to Arcadia, Arcadia agrees to the following:

1. **Application Fee:** Arcadia will waive the application fee for students who apply at Arcadia pursuant to this Agreement.
2. **Academic Scholarships:** Arcadia will award academic scholarships annually to all CCP graduates admitted to Arcadia pursuant to this Agreement. All scholarships may be renewed each year contingent upon the students submitting their FAFSA and remaining in good academic standing at Arcadia.

### **Partner Scholarships**

CCP dual admissions graduates with a minimum 3.5 cumulative GPA (from all institutions attended) and who enroll at Arcadia as new full-time transfers will be awarded an annual scholarship of \$5,000 in addition to the Distinguished Scholarship.

### **Distinguished Merit Scholarships**

CCP students who transfer to Arcadia and enroll on a full-time or part-time basis are eligible to receive an annual merit scholarship based on their final CCP cumulative GPA of 3.0 or higher.

Full-time at Arcadia University – enrolled in 12 or more credits a semester

- GPA 3.5 to 4.0 = minimum of \$20,000 per year
- GPA 3.2 to 3.49 = minimum of \$18,000 per year
- GPA 3.0 to 3.19 = minimum of \$16,000 per year

Part-time at Arcadia University – enrolled in 6 to 11 credits a semester

- GPA 3.0 to 4.0 = \$2,000 per year

### **Phi Theta Kappa Scholarships**

Members of Phi Theta Kappa entering Arcadia are guaranteed a \$1,500 per year scholarship for full-time undergraduate study. This scholarship is in addition to any other awarded scholarship. A student's cumulative transfer GPA (from all institutions combined) must be a 3.5 and they need to have completed at least 30 credits. Completed coursework must be from at least two general academic disciplines, and the student must have completed full-time course loads at their prior institution.

3. **Financial Aid:** All students will be provided with Arcadia financial aid information and receive full consideration for Arcadia financial aid upon matriculation at Arcadia.
  - Financial Aid will be awarded to transfer students on the same basis as all Arcadia students. They will have equal access to all state and federal financial aid programs.
  - Students are strongly encouraged to complete the Free Application for Federal Student Aid (FASFA) before May 1<sup>st</sup> each year to determine if they are eligible for a state grant.

## **The Agreement**

To facilitate the transfer of CCP graduates to Arcadia in accordance with the foregoing guarantees, the parties agree to the following:

### **Obligations of Arcadia University:**

1. Participate in student outreach (e.g.: transfer fairs, campus visits, virtual open houses, etc.) at least twice each fall and spring semester.
2. Invite CCP students to an informational meeting with Arcadia faculty and staff on a regular basis at both CCP and Arcadia in order to facilitate smooth curricular and co-curricular integration to Arcadia.
3. Send an Arcadia conditional letter of admission to all CCP students who complete a Dual Admissions Intent form in accordance with the expectations stated in the Dual Admissions section and who meet the conditions set forth in this Agreement.

A formal offer of admission will be sent upon receipt of the Undergraduate Admissions application (the semester before the students plan to matriculate). Students must confirm their intention to matriculate at Arcadia by submitting a deposit. Students are encouraged to submit their deposit by July 1 for the fall semester, and by December 1 for the spring semester, and to satisfy all other regular Arcadia admissions requirements. CCP students who complete a Dual Admissions Intent form will be governed by the Arcadia degree requirements in effect at the time of signing the Dual Admissions Intent form.

Students who apply but are not admitted to Arcadia will be sent a letter encouraging them to visit Arcadia's website to learn about our Dual Admissions Agreements. Students will be encouraged to earn an appropriate associate degree from a partner community college so as to take advantage of the benefits of this Agreement.

4. Support Core-to-Core allowing approved CCP A.A. or A.S. degrees to fulfill all Arcadia General Education requirements. Eligible CCP graduates enrolling at Arcadia will be identified upon admission to Arcadia, and the fact that they have satisfied Arcadia General Education requirements by Core-to-Core transfer will be noted on all pertinent Arcadia student records. Core-to-Core transfer does not alter the requirements of the student's major field of study as identified in the Arcadia catalog.
5. Encourage CCP transfer students to complete the appropriate associate degree before matriculation to Arcadia in order to take advantage of this Agreement. If the CCP student chooses to transfer and matriculate to Arcadia before completion of the associate degree, Arcadia will encourage reverse transfer.
6. Work with CCP on program-to-program curriculum Transfer Guides that specify for CCP transfer students the CCP courses that satisfy major requirements needed for both associate and bachelor's degree completion. To facilitate this, CCP and Arcadia agree to draft program-to-program transfer guides for at least 5 academic programs by the end of the fall 2022 semester.
7. Provide equal on-campus housing opportunities for CCP students covered by this Agreement. Students who transfer to Arcadia under this Agreement are eligible for housing on the same basis as all other Arcadia students with junior status.

## **Obligations of Community College of Philadelphia**

1. Publicize this Agreement to prospective students in its promotional literature, social media and website.
2. Arrange for Arcadia recruiters to visit CCP and/or to participate in student outreach (e.g.: transfer fairs, CCP campus visits, virtual open houses, etc.).
3. Inform qualified students matriculating at CCP of the opportunity for Core-to-Core and Dual Admissions transfer to Arcadia under the terms of this Agreement.
4. Invite enrolled CCP students to participate in this Agreement through the submission of an electronic Dual Admissions Intent Form before completion of the credit limits.
5. Send Arcadia a username and password to access the report of students who have completed the electronic Dual Admissions Intent Form for Arcadia.
6. Provide information about Arcadia dual admissions, core-to-core, academic and admissions requirements online. Program-to-program transfer guides for specific programs of study will be available online for student use.

## **Joint Obligations**

1. Consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both Arcadia and CCP will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both CCP and Arcadia sign the revised document.
2. Collaborate in providing students with information and academic advising about this Agreement, Arcadia's academic requirements, and the process of transferring to Arcadia.
3. Develop and implement advertising and promotional efforts to communicate the benefits of Dual Admissions and Core-to-Core transfer.
4. Designate a representative or representatives who will coordinate this Agreement between the two institutions.
5. Exchange aggregate data annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. To the extent permitted by law, the parties may also exchange individualized data about individual transfer students, including, for example, admissions information and grades, reports on the results of program reviews, assessments of student learning, and/or decisions of curricular and other committees.
6. Facilitate and support consultation and collaboration between their faculties related to this Agreement, General Education, degree requirements, and other academic matters.
7. Provide direct links between Arcadia and CCP websites.
8. Continue their respective policies of non-discrimination in regard to sex, age, race, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable

federal, state, or local law. The parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.

### **Revision, Renewal and Termination of this Agreement**

Arcadia University's Provost and Senior Vice President for Academic Affairs and the Vice President for Academic & Student Success at Community College of Philadelphia or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement. Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.


This Agreement will be in effect as of the date of its signing, for students entering Arcadia on or after Fall 2022, and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to Arcadia through the effective date of termination will continue to receive the benefits articulated in this Agreement.


Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from CCP into Arcadia, and to expand their opportunities for academic success there, is indicated by the following signatures.


The undersigned representatives of the parties, Community College of Philadelphia and Arcadia University, have executed this Agreement on the date indicated below:


**FOR COMMUNITY COLLEGE OF PHILADELPHIA:**

DocuSigned by:  
  
81A02CA6826B403... Date: 7/11/2022 | 3:06 PM EDT  
Donald Generals, Ed.D.  
President

DocuSigned by:  
  
3A9DE7C1EEF04DE Date: 7/11/2022 | 2:22 PM EDT  
Alycia Marshall, Ph.D.  
Vice President for Academic & Student Success

**FOR ARCADIA UNIVERSITY:**

  
Date: 7/11/2022  
Ajay Nair, Ph.D.  
President

  
Date: 7/11/2022  
Jeff Rutenbeck, Ph.D.  
Provost and Senior Vice President for Academic Affairs

Approved as to legal form by the Office of General Counsel by Arcadia University  
By: Sarah Middleton, Staff Attorney Date: June 29, 2022

## Appendix A

The following CCP Associate in Arts (A.A.) and Associate in Science (A.S.) degrees are included in this Agreement and correspond to Arcadia bachelor's degrees as noted:

<b>Community College of Philadelphia</b>	<b>Arcadia University</b>
Art and Design	Art History
Art and Design	Art Therapy
Art and Design	Art: Ceramics Concentration
Art and Design	Art: Graphic Design Concentration
Art and Design	Art: Illustration Concentration
Art and Design	Art: Metals and Jewelry Concentration
Art and Design	Art: Painting Concentration
Art and Design	Art: Photography Concentration
Art and Design	Art: Printmaking Concentration
Biology	Biology
Biology	Biology: Biomedical Concentration
Biology	Biology: Conservation Concentration
Biology	Biology: Molecular Biology and Biochemistry Concentration
Biological Sciences	Biology
Biological Sciences	Secondary Education-Biology or General Science
Black Studies	Sociology
Business-General	Accounting
Business-General	Business Administration: Concentration in Management
Business-General	Business Administration: Concentration in Economics



Business-General	Business Administration: Concentration in Finance
Business-General	Business Administration: Concentration in Marketing
Business-General	International Business and Culture
Business-General	Sports Management
Business-Accelerated	Accounting
Business-Accelerated	Business Administration: Concentration in Management
Business-Accelerated	Business Administration: Concentration in Economics
Business-Accelerated	Business Administration: Concentration in Finance
Business-Accelerated	Business Administration: Concentration in Marketing
Business-Accelerated	International Business and Culture
Business-Accelerated	Sports Management
Chemistry	Chemistry
Chemistry	Chemistry: Concentration in Biochemistry
Chemistry	Chemistry: Concentration in Chemical Professions
Chemistry	Chemistry: Concentration in Forensic Science
Chemistry	Chemistry: Concentration in Health Professions
Communication Studies	Media & Communication
Communication Arts/Theater	Theater Arts and Acting
Computer Science	Computer Science
Computer Science	Computing Technology
Criminal Justice (AAS)	Criminology and Criminal Justice
Education - Early Childhood (Birth to 4th Grade)	Education - Prek4

Education - Early Childhood (Birth to 4th Grade)	Program for Working Professionals, BA, Pre K-4 certification
Education - Secondary Humanities/Citizenship	History/Secondary Education
Education - Secondary Humanities/Social Studies Option	History/Secondary Education
Education - Middle Level (4th to 8th grade)	Education Studies
Education - Secondary Math/Science Option	Math/Secondary Education
Education - Secondary Math/Science Option	Secondary Education-Biology
Education - Secondary Math/Science Option	Secondary Education-Chemistry
Education - Secondary Math/Science Option	Secondary Education-General Science
Education - Middle and Secondary Level	Education Studies
Education - Middle and Secondary Level	History/Secondary Education
Education - Middle and Secondary Level	Math/Secondary Education
Education - Middle and Secondary Level	Secondary Education-Biology
Education - Middle and Secondary Level	Secondary Education-Chemistry
Education - Middle and Secondary Level	Secondary Education-General Science
English	English
Health Care Studies	Healthcare Administration
Health Services Management	Healthcare Administration
International Studies	Cultural Anthropology
International Studies	French and Francophone Studies
International Studies	Global Media
International Studies	History
International Studies	International Studies

International Studies	Italian Cultural Studies
International Studies	Politics, Government & Law
International Studies	Pre-International Peace and Conflict Resolution
International Studies	Spanish
International Studies	Spanish Cultural Studies
Liberal Arts – Honors	Criminology and Criminal Justice
Liberal Arts – Honors	Cultural Anthropology
Liberal Arts – Honors	English
Liberal Arts – Honors	French and Francophone Studies
Liberal Arts – Honors	Global Media
Liberal Arts – Honors	History
Liberal Arts – Honors	International Studies
Liberal Arts – Honors	Italian Cultural Studies
Liberal Arts – Honors	Media & Communication
Liberal Arts – Honors	Philosophy
Liberal Arts – Honors	Politics, Government & Law
Liberal Arts – Honors	Pre-International Peace and Conflict Resolution
Liberal Arts – Honors	Psychology
Liberal Arts – Honors	Sociology
Liberal Arts – Honors	Spanish
Liberal Arts – Honors	Spanish Cultural Studies
Liberal Arts	Criminology and Criminal Justice

Liberal Arts	Cultural Anthropology
Liberal Arts	English
Liberal Arts	French and Francophone Studies
Liberal Arts	Global Media
Liberal Arts	History
Liberal Arts	International Studies
Liberal Arts	Italian Cultural Studies
Liberal Arts	Media & Communication
Liberal Arts	Philosophy
Liberal Arts	Politics, Government & Law
Liberal Arts	Pre-International Peace and Conflict Resolution
Liberal Arts	Psychology
Liberal Arts	Sociology
Liberal Arts	Spanish
Liberal Arts	Spanish Cultural Studies
Liberal Arts – Social/Behavioral Science	Criminology and Criminal Justice
Liberal Arts – Social/Behavioral Science	Cultural Anthropology
Liberal Arts – Social/Behavioral Science	Global Media
Liberal Arts – Social/Behavioral Science	History
Liberal Arts – Social/Behavioral Science	International Studies
Liberal Arts – Social/Behavioral Science	Politics, Government & Law
Liberal Arts – Social/Behavioral Science	Pre-International Peace and Conflict Resolution

Liberal Arts – Social/Behavioral Science	Psychology
Liberal Arts – Social/Behavioral Science	Sociology
Mass Media	Media & Communication
Mathematics	Mathematics
Public Health	Health Administration
Public Health	Public Health
Psychology	Psychology
Religious Studies	Philosophy
Theater	Theater Arts and Acting