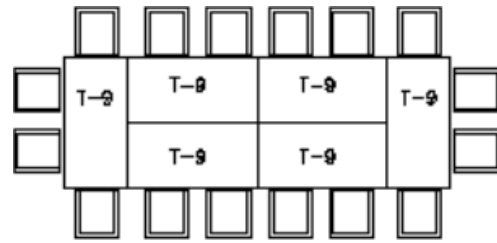
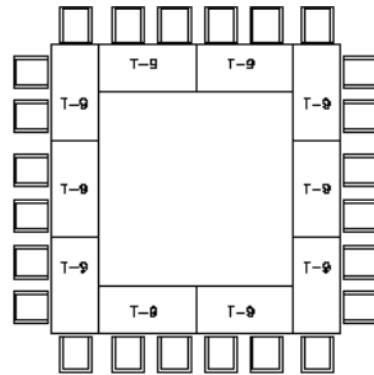


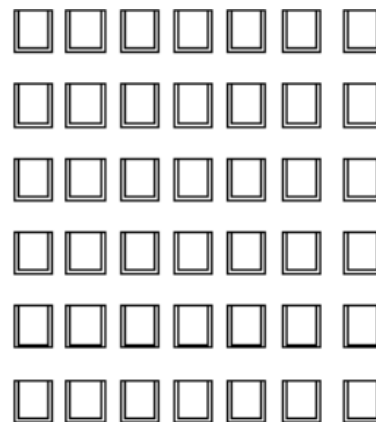
**Conference Set-Up** Seating arrangement in which rectangle or oval shaped tables are set up with chairs on both sides and ends or placed around all sides



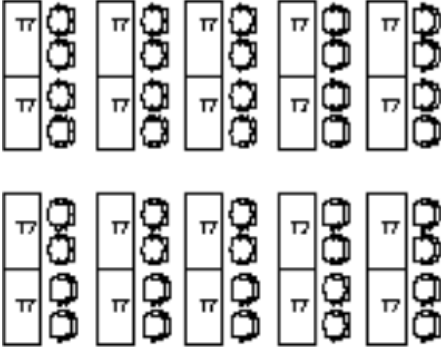
**Open Square Set-Up** Seating arrangement of tables set in a square (or rectangle) with chairs placed around the outside of the table. Center (inside) table is hollow.



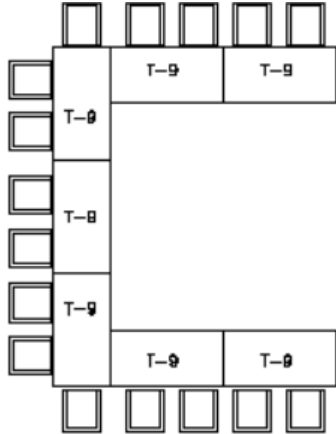
**Theater Set-Up** Seating arrangement in which seats are in rows facing the stage area, no tables.



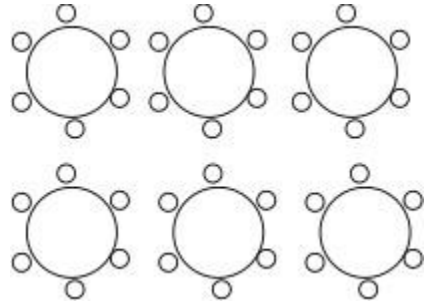
**Classroom Set-Up** Seating arrangement in which rows of tables with chairs face the front of a room and each person has a space for writing.



**U Shape or Horseshoe Set-Up** Tables set up in rounded U shape with chairs placed outside. Chairs inside if needed.



**Reception Set-Up** Seating arrangement where typically a grouping of rounds is set in such a way as to facilitate the serving of food



**Chevron Set-Up** Seating arrangement in which chairs /or chairs or tables are arranged in rows slanted in a V shape and separated by a center aisle. They face the head table or speaker

