

AGENDA
HYBRID MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, April 15, 2026 – 9:00 A.M.

TO: Business Affairs Committee of the Board of Trustees
FROM: Carolyn Flynn
DATE: April 13, 2026
SUBJECT: **Hybrid Meeting of the Business Affairs Committee of the Board of Trustees**

A hybrid Business Affairs Committee of the Board of Trustees meeting is scheduled for **April 15, 2026 at 9:00 A.M.** Participants and attendees may attend in person in the Isadore A. Shrager Boardroom M2-1 or *via* Zoom. The Zoom information for the Public Session is as follows:

Topic: 04/15/2026 Hybrid Business Affairs
Committee of the Board of Trustees Meeting
Public Session

<https://ccp.zoom.us/j/91707336654?pwd=q1oBrrkSaSPvasr01VgobaEemVwmbK.1>

Meeting ID: 917 0733 6654
Passcode: 684309

AGENDA
BUSINESS AFFAIRS COMMITTEE
PUBLIC SESSION

The Business Affairs Committee will meet in Executive Session immediately prior to the start of the public session to discuss contract negotiation strategy and legal advice.

Please note that Attachment A contains a spreadsheet that lists the vendor/consultant, the amount, and the source of funding (i.e., Capital Budget, Operating Budget, Grants, or Bond Proceeds) which College Administration is seeking approval.

- (1) **Contract with Ellucian for Ellucian Intelligent Processing (EIP) (Action Item)**

CCP has over 100 business processes that run on the Banner 8 Self-Service platform, which reached its end-of-life in January 2026. Ellucian recommended colleges and universities across the nation to move to Banner 9 Self-Service and consider procuring the Ellucian Intelligent Processing (EIP) platform for advanced custom scenarios. The College's Information Technology Services (ITS) has reviewed these processes since last June and has migrated over 70 processes to Banner 9 Self-Service solutions already through process re-engineering or using direct migration approaches. The remaining approximately 30 custom developed workflow processes cannot be accommodated by Banner 9 Self-Service solutions and requires the EIP solution. EIP is a low-code/no-code drag and drop platform solution that combines Forms, easy decision and approval workflow, actions and data connection with Banner through tightly coupled integration.

Staff recommends entering into a three-year agreement contract, commencing on May 1, 2026 and ending on June 30, 2029, with Ellucian for the EIP for the following reasons:

- To preserve business continuity and resiliency by staying on vendor-based platforms.
- An alternate would require full-stack custom software development and maintenance. The cost of development, maintenance, and cybersecurity risk would far exceed the cost of a platform solution.
- The home-grown solutions would need to be abandoned if CCP chooses to migrate to SaaS in the future.
- This solution is capable of streamlining/simplifying many of the approval workflows that currently exist in Adobe Sign.
- We negotiated a 21% discount on the product subscription cost.

The one-time training and implementation costs related to the EIP are \$64,477. The total subscription fees for the EIP through June 30, 2029 is \$303,842, equaling approximately \$100,000 per year.

Staff requests that the Business Affairs Committee recommend to the Board of Trustees to award a three-year contract to Ellucian for the EIP product subscription in the total amount of \$368,319, which includes training and implementation costs. These funds will be coming from the operating budget.

(2) **Contract Award to Carahsoft Technology Corporation for VMware Cloud Foundation Licensing (Action Item)**

The College operates a mission-critical virtualized infrastructure that supports core academic, administrative, identity, cybersecurity, and disaster-recovery services. This environment is built on Dell EMC VxRail integrated with VMware and reflects substantial long-term institutional investment in technology, staff expertise, and

operational processes. Following Broadcom's acquisition of VMware, legacy perpetual licenses are no longer eligible for standard support renewal, requiring conversion to a subscription-based VMware Cloud Foundation model to maintain vendor support. Operating this platform without vendor support would expose the College to unacceptable cybersecurity, compliance, audit, and operational risks. Approval of VMware licensing is therefore required strictly as an interim continuity measure while the College proceeds with a formal RFP to replace the platform.

ITS recommends that the College enters a contract with Carahsoft Technology Corporation for VMware Cloud Foundation licensing under Broadcom's revised model to support the College's current infrastructure, while the College engages in the platform replacement review process. Because Broadcom mandates a minimum three-year subscription commitment, staff requests the approval of a three-year contract with Carahsoft for the VMware licensing at a total cost of \$205,899.84, which is equal to \$68,633.28 per year.

Staff requests that the Business Affairs Committee recommend to the Board of Trustees to award a three-year contract to Carahsoft Technology Corporation for VMware Cloud Foundation licensing for a total cost of \$205,899.84. These funds will be coming from the operating budget.

(3) Windows 10 Computers Upgrade Project Approval (Action Item)

The Board approved the current Technology plan, which requires periodic refresh of desktop computers. The College maintains a technology refresh budget to support this plan. The expansion of hybrid cloud and modern cloud applications requires the College to continue to modernize all aspects of its information technology framework: Infrastructure, Networks, Applications, and the Data Center.

Currently the College has 118 devices that are running Windows 10 and the hardware cannot support the new Windows 11. Microsoft ended the free support for Windows 10 effective October 14, 2025. After this date, Windows 10 systems will no longer receive security updates, placing the College at significant cybersecurity, compliance, and operational risk. The only available extended support option will end October 13, 2026, and, based on the current market conditions and pricing, if the College waits until that date to replace the computers, the price will most likely increase.

ITS has evaluated replacement systems from Dell and Lenovo and recommends proceeding with replacement of non-compliant devices to ensure security, reliability, and alignment with institutional technology standards. ITS recommends the replacement of all College-owned Windows 10 computers that cannot support Windows 11 and to standardize replacement systems using

evaluated vendors (Dell, HP, Lenovo). ITS received and evaluated quotes through OMNIA Partners and, based on the best price and availability, requests approval of Windows 10 PC Upgrade Project at the total cost of \$224,668.57, which includes three years of maintenance and support for 157 units at \$1431.01 each. 118 of the units will be used to replace all the legacy Windows 10 devices currently on the network and the rest of the computers will be used for other technical issues.

Staff requests that the Business Affairs Committee recommend to the Board of Trustees to approve the Windows 10 Computers Upgrade Project as described above at the total cost of \$244,668.57. The purchase shall be made using capital funds from Technology plan.

(4) Contract with EAB for Strategic Advisory Services (Action Item)

The College is looking to engage EAB's Strategic Advisory Services for Community Colleges to support senior leadership with data-driven research, expert guidance, and practical tools aligned to the College's strategic goals. These services provide access to national best practices, peer benchmarks and direct consultation across key operational areas, including enrollment, academic planning, student success, financial sustainability, administrative efficiency and long-range institutional strategy.

While the College already works with EAB for student success solutions, utilizing these additional executive services allows the College to make more informed, timely decisions; align resources with institutional priorities; and implement proven strategies that improve student outcomes and financial performance. The partnership strengthens executive leadership capacity, accelerates implementation of high-impact initiatives, and reduces risk by leveraging external expertise rather than developing comparable resources internally. Overall, this investment supports strategic planning and operational effectiveness. Staff recommends entering into a two-year contract, ending on July 16, 2028, with EAB for strategic advisory services at a total cost of \$111,028.65. The services cost approximately \$50,000 per year with a prorated amount being applied between now and July 16, 2026, after which the first annual term will begin.

Staff requests that the Business Affairs Committee recommend to the Board of Trustees to approve the contract with EAB for strategic advisory services at the total cost of \$111,028.65. These funds will be coming from the operating budget.

(5) Revisions to the Resolution about "The Ardmore Toyota & Central City Toyota" Naming at the CATC (Action Item)

On March 14, 2024, the Board of Trustees approved the "Resolution on the Ground Floor Lobby of the College's Career and Advanced Technology Center 'The Ardmore

Toyota & Central City Toyota Community Room". This resolution does not correctly describe the named room's location. Staff requests the approval of a revised resolution entitled "Resolution on the Main Lobby of the College's Career and Advanced Technology Center 'The Ardmore Toyota & Central City Toyota Lobby,'" which corrects the location description for the named room. The revised resolution is attached as Attachment B along with a redlined version to identify staff's proposed changes.

Staff recommends that the Business Affairs Committee recommend to the Board of Trustees to approve the Resolution on the Main Lobby of the College's Career and Advanced Technology Center "The Ardmore Toyota & Central City Toyota Lobby" in Attachment B.

(6) Purchases Authorized by Dr. Marshall in Accordance with Resolution to Authorize President Marshall to Approve Perkins Grant Purchases of One Hundred Thousand Dollars or Greater through June 30, 2026 (Information Item)

In accordance with the resolution authorizing Dr. Alycia Marshall to approve Perkins grant purchases of one hundred thousand dollars (\$100,000) or greater through June 30, 2026, which was ratified by the Board of Trustees on April 2, 2026, staff will provide an update on all Perkins-funded purchases of one hundred thousand dollars (\$100,000) or greater that were authorized by Dr. Marshall since March 18, 2026.

cc: Dr. Alycia Marshall
Mr. Gim Lim
Mr. Derrick Sawyer

Attachment A

**FUNDING FOR ACTION ITEMS MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
AGENDA: April 15, 2026**

Agenda Item No.	Vendor Consultant	Amount	Source
1	Ellucian	\$368,319.00	Operating
2	Carahsoft Technology Corp.	\$205,899.84	Operating
3	OMNIA Partners	\$244,668.57	Capital (Technology plan)
4	EAB	\$111,028.65	Operating

Attachment B

Amended Resolution on the Main Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Lobby”

Fiscal Year 2025-2026

WHEREAS, on February 22, 2024, M & B Paul, Inc. confirmed their intent to direct contributions made to the Community College of Philadelphia Foundation to name the Ground Floor Lobby of the Community College of Philadelphia’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Community Room.”

WHEREAS, by March 10, 2024, M & B Paul, Inc. will enter into a Gift Agreement with the Community College of Philadelphia Foundation and the Community College of Philadelphia, pledging \$100,000, to be paid in five annual installments of \$20,000 beginning in Fiscal Year 2024; and the purpose of the donation is for the naming of the Ground Floor Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Community Room.”

WHEREAS, in accordance with the College’s Naming Policy and the terms of the Gift Agreement, the College desires to properly recognize the donation from M & B Paul, Inc.

WHEREAS, on this 14th Day of March 2024, the Board of Trustees resolved that in accordance with the terms of the Gift Agreement the College shall name the Ground Floor Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Community Room.”

WHEREAS, the parties agree that the Resolution and Gift Agreement should be amended to state that the College shall name the Main Lobby of the College’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Lobby.”

NOW THEREFORE, on this 7th day of May, 2026, the Board of Trustees resolves that in accordance with the terms of an Amendment to the Gift Agreement the College shall name the Main Lobby of the Community College of Philadelphia’s Career and Advanced Technology Center “The Ardmore Toyota & Central City Toyota Lobby.”

Harold T. Epps, Chair

Ajeenah Amir, Secretary

Alycia Marshall, Ph.D., President

Gim Lim, Treasurer

Amended Resolution on the ~~Ground Floor~~Main Lobby of the College's Career and Advanced Technology Center "The Ardmore Toyota & Central City Toyota ~~Community Room~~Lobby"

Fiscal Year ~~2025-2026~~2024-2025

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Harold T. Epps, Chair

~~Dominique Ward~~Ajeenah Amir, Secretary

~~Alycia Marshall, Donald Generals, Ed~~Ph.D., President

Gim Lim~~Jacob Eapen~~, Treasurer