

**HYBRID MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
Community College of Philadelphia
February 21, 2024 – 9:00 A.M.**

Present for the Business Affairs Committee: Mr. Michael Soileau, (presiding and via zoom), Mr. Rob Dubow (via zoom), Ms. Dominique Ward (via zoom), Mr. Jeremiah White (via zoom), and Mr. Epps (via zoom)

Present for the Administration: Dr. Donald Generals, Mr. Jacob Eapen, Ms. Victoria Zellers, Esq., Ms. Marsia Henley, Mr. Derrick Sawyer, Mr. John Wiggins, Dr. Mellissia Zanjani, Mr. Gim Lim, Ms. Danielle Liautaud Watkins (via zoom), Dr. Shannon Rooney, Mr. Vijay Sonty, Mr. Bill Bromley, Dr. Alycia Marshall, Ms. Lisa Sanders, Mr. Sesime Adanu (via zoom), Ms. Karen Rege

Guests: Dr. Judith Gay, Vice President Emerita (via zoom), and Ms. Kate McGlinchey (via zoom)

Please note that Attachment A contains a spreadsheet that lists the vendor/consultant, the amount, and the source of funding (i.e. Capital Budget, Operating Budget, Perkins Grant, or Bond Proceeds) which College Administration is seeking approval.

AGENDA
BUSINESS AFFAIRS COMMITTEE
PUBLIC SESSION

Mr. Soileau called the meeting to order at 9:01 A.M. Mr. Soileau asked Mr. Eapen to proceed with the first agenda item.

(1) Purchase of Dell Computers for CIS Classrooms (Action Item)

Discussion: Mr. Eapen stated that the Computer Information Systems (CIS) provides a variety of courses and certificate programs of achievement related to a variety of computing topics.

The CIS department is requesting updated computer systems for four (4) classrooms as the existing CIS computers in classrooms C3-10, C3-14, C3-20, and B2-27 are near the end of their useful life. Updating classrooms with current technology provides a critical role in expanding student/staff capabilities and overall productivity.

Mr. Eapen stated that special pricing was obtained through COSTARS (Commonwealth of Pennsylvania's Cooperative Purchasing Program). Dell is leveraging our COSTARS agreement which allows for a standard 9% discount. (120 CPU's and Monitors that include 3 years maintenance and support).

The attached Dell Equote 3000171263855.1 (see Attachment B) contains a detailed listing of all the technology components including maintenance and support. The source of funding is from the Perkins Grant.

Mr. Soileau asked about the number of computers the College purchased for classrooms and workspaces. Mr. Eapen replied that as of July 1, 2023, there were 488 desktops, 7 laptops, and 4 servers.

Mr. Soileau asked about the purchase of computers for the students. Mr. Eapen replied that the College has an arrangement with PCsforPeople which allows non-Pell students to pay \$50 for laptops, and Pell students pay \$25. Mr. Eapen also mentioned that these are refurbished computers, and there were 539 computers purchased by students for Fall 2023 and Spring 2024.

Mr. Soileau stated that staff is requesting that the Business Affairs Committee recommends to the full Board the purchase of Dell computers at the cost of \$161,169 with Perkins funds.

Action: Mr. Dubow moved, and Ms. Ward seconded the motion that the Business Affairs Committee recommend to the full Board to purchase Dell Computers for classrooms at the cost of \$161,169 with Perkins funds. The motion passed unanimously.

(2) **Purchase of Dell Computers for Architecture Design & Construction (ADC) Center (Action Item)**

Discussion: Mr. Eapen stated that the ADC program consists of 3 classrooms totaling 99 computers in all. The first classroom of 37 was replaced in the Fall of 2023 with 62 units remaining. In reviewing all technology options, cost, unit capabilities and availability were primary considerations. Upgrading the ADC classroom with current technology provides a critical role in expanding student/staff capabilities, learning outcomes and increasing the overall productivity.

Mr. Eapen also stated that Dell leverages our COSTARS (Commonwealth of Pennsylvania's Cooperative Purchasing Program) agreement and typically allows for a standard 9% discount off the list price. Additional special pricing was leveraged due to overall quantity of the combined orders through COSTARS resulting in additional savings to the College.

Dell quote, 300171995796.1, (see Attachment C) contains a full detailed listing of all the technology components and the source of funding.

Mr. Soileau asked about the balance of Perkin funds. Mr. Eapen replied that by the end of the fiscal year, we will be using all the funds.

Mr. Dubow asked if the Perkins funds were on schedule to be utilized by the end of the fiscal year, and Mr. Eapen responded that they will be.

Mr. Soileau stated that the staff is requesting that the Business Affairs Committee recommend to the full Board, the purchase of Dell computers at the cost of \$222,351 with Perkins Funds.

Action: Mr. White moved, and Mr. Dubow seconded the motion that the Business Affairs Committee recommend to the full Board to purchase Dell computers at the cost of \$222,351 with Perkins funds. The motion passed unanimously.

(3) Contract with eLumen (Action Item)
Contract with Watermark (Action Item)

Discussion: Dr. Rooney stated that the College currently uses the software formerly known as AEFIS (now known as HelioCampus) to collect and analyze data related to assessment and outcomes. Dr. Rooney stated that AEFIS had challenges which were revealed during the Middle States accreditation preparation process in 2023. At that time Dr. Alycia Marshall and Dr. Shannon Rooney charged the Office of Institutional Effectiveness with identifying alternative technologies for consideration at the conclusion of the AFEIS contract in 2024.

Dr. Rooney also stated that that the goal of this RFP process was to replace AEFIS, which has not met the mark for the College on the academic nor the administrative side. CCP has only been using AEFIS to capture and report on learning outcomes, but originally wanted one product to do that and to help with administrative and Middle States reporting. AEFIS was meant to capture both but ultimately could not do what CCP wanted or needed administratively.

Dr. Rooney stated as part of the RFP process there was a robust evaluation team of 21 staff and faculty led by Dr. Amy Birge-Caracappa, Director of Assessment, formed. The team included the AVPs of Institutional Effectiveness and Information Technology, and the Dean of Online Learning and Media Services, as well as department heads and faculty members from each academic division of the College. The process involved demonstrations to which the entire College was invited, and which 50 people attended, including academic deans. An RFP was issued on October 31, 2023, and two firms -- eLumen and Watermark -- responded by the deadline of November 29, 2023.

Dr. Rooney stated that through the process, it was discovered that eLumen is the ideal product to capture learning outcomes. Dr. Rooney also stated the extent to which the faculty expressed their support for eLumen is especially important given some issues with full faculty participation in assessment activities in the past. Also appealing is the program's ability to integrate with Canvas.

Dr. Rooney stated that it was simultaneously discovered that the Watermark platform is ideal to help the Institutional Effectiveness and Middle States teams with important projects like strategic planning, accreditation reports and building evidence repositories. Currently, those items are kept inconsistently throughout the institution.

Dr. Rooney stated the IT team recommended that implementation happen in phases. eLumen will be implemented over approximately a 26-week period, and Watermark will be implemented over approximately a 30-week period. Upon completion AEFIS will be phased out.

Mr. Soileau asked who will be the Project Manager. Dr. Rooney stated that the implementation would be a collaborated effort with Dr. Amy Birge-Caracappa, Dr. Sesime Adanu, Mr. Vijay Sonty, Dr. Marshall and the Deans. Mr. Eapen stated that the accountability for implementation will reside with the Associate Vice President of Information Technology, Mr. Vijay Sonty.

After presentations from both in January, the evaluation team including faculty and administrators, overwhelmingly recommended dividing the original scope of work into two separate contracts, purchasing the eLumen assessment management platform for only the assessment of course and program learning outcomes, and purchasing Watermark’s Planning and Self-Study product for the assessment of administrative strategic planning, academic program reviews, and Middle States accreditation. Advantages to this plan include ease of use for faculty leading to greater buy-in, and enhanced functionality for institutional assessment. Given the challenges regarding full participation in assessment activities in the past, the College believes faculty buy-in for these platforms to be crucial. Attached is an Assessment Software Implementation Timeline ([see Attachment D](#)).

		Watermark Planning & Self Study 3-year contract	eLumen 3-year contract	Total
Year 1	One-time fees	\$7,000.00	\$8,000.00	\$15,000.00
	Ongoing costs	\$62,757.25	\$33,506.00	\$96,263.25
	Total	\$69,757.25	\$41,506.00	\$111,263.25
	Year 2	\$67,297.83	\$35,181.00	\$102,478.83
	Year 3	\$72,201.66	\$36,940.00	\$109,141.66
	Total	\$209,256.74	\$113,627.00	\$322,883.74

Mr. White asked about students who don't perform well in Math and English. Dr. Marshall responded that there are specific objectives for student metrics who are taking Math and English. Ms. Ward asked about integration into Canvas, specifically how are we benchmarking their success. Dr. Rooney responded these platforms allow the Institutional Effectiveness Department to easily produce reports.

To ensure continuity in service, staff is also recommending extending its contract with AEFIS for twelve months at the cost of \$95,481.

Mr. Soileau stated that staff is requesting that the Business Affairs Committee recommend to the full Board, to contract with both eLuman (\$113,627) and Watermark (\$209,257) for a total cost of \$322,884. These funds will be from the operating funds.

Action: Mr. Dubow moved, and Ms. Ward seconded the motion that the Business Affairs Committee recommend to the full Board to contract with both eLuman (\$113,627) and Watermark (\$209,257) for a total cost of \$322,884. These funds will be from the operating funds. The motion passed unanimously.

(4) Faculty e-Portfolio Software (Action Item)

Dr. Marshall stated that the College is proposing to enter into a 5-year agreement with Interfolio for a software to automate the process of faculty management. Over the past three years, the College has had an average of 10 faculty who apply for promotion (Assistant to Associate or Associate to Full Professor) and five faculty who receive tenure through an application and review process. These numbers do not include faculty who are promoted from Instructor to Assistant Professor. The College's current review process for promotion involves several stages of comprehensive review (Department Head, Dean, Academic and Student Success Council, Provost/Vice President of Academic and Student Success and President). This extensive review process involves a thorough assessment of a promotion dossier that includes documentation provided by the applicant to support their performance in Teaching Effectiveness/Support for Student Learning, Service to the Students, Contributions to the Life of the College, Service to the Profession, CV, Teaching/Advising Philosophy, 2 Peer Evaluations, and additional Evaluative Criteria from their departmental plan such as instructional materials, student evaluations of teaching and course syllabi.

Currently, faculty upload documents for promotion as a PDF eportfolio to a Sharepoint site. These documents generally are 100-300 pages per applicant. However, because these portfolios are a PDF, it is difficult for faculty to include images, audio and video. Managing and securing access to the PDF portfolios for various stakeholders including department heads, deans, the Provost and the President at differing times over the course of the promotion timeline is both a cumbersome and time-consuming manual

process. Approvals for promotion are documented manually on a tracking sheet in Excel in the Office of the Provost.

Additionally, each faculty member (full-time and adjunct faculty) should be evaluated by their Department Head once a year and all full-time faculty are eligible to apply for sabbatical after six full years of service to the College. Annual evaluations of faculty as required by the CBA are held at the division level. Many are in paper format, and there is no comprehensive list or institution-wide tracking system. Currently the College has a total of about 334 full-time faculty (23-24) and about 788 (22-23) part-time faculty. Dr. Marshall stated that we are hiring 21 new full-time faculty in the Fall. All tracking regarding eligibility of faculty for promotion and tenure as well as sabbatical and evaluation processes is currently a joint effort between the Human Resources Department and Academic and Student Success Division through the use of manual tracking and excel spreadsheets which is not only time consuming, but open to human error. Faculty that apply for promotion must track and document their activities for the life of their career. This includes relevant training and professional development they may engage in at the College.

This software will streamline the evaluation, promotion and tenure processes, create operational efficiency in alignment with the newly revised strategic plan, and ensure data security through role-based permissions. This system will be used by all of our credit teaching faculty.

RFP #10198 was issued via Pennbid on October 5, 2023 with proposals due October 20, 2023. The College received three proposals, (1) Watermark Insights, (2) Interfolio, (3) Allegro Learning Solutions. (See attachment E).

A team of faculty and administrators worked to review proposals and select two vendors, Interfolio and Watermark Insights, to present to the faculty at large on December 15. Interfolio was both the favorite of faculty and was the lowest bidder. Other systems the College reviewed did not have the capability to handle video, audio and image files as well as Interfolio. In addition, Interfolio has no implementation fees and provides 24/7 support directly to the end users via phone or email which was not provided by the other vendors.

The College negotiated with Interfolio to hold a flat rate for the first three years of the contract and a year-over-year price increase to 2% for years 4 & 5. Year 1 has been prorated to coincide with our fiscal year for budget purposes and ensure timely implementation. Pricing is as follows:

Year 1	Pro-Rate from March 2025 - June 2028	\$15,402
Year 2		\$52,416
Year 3		\$52,416
Year 4		\$52,416
Year 5		\$53,464

Mr. Soileau stated that to become best in class, we need to have the best in class systems. These types of investments will get us there.

Action: Mr. Dubow moved and Mr. White seconded the motion that the Business Affairs Committee recommend to the full Board that the College enter into a 5-year contract with Interfolio at a total of \$226,114 for the period of March 15, 2024 to June 30, 2080. The motion passed unanimously.

(5) York Compressor Rebuild JCI (Action Item)

Mr. Eapen stated that the staff seeks approval to enter into a contract with Johnson Controls, Inc. to furnish equipment and services to rebuild and inspect an internal compressor in a York Chiller. This is necessary for maintaining the cooling of five buildings on the main campus (Bonnell, Mint, West, Winnet, and Athletic Center). The following are key points about JCI:

Expertise and Ownership: York is owned by JCI and would be well-qualified to perform the work on the York Chiller. Their familiarity with the equipment could lead to more efficient and effective services.

Critical Infrastructure: There are three (3) chillers covering the cooling needs of multiple buildings. It is crucial to ensure that at least two (2) chillers are operational at all times, especially during peak periods of heatwaves. Repairing and maintaining the chillers in a timely manner is essential for uninterrupted cooling.

Cost and Timing: The proposed cost of \$153,010 is reasonable considering the scope of work involved. Additionally, completing the work by the end of March, 2024 ensures that the cooling systems will be ready for the upcoming cooling season in April, 2024.

Vendor Relationship: JCI is a COSTARS vendor and also one of our contracted proposed vendors for HVAC projects throughout the campus. The cost is based on COSTARS pricing.

Staff is requesting that the Business Affairs Committee recommend to the full Board that the College enter into a contract with Johnson Controls, Inc. in the amount of \$153,010 using capital funds.

Action: Mr. Dubow moved and Mr. White seconded the motion that the Business Affairs Committee recommend to the full Board that the College enter into a contract with Johnson Controls, Inc. in the amount of \$153,010 using capital funds. The motion passed unanimously.

(6) Resolution: Capital Budget request to PDE – Health Life Sciences and Great Hall Projects (Action Item)

Attached is the resolution for capital budget request to PDE. The College requested \$45,000,000 in FY 2022-2023 for the Health and Life Science building. Based on the advice of Mosaic, the cost for the building is projected at \$60,000,000. Hence, the College has to submit an application along with a resolution of the Board of Trustees for the additional \$15,000,000. The College will also seek funding for the renovation of the Great Hall in the amount of \$825,000 for renovation and upgrades to audio visual equipment (See Attachment F).

The meeting adjourned at 9:47 AM

ATTACHMENT A
FUNDING FOR ACTIONS ITEMS
MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
AGENDA: February 21, 2024

Agenda No.	Vendor/Consultant	Amount	Source
1	Dell (CIS)	\$161,169	Perkins Funds
2	Dell (ADC)	\$222,351	Perkins Funds
3	eLumen	\$113,627	Operating Budget
3	Watermark	\$209,257	Operating Budget
4	e-Portfolio	\$226,114	Operating Budget
5	JCI	\$153,010	Capital Budget

ATTACHMENT B

DELL Equote: 3000171263855.1



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000171263855.1	Sales Rep	Bill Alsbrooks
Total	\$161,168.40	Phone	(800) 456-3355, 6179366
Customer #	8865075	Email	Bill_Alsbrooks@Dell.com
Quoted On	Jan. 18, 2024	Billing To	ACCOUNTS PAYABLE
Expires by	Feb. 17, 2024		COMM COLLEGE OF
	OMNIA-National		PHILADELPHIA
Contract Name	Cooperative Purchasing		1700 SPRING GARDEN ST
	Alliance (NCPA)		PHILADELPHIA, PA 19130-3936
Contract Code	C000001019611		
Customer Agreement #	NCPA 01-143		
Deal ID	27020994		

Message from your Sales Rep

All Orders are now being processed thru Self-Checkout Online. Simple, Fast and Secure. • Log into Premier Portal to place your order. If you do not have one, ask me how you can get a personalized page. • If you do not have a Premier Page set up yet, you can click & process your order at dell.com/qto choose 'Checkout as a Guest'

Regards,
Bill Alsbrooks

Shipping Group

Shipping To	Shipping Method
WILLIAM BROMLEY COMM COLLEGE OF PHILADELPHIA RCVNG DOCK ON 16TH ST BTWN SPRING GARDEN & CALLOWHIL PHILADELPHIA, PA 19130 (215) 751-8975	Standard Delivery

Product	Unit Price	Quantity	Subtotal
OptiPlex Small Form Factor (Plus 7010)	\$1,185.00	120	\$142,200.00
Dell 24 Monitor - P2422H, 60.5cm (23.8")	\$158.07	120	\$18,968.40

Subtotal:	\$161,168.40
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$161,168.40
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total: **\$161,168.40**

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Maximize your new
technology on day one
Dell ProDeploy Suite



Shipping Group Details

Shipping To

WILLIAM BROMLEY
 COMM COLLEGE OF PHILADELPHIA
 RCVNG DOCK ON 16TH ST
 BTWN SPRING GARDEN &
 CALLOWHIL
 PHILADELPHIA, PA 19130
 (215) 751-8975

Shipping Method

Standard Delivery

OptiPlex Small Form Factor (Plus 7010)

Estimated delivery if purchased today:

Feb. 05, 2024

Contract # C000001019611

Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex Small Form Factor (Plus 7010)	210-BFXE	-	120	-
13th Gen Intel Core i7-13700 (8+8 Cores/30MB/24T/2.1GHz to 5.1GHz/65W)	338-CHCJ	-	120	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	120	-
No Microsoft Office License Included - 30 day Trial Offer Only	658-BCSB	-	120	-
CrowdStrike Endpoint Prot Ent, Prevent Insight, EDR XDR, Device Ctrl, ThreatGraph, Essential Support 1yr	634-CCLH	-	120	-
32GB (1X32GB) DDR5 Non-ECC Memory	370-AGWO	-	120	-
M.2 2230 1TB PCIe NVMe Class 35 Solid State Drive	400-BOQL	-	120	-
M.2 22x30 Thermal Pad	412-AAQT	-	120	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	120	-
NO RAID	817-BBBN	-	120	-
Intel Integrated Graphics	490-BBFG	-	120	-
OptiPlex SFF Plus with 260W Bronze Power Supply	329-BHPM	-	120	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	120	-
DVD+/-RW Bezel	325-BDSH	-	120	-
8x DVD+/-RW 9.5mm Slimline Optical Disk Drive	429-ABFH	-	120	-
CMS Essentials DVD no Media	658-BBTV	-	120	-
No Media Card Reader	379-BBHM	-	120	-
No Additional Video Ports	492-BCKH	-	120	-
Dell KB522 Business Multimedia Keyboard (US)	580-AFWH	-	120	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	120	-
No Cover Selected	325-BCZQ	-	120	-
Dell Additional Software	658-BFPY	-	120	-
ENERGY STAR Qualified	387-BBLW	-	120	-
Dell Watchdog Timer	379-BEZG	-	120	-
Quick Start Guide, OptiPlex SFF Plus	340-DDFN	-	120	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	120	-
Shipping Material	340-CQYR	-	120	-

Unit Price **Quantity** **Subtotal**
\$1,185.00 **120** **\$142,200.00**

Shipping Label	389-BBUU	-	120	-
Regulatory Label for OptiPlex SFF Plus 260/300W, FSJ	389-FBFZ	-	120	-
No Hard Drive Bracket, Dell OptiPlex	575-BBKX	-	120	-
SW Driver, Intel Rapid Storage Technology, OptiPlex Small Form	658-BFQF	-	120	-
Intel Core i7 vPro Enterprise Processor Label	389-EDDR	-	120	-
Desktop BTO Standard shipment	800-BBIO	-	120	-
No Additional Add In Cards	382-BBHX	-	120	-
Custom Configuration	817-BBBB	-	120	-
Internal Speaker	520-AARD	-	120	-
Intel vPro Enterprise	631-ADPF	-	120	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	120	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	120	-
Dell Limited Hardware Warranty Plus Service	812-3886	-	120	-
ProSupport: 7x24 Technical Support, 3 Years	812-3894	-	120	-
ProSupport: Next Business Day Onsite 3 Years	812-3908	-	120	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	120	-

Unit Price	Quantity	Subtotal
\$158.07	120	\$18,968.40

Dell 24 Monitor - P2422H, 60.5cm (23.8")

Estimated delivery if purchased today:
Jan. 26, 2024
Contract # C000001019611
Customer Agreement # NCPA 01-143

Description	SKU	Unit Price	Quantity	Subtotal
Dell 24 Monitor - P2422H, 60.5cm (23.8")	210-BBCC	-	120	-
Dell Limited Hardware Warranty	814-5380	-	120	-
Advanced Exchange Service, 3 Years	814-5381	-	120	-

Subtotal:	\$161,168.40
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00

Total: \$161,168.40

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

ATTACHMENT C

DELL Equote: 3000171995796.1

Quote Name:	Precision refresh	Sales Rep	Bill Alsbrooks
Quote No.	3000171995796.1	Phone	(800) 456-3355, 6179366
Total	\$222,350.60	Email	Bill_Alsbrooks@Dell.com
Customer #	8865075	Billing To	ACCOUNTS PAYABLE COMM COLLEGE OF PHILADELPHIA 1700 SPRING GARDEN ST PHILADELPHIA, PA 19130-3936
Quoted On	Feb. 05, 2024		
Expires by	Mar. 06, 2024		
Contract Name	Pennsylvania DGS COSTARS-3 IT Hardware		
Contract Code	C000001020025		
Customer Agreement #	COSTARS-003-E22- 603		
Deal ID	26529316		

Message from your Sales Rep

All Orders are now being processed thru Self-Checkout Online. Simple, Fast and Secure.
 • Log into Premier Portal to place your order. If you do not have one, ask me how you can get a personalized page.
 • If you do not have a Premier Page set up yet, you can click & process your order at dell.com/qtto to choose 'Checkout as a Guest'

Regards,
 Bill Alsbrooks

Custom Fields:

Contract Code: 78ADB
 COSTARS 003-051: COSTARS 003-051

Product	Unit Price	Quantity	Subtotal
Precision 5860 Tower	\$3,241.46	62	\$200,970.52
Dell 32 USB-C Hub Monitor - P3223DE, 80.1cm (31.5")	\$344.84	62	\$21,380.08
Subtotal:			\$222,350.60
Shipping:			\$0.00
Environmental Fee:			\$0.00
Non-Taxable Amount:			\$222,350.60
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$222,350.60

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Maximize your new technology on day one

Dell ProDeploy Suite

Shipping Group Details

Shipping To
WILLIAM BROMLEY
COMM COLLEGE OF PHILADELPHIA
RCVNG DOCK ON 16TH ST
BTWN SPRING GARDEN & CALLOWHIL
PHILADELPHIA, PA 19130
(215) 751-8975

Shipping Method
Standard Delivery

	Unit Price	Quantity	Subtotal
Precision 5860 Tower	\$3,241.46	62	\$200,970.52
Estimated delivery if purchased today: Feb. 22, 2024 Contract # C000001020025 Customer Agreement # COSTARS-003-E22-603			

Description	SKU	Unit Price	Quantity	Subtotal
Precision 5860 Tower XCTO Base	210-BFNP	-	62	-
Intel Xeon W3-2435 (22.5 MB cache, 8 cores, 16 threads, 3.1 GHz to 4.5 GHz Turbo, 165 W)	338-CKZL	-	62	-
Windows 11 Pro for Workstations (6 cores plus), English, French, Spanish, Brazilian Portuguese	619-ARSN	-	62	-
No Microsoft Office License Included - 30 day Trial Offer Only	658-BCSB	-	62	-
NVIDIA RTX A2000, 12 GB GDDR6, 4 mDP to DP adapters	490-BJJB	-	62	-
64GB, 1x64GB, DDR5, 4800MHz, RDIMM ECC Memory	370-AHHV	-	62	-
1TB, 3.5" 7200rpm SATA Hard Drive	400-BOGQ	-	62	-
Keyboard not included	580-AADS	-	62	-

No Out-of-Band Systems Management	631-BBHM	-	62	-
Resource DVD not Included	430-XXYU	-	62	-
ENERGY STAR Qualified	387-BBLW	-	62	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	62	-
System Power Cord C13 (US 125V, 15A)	450-AHDU	-	62	-
Shipping Material (DAO)	340-CBUU	-	62	-
Shipping Material (5860, 7865)	340-DCJU	-	62	-
Dell Additional Software	658-BFPP	-	62	-
Quick Start Guide placemat, 5860 Tower	340-DJVF	-	62	-
Premier Color 6.1	640-BBSS	-	62	-
Integrated Storage Controller	403-BCVC	-	62	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	62	-
No Optical Drive	429-ABMS	-	62	-
Precision 5860 Tower 750W Chassis (DAO 2SATA Flexbay L5.5)	321-BHYU	-	62	-
Heatsink for 165W or lower CPU (5860)	412-BBDR	-	62	-
Virtual Raid on CPU software driver	409-BCXD	-	62	-
Dell Precision TPM	340-ACBY	-	62	-
No External ODD	429-ABGY	-	62	-
CMS Software not included	632-BBBJ	-	62	-
No Hard Drive	400-AKZR	-	62	-
5860T 750W Regulatory Label (DAO)	389-FDBD	-	62	-
No SATA RAID	780-BBCJ	-	62	-
No Hard Drive	400-AKZR	-	62	-
No Hard Drive	400-AKZR	-	62	-
512GB, M.2, PCIe NVMe, SSD, Class 40	400-BOGY	-	62	-
No Hard Drive	400-AKZR	-	62	-
No M.2 NVME RAID (C1, C2, C6)	780-BCVL	-	62	-

SATA Upper/Lower Flexbay Assembly included with chassis	340-DCMT	-	62	-
Dell Limited Hardware Warranty Plus Service	882-0661	-	62	-
ProSupport Next Business Day Onsite 3 Years	882-0679	-	62	-
ProSupport 7x24 Technical Support 3 Years	882-0687	-	62	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	62	-

Unit Price	Quantity	Subtotal
\$344.84	62	\$21,380.08

Dell 32 USB-C Hub Monitor - P3223DE, 80.1cm (31.5")

Estimated delivery if purchased today:
Feb. 19, 2024
Contract # C000001020025
Customer Agreement # COSTARS-003-E22-603

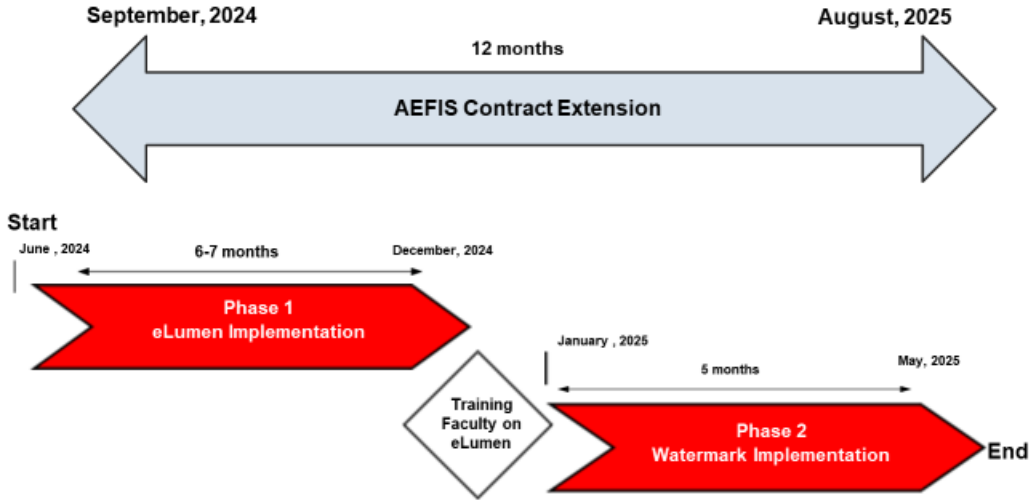
Description	SKU	Unit Price	Quantity	Subtotal
Dell 32 USB-C Hub Monitor - P3223DE, 80.1cm (31.5")	210-BDLQ	-	62	-
Advanced Exchange Service 3 Years	844-1960	-	62	-
Dell Limited Hardware Warranty	844-1966	-	62	-

Subtotal:	\$222,350.60
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$222,350.60

ATTACHMENT D

ASSESSMENT SOFTWARE IMPLEMENTATION TIMELINE

Overall Timeline Assessment Management System Implementation



ATTACHMENT E

e-Portfolio

e-Portfolio: Pricing Summary

Company Name	5 Year Fees
Interfolio	\$226,114
Watermark Insights	\$257,776
Allegro Learning Solutions	\$407,425

ATTACHMENT F

**Fiscal Year 2024-2025
PDE Capital Projects Application**

COLLEGE: Community College of Philadelphia

TITLE: FISCAL YEAR 2024-2025 PDE CAPITAL PROJECTS APPLICATIONS
Board of Trustees

BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGE OF PHILADELPHIA APPROVE THE SUBMISSION OF THE PDE APPLICATIONS FOR THE FOLLOWING CAPITAL PROJECTS:

PROJECT
NAME: **New Project: Health and Life Sciences Building – Phase II**

Already a health care hub of the United States, Philadelphia is emerging as the *Cellicon* capital of the country. The life sciences and health care industries are driving the engine of growth for the city and the state. The Health and Life Sciences building embodies Community College of Philadelphia's commitment to preparing the leaders and workforce of tomorrow for the industries. The building will feature the most technologically advanced collaborative learning spaces, state of the art simulation classrooms, and advanced life science laboratories. The building will house programs that will train students in the areas of nursing, dental hygiene, biology, and workforce development programs in pharmaceutical and cellular biology. The building is aimed at fostering a spirit of collaborative teaching and learning amongst students and faculty.

Based on the demand of Health and Allied Science professionals, the College will increase the programs which require additional space. Hence, the request for the additional \$15,000,000 for the building.

Estimated Total Project Cost	\$60,000,000
Funding Submitted in FY 2022-2023	\$45,000,000
Additional Funding	\$15,000,000

PROJECT
NAME: **New Project: Great Hall**

The Great Hall is located on the second floor of the Winnet Student Life Building. The Great Hall is used for student programs/events such as Student Engagement, Center for Male Engagement (CME), LGBTQ Center, Alumni, and the Women's Outreach & Advocacy Center. This space is also used for academic programming and faculty and staff development. The project costs includes renovations and upgrades to the audio/visual equipment.

Estimated Total Project Cost	\$ 825,000
Cash Project	

Harold T. Epps
Chair, Board of Trustees

Community College of Philadelphia

Date of
Board
Approval:
