

AGENDA
COMBINED HYBRID MEETING OF THE BUSINESS AFFAIRS AND
THE EXECUTIVE COMMITTEES OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, July 17, 2024 – 9:00 A.M.

TO: Business Affairs and Executive Committees of the Board of Trustees
FROM: Jacob Eapen
DATE: July 8, 2024
SUBJECT: **Combined Hybrid Business Affairs & Executive Committees Meeting**

A combined hybrid meeting of the Business Affairs and Executive Committees of the Board of Trustees is scheduled for **Wednesday, July 17, 2024 at 9:00 A.M.** Participants and attendees may attend in person in the Isadore A. Shrager Boardroom M2-1 or *via* Zoom.

The following is the Zoom information for the Public Session:

**Topic: Combined Meeting of the Business Affairs and Executive Committees
of the Board of Trustees**
<https://ccp.zoom.us/j/96273061235?pwd=Aixskl9HIcjKn5nCe38uKx6iJNwMBR.1>
Meeting ID: 962 7306 1235
Passcode: CCP

AGENDA
BUSINESS AFFAIRS COMMITTEE
PUBLIC SESSION

Please note that Attachment A contains a spreadsheet that lists the vendor/consultant, the amount, and the source of funding (i.e. Capital Budget, Operating Budget, Perkins Grant, or Bond Proceeds) which College Administration is seeking approval.

(1) Construction for Nursing/Respiratory Project (Action Item)

Staff seeks approval for construction of nursing simulation lab, respiratory lab, and respiratory care lab. The design includes the creation of a new nursing simulation lab for student hands-on experience (W1-01) as well as renovation to upgrade the respiratory lab (W2-36) and respiratory care lab (W2-37) including new lighting, ceilings; floor, wall finishes and equipment.

The College issued RFP #10210 On May 29, 2024, via Penn Bid. The Pre-bid meeting was held June 5, 2024, and 10 bidders attended. The College received 9 responses and below are the lowest responsible bidder fees by trade. (Please see Attachment B).

General Construction: Tricon Construction	\$1,075,350
Fire Protection: Wayman Fire Protection	\$ 29,400
HVAC	No Bid
Plumbing	No Bid
Electrical: Hyde Electric Corporation	<u>\$ 735,395</u>
Grand Total:	\$1,840,145

The HVAC and Plumbing work are currently being re-bid.

Staff request that the Business Affairs Committee recommend to the full Board to award the Tricon Construction Management in the amount of \$1,075,350 for General Construction; Wayman Fire Protection in the amount of \$29,400 for Fire Protection; Hyde Electrical Corporation in the amount of \$735,395 for Electrical.

PDE will be funding \$362,500 and the rest of the funds will be from the capital budget.

(2) Board Room Project (Action Item)

Staff seeks approval for construction of audiovisual systems in the Mint Building boardroom. The design includes new audiovisual systems, lighting improvements, room shades, HVAC reconfiguration, and a control system to operate these elements. Conference room functions include in-person meetings with large groups at the table and in the gallery section as well as virtual and hybrid meetings.

The College issued RFP #10207 On May 15, 2024 via Penn Bid. The Pre-bid meeting was held on May 30, 2024, and 4 bidders attended. The College received 3 responses, and below is the lowest responsible bidder. (Please see Attachment C).

- General Construction: New Age Development \$402,979
- HVAC Construction: New Age Development \$ 83,503
- Electrical Construction: New Age Development \$391,385

Grand Total:	\$877,867
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Staff requests that the Business Affairs Committee recommend to the full Board to award New Age Development the amount of \$877,867 for General Construction, HVAC Construction, and Electrical Construction.

The Board Room Project will be paid from the Capital Budget.

(3) Proposed Business Affairs Committee Meetings Dates for FY 2024-2025

Attached is a list of the proposed Business Affairs Committee meeting dates for fiscal year 2024-2025. (See attachment D)

AGENDA
EXECUTIVE COMMITTEE
PUBLIC SESSION

(4) Next Meeting – Business Affairs Committee of the Board of Trustees
(Information Item)

The next meeting of the Business Affairs Committee is scheduled for Wednesday, August 21, 2024 at 9:00 A.M.

JE/tn

c:

Mr. Michael Soileau
Ms. Mindy Posoff
Dr. Donald Generals
Mr. Gim Lim
Ms. Marsia Henley
Mr. Derrick Sawyer
Mr. John Wiggins
Ms. Carolyn Flynn
Dr. Judith Gay, Vice President Emerita

ATTACHMENT A
FUNDING FOR ACTION ITEMS
MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES

AGENDA: July 17, 2024

Agenda No.	Vendor/Consultant	Amount	Source
1	Tricon Construction Management Wayman Fire Protection Hyde Electric Corporation	\$1,075,350 \$29,400 \$735,395 (\$ 362,500)	Capital Budget Capital Budget Capital Budget PDE
2	New Age Development	\$ 877,867	Capital Budget

ATTACHMENT B

Nursing/Respiratory Project

Construction Nursing/Respiratory Project

General Construction

RFP 10210 - Respiratory & Nursing Simulation Labs - Bid Results - General (GC)	DK CONSTRUCTION SERVICES		New Age Development Group		Robert Michaels and Associates, Inc		Smith Construction Inc.		TE Construction Services, LLCC		Tricon Construction Management	
	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost
	\$ 1,500,000.0		\$ 1,246,484.24		\$ 1,460,700.0		\$ 1,315,279.0		\$ 1,165,000.0		\$ 1,075,350.0	
	0		0		0		0		0		0	
	\$ 0		\$ 0		\$ 0		\$ 0		\$ 0		\$ 0	
Items	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost
Total Base Bid cost per the	\$ 1,500,000.0	\$ 1,500,000.0	\$ 1,246,484.24	\$ 1,246,484.24	\$ 1,460,700.0	\$ 1,460,700.0	\$ 1,315,279.0	\$ 1,315,279.0	\$ 1,165,000.0	\$ 1,165,000.0	\$ 1,075,350.0	\$ 1,075,350.0

scope of work defined within

Construction Nursing/Respiratory Project

Fire Protection

Total Cost Selected # Selected (\$)							Wayman Fire Protection	
							\$ 29,400.0	
							0	
							\$ 0	
#	Locked	Items	Selected	Lowest	UnitofMea	QuantityReq	UnitPrice	TotalCost
1		Base Bid Pricing (1)						
#1-1	FALSE	Total Base	\$ 0	\$ 29,400.0	LS	1	\$ 29,400.00	\$ 29,400.00

Construction Nursing/Respiratory Project

Electrical

#	Locked	Items	Selected	Lowest	UnitofMea	QuantityRe	Hyde Electric Corporation		Palman Electric, Inc.			
							UnitPrice	TotalCost	UnitPrice	TotalCost		
							Total Cost	\$ 735,395.0		Total Cost	\$ 866,099.21	
							Selected #	0		Selected #	0	
							Selected (\$)	\$ 0		Selected (\$)	\$ 0	
1		Base Bid Pricing (1)										
#1-1	FALSE	Total Base	\$ 0	\$ 735,395.	LS	1	\$ 735,395.	\$ 735,395.0	\$ 866,099.	\$ 866,099.21		

ATTACHMENT C

Boardroom Project

Construction Boardroom Project

General Construction

							New Age Development Group		S.B. Conrad, Inc		
							Total Cost	\$ 402,979.34			\$ 475,000.0
							Selected #	0			0
							Selected (\$)	\$ 0			\$ 0
#	Locked	Items	Selected	Lowest	UnitofMea	QuantityRe	UnitPrice	TotalCost	UnitPrice	TotalCost	
1 Base Bid Pricing (1)											
#1-1	FALSE	All Work in \$ 0		\$ 402,979.	LS	1	\$ 402,979.34	\$ 402,979.34	\$ 475,000.0	\$ 475,000.0	

Construction Boardroom Project

HVAC Construction

							New Age Development Group	
							Total Cost	\$ 83,502.79
							Selected #	0
							Selected (\$)	\$ 0
#	Locked	Items	Selected	Lowest	UnitofMea	QuantityRe	UnitPrice	TotalCost
1		Base Bid Pricing (1)						
#1-1	FALSE	All Work in \$ 0		\$ 83,502.7	LS	1	\$ 83,502.79	\$ 83,502.79

Construction Boardroom Project

Electrical Construction

New Age Development Group

Total Cost \$ 391,385.29
 Selected # 0
 Selected (\$) \$ 0

#	Locked	Items	Selected	Lowest	UnitofMea	QuantityRe	UnitPrice	TotalCost
1 Base Bid Pricing (1)								
#1-1	FALSE	All Work in \$ 0		\$ 391,385. LS		1	\$ 391,385.29	\$ 391,385.29

ATTACHMENT D

Proposed Business Affairs
Committee Meeting Dates
FY 2024-2025

PROPOSED BUSINESS AFFAIRS COMMITTEE MEETING

FY 2024-2025

**(Usually the 3rd or 4th Wednesday Depending on the Number of Weeks
In a Month and Taking into Consideration Holidays)**

Wednesday, July 17, 2024

Wednesday, August 21, 2024

Wednesday, September 18, 2024

Wednesday, October 16, 2024

Wednesday, November 20, 2024

*A date may be established in December 2024

Wednesday, January 15, 2025

Wednesday, February 19, 2025

Wednesday, March 19, 2025

Wednesday, April 16, 2025

Wednesday, May 21, 2025

Wednesday, June 18, 2025