

**ZOOM MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, January 6, 2021– 9:00 A.M.**

TO: Members of the Business Affairs Committee of the Board of Trustees
FROM: Jacob Eapen
DATE: December 18, 2020
SUBJECT: Committee Meeting

A Zoom meeting of the Business Affairs Committee is scheduled for Wednesday, January 6, 2021. Please note that an Executive Session will follow the Public Session.

PUBLIC SESSION AGENDA

The Zoom information for the Public Session is as follows. More details are listed on your calendar invite.

<https://ccp.zoom.us/j/97513583947?pwd=Ri9mWGJzVFdzOTJaSFA3TmFqRWlpQT09>

**Meeting ID: 975 1358 3947
Passcode: 8029
One tap mobile
+16465588656,97513583947# US (New York)**

(1) College Bonds and New Market Tax Credit Closing (Information Item)

The staff and the College's Financial Advisor will provide an overview of the College Bonds and New Market Tax Credit Closing. At the November 5th, Business Affairs Committee meeting, Mr. Eapen provided a background on the Series 2019 bonds. On May 8, 2019, the College successfully issued \$9,155,000 Series 2019 bonds with a premium of \$1,028,784 for total proceeds of \$10,183,784. The College issued \$14,580,000 of bonds. The closing of the 2020 bonds occurred on Tuesday, December 8th. On October 8, 2020, the Board of Trustees ratified a Resolution on the New Market Tax Credit (NMTC) transaction and approved that the College proceed to execute all steps related to the NMTC transaction. The NMTC closed on Wednesday, December 9th.

(2) Migration of Oracle Internet Application Server from a Campus License to a Processor-based License (Action Item):

Currently CCP uses Ellucian Banner solution that works as an institution-wide solution to manage all aspects of our student management, human resources and financials. This system is supported by an Oracle database and related software products. In order to protect our investments and help us expand or adopt new solutions as priorities shift, we are looking to lay a foundation to move away from a proprietary Oracle Internet

Application Server by migration onto an Open Source application server. This migration will eventually support improved functionality, better integration, more agile development, expanded points of access for users, and innovative delivery methods.

Current Costs

CCP Campus License (CL) Annual Maintenance = \$486,161/ Yr. (renewed annually with a 4% COLA).

Investment: - \$381,595 (\$168,000 IAS License, 1yr + \$213,595 Migrate to Processor licenses)

Savings

Migration plan to a processor license provides a net savings of \$579,000 over a 5-year period. Please refer to Attachment A.

Staff request that the Committee recommend to the full Board that the College invest \$381,595 for the Oracle Processing License.

(3) Contract with Atlas Electrostatic Refinishing Inc. for Auditorium Seating Project - \$120,000 (Action Item)

The Auditorium is used by the College community and nearby K-12 schools and other institutions in the City. The seating needed to be refreshed. The ADA seating count ratio was below the recommended ADA amount and needed to increase. The Auditorium Refresh includes: seat count maximization, ADA accommodation and stage extension storage. This refresh of existing seating is an economical way to achieve re-purposing well-made architecture and furnishings for another 20-25 years of use.

The Summary of Project Tasks are attached in Attachment B.

A competitive RFP #10110 was issued on October 22, 2020 with a bid due date of November 17, 2020 on the electronic bid site PennBid. This process yielded 2 responsible bids, one from Corporate Interiors at \$217,310; the other from Atlas Electrostatic Refinishing, Inc. at \$120,000.

Staff request that the Committee recommend to the full Board that the project be awarded to the lowest responsible bidder, Atlas Electrostatic Refinishing Inc. for the Auditorium Seating Project, at a project cost of \$120,000.

(4) Next Meeting (Information Item):

The next regularly scheduled meeting of the Committee is set for Wednesday, January 20, 2021.

EXECUTIVE SESSION

An Executive Session will follow the Public Session. The Zoom information for the Executive Session follows. More details are listed on your calendar invite.

<https://ccp.zoom.us/j/96968147354?pwd=RnlUSjhZMFZQTU9idXhhSE9yYzFRdz09>

Meeting ID: 969 6814 7354
Passcode: BAC
One tap mobile
+16465588656,96968147354# US (New York)

JE/lm

Attachment

c: Mr. Jeremiah White
Dr. Donald Generals
Ms. Marsia Henley
Mr. Gim Lim
Mr. Derrick Sawyer
Mr. Vijay Sonty
Victoria Zellers, Esq.

ATTACHMENT A

Oracle Processing License - Summary

CCP - Oracle Processor Licensing TCO/ROI Analysis – Summary

CCP MIGRATION TO 48 x IASEE PROCESSOR LICENSE							
BAU - CCP CAMPUS LICENSE							TOTAL
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
Campus License Support	\$486,161	\$505,607	\$505,607	\$505,607	\$525,832	\$525,832	\$3,054,647
TOTAL	\$486,161	\$505,607	\$505,607	\$505,607	\$525,832	\$525,832	\$3,054,647
							\$3,054,647
PROPOSAL - IASEE MIGRATION							TOTAL
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
Campus License Support-Minus IASEE	\$357,461	\$326,653	\$326,653	\$326,653	\$339,719	\$339,719	\$2,016,858
IASEE Migration Fee & 1 Yr Support	\$452,310	\$0	\$0	\$0	\$0	\$0	\$452,310
TOTAL	\$809,771	\$326,653	\$326,653	\$326,653	\$339,719	\$339,719	\$2,469,168
							\$2,469,168
CASH FLOW SAVINGS	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	SAVINGS
	2020	2021	2022	2023	2024	2025	
TOTAL 6 YEAR SAVINGS	-\$323,610	\$178,954	\$178,954	\$178,954	\$186,113	\$186,113	\$585,479
							\$585,479

ATTACHMENT B
Summary of Project Tasks
Auditorium Seating Project

The Summary of Project Tasks are:

- Remove/Reinstall Stage Extension Panels
- Remove/Transport/Store Seating
- Auditorium Seats & Backs (reupholster, all new foam)
- Chair Frames/Seat Pans/Light Covers (electrostatic refinishing)
- Auditorium Wooden Arm Rests (re-lacquer)
- 2–6-Seat Sections; ADA Accommodation (remove, patch floor, relocate end-panels)
- End-Panels (re-laminate)
- Deliver & Install Seating, Re-Drill New Holes for Mounting