

**ZOOM MEETING OF THE BUSINESS AFFAIRS AND
EXECUTIVE COMMITTEES OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Thursday, July 30, 2020 – 9:00 A.M.
<https://ccp.zoom.us/j/94293087729>**

TO: Business Affairs & Executive Committees of the Board of Trustees
FROM: Jacob Eapen
DATE: July 29, 2020
SUBJECT: Committee Meeting

A brief Zoom meeting of the Business Affairs and Executive Committees of the Board of Trustees will be held on Thursday, July 30, 2020. Please note the following Zoom information:

Join Zoom Meeting
<https://ccp.zoom.us/j/94293087729>
Meeting ID: 942 9308 7729

AGENDA

Business Affairs Committee
PUBLIC SESSION

(1) Authorization to Purchase Mac Laptops from Apple Education (Action Item):

There are programs at the College which normally provide students on-campus access to the computers necessary to complete the program's course work: Art and Design; Music/Sound Recording and Music Technology; and Photography and Digital Video Production. These computers have specific software installed on them and exceed typical technical requirements in order to run these programs.

Because of COVID-19, the Fall 2020 semester will take place online. As such, students in the above programs will not be able to access the computers needed for their courses. The College will require the Mac laptops for these courses and will also need software to be installed on these laptops. Without the Mac laptops, students will not be able to complete their scheduled courses, which may negatively impact their progress in completing their degree.

The breakdown of the purchases is found in Attachment A.

Staff is requesting that the Business Affairs Committee recommend to the Executive Committee of the Board the purchase of Mac Laptops from Apple Education at a total amount of \$318,336. This procurement will be paid from CARES Act institutional dollars.

(2) Enrollment Update (Information Item):

Staff will provide an enrollment update.

Executive Committee
PUBLIC SESSION

(1) Authorization to Purchase Mac Laptops from Apple Education Based on the Business Affairs Committee Recommendation

JE/Im

c:

Mr. Jeremiah White
Dr. Donald Generals
Mr. William Bromley
Dr. Samuel Hirsch
Ms. Marsia Henley
Mr. Derrick Sawyer
Victoria Zellers, Esq.

ATTACHMENT A

Mac Laptops

Description	Quantity	Unit Price	Total
13-Inch MacBook Pro2.0GHz	17	\$1,699	\$28,883
13-Inch MacBook Pro 1.4GHz	48	\$1,399	\$67,152
13.3 MacBook Pro with Retina	57	\$1,399	\$79,743
4-Year Apple Care+ for Schools	17	\$299	\$5,083
4-Year Apple Care+ for Schools	48	\$299	\$14,352
4-Year Apple Care+ for Schools	57	\$299	\$17,043
13-MacBook Air Space Gr	85	\$999	\$84,915
4-Year Apple Care+ for Schools	85	\$249	\$21,165
Grand Total			\$318,336