

**CONFERENCE CALL OF THE BUSINESS AFFAIRS COMMITTEE  
OF THE BOARD OF TRUSTEES  
Community College of Philadelphia  
Thursday, May 30, 2019 – 2:30 P.M.**

**AGENDA**

**PUBLIC SESSION**

**(1) Resolution for Wage Increases and Health Plan Changes for Administrators, Grant Administrators, and Confidential Employees (Action Item):**

At the May 22, 2019 meeting, Committee members discussed a proposed resolution related to salary and benefit changes for administrative, including Cabinet-level, employees and confidential employees. As a result of the discussions, it was agreed that staff would modify the resolution. Attachment A contains the revised Resolution. The revised Resolution for administrators and confidential employees provides raises and benefits commensurate with the Union raises and benefits for only this past fiscal year (which was reflected in the revised budget for 2018-2019) and for the upcoming fiscal year (2019-2020) as approved at the May 22, 2019, Business Affairs Committee meeting for the upcoming year's budget. All references were taken out to the later years for all employees with the clarification that these employees are eligible to receive the raises subject to evaluation and performance but did not guarantee the raises. For now, the Cabinet is included since it is limited to last year and the upcoming fiscal year. Also included in the Resolution is that based on HR practice, the percentage raise for employees not employed during the entire prior fiscal year will be pro-rated.

Staff is requesting Committee approval of the Resolution for Wage Increases and Health Plan Changes for Administrators, Grant Administrators, and Confidential Employees to the full Board.

**(2) Revision to the 2019-20 College Budget (Information Item):**

At the May 22, 2019 meeting, the Committee took action and approved the 2019-20 College Budget with the stipulation that the budget should be submitted as a balanced budget. Attachment B contains a revised summary of the 2019-20 College Budget.

Please note that the 2019-20 College Budget was revised as a balanced budget and will be appended separately to the minutes.

**(3) Next Meeting Date:**

The next regularly scheduled meeting of the Committee will be held on Wednesday, June 19th at 9:00 A.M. in the Isadore A. Shrager Boardroom, M2-1.