


**MEETING OF THE BUSINESS AFFAIRS COMMITTEE
OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, March 20, 2013– 9:00 A.M.**

TO: Business Affairs Committee of the Board of Trustees

FROM: Thomas R. Hawk 

DATE: March 15, 2013

SUBJECT: Committee Meeting

A meeting of the Business Affairs Committee of the Board of Trustees will be held on **Wednesday, March 20, 2013 at 9:00 A.M.** in the College's **Isadore A. Shrager Boardroom, M2-1.**

AGENDA – PUBLIC SESSION

(1) 2012-13 Fiscal Year Budget Status Report (Information Item):

Dr. Hawk and Mr. Spiewak will provide an overview of the College's budget status for fiscal year 2012-13. The implications of the key factors currently impacting on the budget will be discussed.

(2) Gilroy Roberts Gallery – Mint Building (Information Item):

The Gilroy and Lillian Roberts Foundation recently made a capital gift to the College Foundation in the amount of \$1,020,000. This gift was accepted by the Board on March 1, 2012. Per the terms of the gift, a portion of the proceeds from the gift are to be used to create an exhibit space in the Mint Building Rotunda area depicting the nationally-recognized work in coin design that Gilroy Roberts did first at the U.S. Mint, and later at the Franklin Mint. Staff will provide an overview of the proposed architectural design and display content for the exhibit space.

(3) Resolution of Board Support for 2013-14 State Capital Project Applications (Action Item):

All capital applications annually submitted to the State require a Board Resolution of Support for the Project to be included with the application. Three new capital project funding applications are planned to be submitted for the 2013-14 fiscal year:

- Full (fifty percent) support for the currently-underway Chemistry Lab Renovation Project. Project value currently not State-funded – \$810,000.

- West Building Program Laboratories and Divisional Office Space Project. Project value – \$2,400,000.
- Renewal and update of five Main Campus biology labs and laboratory preparation room, the biology lab and laboratory preparation room at the West Regional Center, and the laboratory preparation room at the Northeast Regional Center. Project value – \$5,900,000.

The first two projects were previously approved by the Board and construction efforts are currently underway. Approval by the State for these two capital applications will result in the State committing to funding fifty percent of debt cost effective July 1, 2013 for the remainder of the loan period for both projects.

The third project, Renewal and Update of the Biology Labs and the Northeast Center Laboratory Prep Room, is one of the critical remaining projects from the 2003 Facility Master Plan. Five of the College's biology labs were built in 1982 as part of the original Main Campus construction effort; and have not been significantly updated or renewed since their construction. The West Regional Center lab was built in 1990 as part of the original construction for that Center and has not been updated. The Northeast laboratory prep room was built in 1994 as part of the construction effort for the original Northeast Center building and has not been updated since it opened. While the labs and prep rooms are fully functional, they are badly worn and not configured for the optimal use of current technology and currently preferred approaches for laboratory instruction. The Biology Lab Renewal Project will parallel the Chemistry Lab Renewal Project that is currently underway at the Main Campus.

(4) Main Campus Construction Update (Information Item):

Staff will provide the Committee with an update on the recent progress on the construction projects currently underway at the Main Campus.

(5) Next Meeting Date:

The next regularly scheduled meeting of the Committee will occur on Wednesday, April 17, 2013 at 9:00 A.M. in the Isadore A. Shrager Boardroom, M2-1.

TRH/lm

c: Mr. Matthew Bergheiser
 Dr. Stephen M. Curtis
 Mr. Gary Bixby
 Mr. Gregory Murphy
 Mr. Jim Spiewak

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