



Meeting of the Board of Trustees, Thursday, March 12, 2026, 2:30 p.m., Isadore A. Shrager Boardroom, M2-1/Hybrid

AGENDA

(1) Executive Session I

(2) Meeting Called to Order

The Goals for the March meeting in addition to routine matters are:

- Enrollment Update
- Programmatic Updates

(3) Public Comment

(4) Report of the President

- (a) Update on Enrollment
- (b) Programmatic Updates
- (c) Advancing Our Mission: Success Highlights
- (d) 60th Anniversary Update (Dr. Shannon Rooney) and Foundation Report (Amanda Pratt and Mr. Tim Spreitzer)
- (e) ACCT 2026 Community College National Legislative Summit, February 9-11, 2026

(5) Report of the Student Representative

(6) Workforce Subcommittee, February 4, 2026

2.4.26 Workforce Subcommittee Minutes 4

(7) Student Outcomes Committee, February 5, 2026

2.5.2026 Student Outcomes Committee Minutes 7

(8) Combined Meeting of the Business Affairs and Executive Committees, February 18, 2026

2.18.26 Business Affairs and Executive Committee Minutes 18

- (a) Contract Award for Commercial Real Estate Broker Services to Concordis Real Estate Advisors of PA-NJ-DE, LLC, doing business as Greenwood CRE – for the sale of the Northwest Regional Center (Ratify)

- (b) Contract Award to IMS Technology for Video Wall (Ratify)

(9) Resolution to Approve Tuition Increase for 2026-2027 Year (Action)

Resolution to Approve Tuition Increase for 2026-2027 52

(10) Resolution for Capital Submissions to Pennsylvania

Department of Education (PDE) for FY 2027 (Action)

Resolution for Capital Submissions to PDE 2027

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(11) Consent Agenda

(a) Proceedings and Minutes of Decisions and Resolutions,
Meeting of February 5, 2026

2.5.26 Board of Trustees Proceedings

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2.5.26 Enrollment Report - Attachment A

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2.5.26 Resolution for J.Eapen - Attachment B

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2.5.26 Board of Trustees Minutes of Decisions and Resolutions

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(b) Grants and Gifts

Record of Grants & Gifts FY26

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(c) Recommendation to the Community College of Philadelphia
Foundation to purchase the Evolv Weapons Detection Systems
from Allied Universal Technology Services

(d) Health Care Studies A. A. Academic Program Review

(e) Health Services Management A. A. Academic Program
Review

(12) Report of the Chair

(a) Strategic Plan

i. Board Retreat

ii. Assessment Report

iii. Board/Foundation Retreat

(b) Commencement, Saturday, May 2, 2026, 10:00 a.m., Temple
Liacouras Center

(c) Rhythm & RISE 60th Anniversary Celebration, Tuesday, June
9, 2026, 6:00 p.m., Athletics Center

(d) 2026 PA Commission for Community Colleges Annual
Meeting and All-PA Academic Team Awards Banquet, Tuesday,
April 7, 2026, Harrisburg Area Community College/Hybrid

(e) 2026 ACCT Leadership Congress, October 21-24, 2026,
Hyatt Regency Chicago

(13) Old Business

(14) New Business

(15) Next Meeting

The next meeting of the Board of Trustees is scheduled for
Thursday, April 2, 2026, at 2:30 p.m., in the Isadore A. Shrager
Boardroom, M2-1. The meeting will be hybrid.

Committee Meetings

- Student Outcomes Committee

Thursday, March 12, 2026, 12:30 p.m. – Library & Learning
Commons, L1-13/Hybrid

Thursday, April 2, 2026, 12:30 p.m. – Library & Learning Commons, L1-13/Hybrid

- Business Affairs Committee, Wednesday, March 18, 2026, 9:00 a.m. – Isadore A. Shrager Boardroom, M2-1/Hybrid
- Audit Committee, Wednesday, March 25, 2026, 10:00 a.m., Isadore A. Shrager Boardroom, M2-1/Hybrid

Upcoming Events

- Women's History Luncheon, Monday, March 16, 2026, 11:00 a.m., Winnet Building, Great Hall, S2-19
- Ribbon Cutting and Inaugural Cohort Graduation for Naval Welding and Nondestructive Testing, Monday, March 23, 2026, 11:00 a.m. – 1:00 p.m., Career and Advanced Technology Center, 4750 Market Street, Room 341
- 3rd Annual Catto Legacy Awards, Tuesday, March 31, 2026, 11:00 a.m. – 2:00 p.m., Winnet Building, Great Hall, S2-19
- 60th Anniversary Art Exhibit Opening, Tuesday, March 31, 2026, 4:30 p.m., Library and Learning Commons, Exhibit Hall
- April is Art: Student Exhibition April 2 - 24, 2026
 - o Opening Reception, Thursday, April 2, 2026 - 4:30 p.m., Mint Building Rotunda
- 2026 PA Commission for Community Colleges Annual Meeting and All-PA Academic Team Awards Banquet, Tuesday, April 7, 2026, 12:00 p.m., Harrisburg Area Community Colleges, 1 HACC Drive, Harrisburg PA
- Commencement Ceremony, Saturday, May 2, 2026, 10:00 a.m., Temple Liacouras Center, 1776 North Broad Street
- Rhythm and RISE 60th Anniversary Celebration, Tuesday, June 9, 2026, 6:00 p.m. – 9:00 p.m., Athletics Center
- Association of Community College Trustees Leadership Congress, October 21-24, 2026, Hyatt Regency Chicago, 151 East Wacker Drive

March 2026 Events.pdf

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(16) Adjourn

Executive Session II

The Board will reconvene in Executive Session to discuss personnel matters.

Workforce Development Subcommittee

Draft Meeting Minutes

Date: February 4, 2026

Time: 3:00 p.m. – 4:00 p.m.

Location: Virtual Meeting

Participants

Dr. Alycia Marshall, Dr. Shannon Rooney, Dr. Djuradj Babic, Dr. Judith Gay, Ms. Carolyn Flynn, Ms. Peggy Dugan, Dr. April Voltz, Mr. Ron Sizer, Dr. Mellissa Zanjani, Dr. Danielle Liautaud-Watkins, Mr. Patrick Clancy, Dr. Seth Johnson, Ms. Chekemma Fulmore-Townsend, Ms. Ajeenah Amir, Ms. Carol Jenkins.

I. Call to Order

Chair Sheila Ireland called the meeting to order. The meeting proceeded with an agenda focused on program updates and strategic planning for the College's workforce initiatives.

II. Approval of Minutes – August 27, 2025

Chair Ireland presented the minutes from the January 29, 2025, Workforce Subcommittee meeting for approval. With no questions or corrections raised, a motion to approve was made and duly seconded. The motion carried unanimously, and the minutes were adopted as presented.

III. Presentations and Reports

A. Enrollment and Revenue Update – *Dr. Lisa Sanders and Dr. Djuradj Babic*

Dr. Sanders and Dr. Babic provided an overview of Enrollment and Revenue and how to interpret the numbers, they highlighted that:

- Enrollment is reported based on the course start term:
 - Fall: September 1 – December 31
 - Spring/Summer: January 1 – August 31
- Each course is counted once, in the term in which it begins
- Spring/Summer figures reflect year-to-date totals
- CCME courses are excluded from this analysis

Open Enrollment – Fall 2024-2025

Revenue growth significantly outpaced enrollment growth, driven by targeted expansion in a smaller number of high-demand, revenue-generating programs.

- Sections – went from 48 to 53 which is an 11% increase
- Students – went from 493 to 738 which is an 50% increase
- Revenue went from 298K to 691K which is an 131% increase

Revenue-Generating Programs: Defense Manufacturing and Health and Wellness:

- Naval Welding +102K
- NDT +90K
- Dental Assisting +78K
- CMA +35K
- Nurse-Aid +21K
- Pharm Tech +19K

Open Enrollment Spring/Summer 2024-2025

Enrollment growth reflects increased student participation. Revenue is temporarily deferred due to construction-related delays impacting Advanced Manufacturing program start dates. Significant recovery is expected beginning in April.

- Sections – went from 26 to 39 which is an 50% increase
- Students – went from 144 to 231 which is an 60% increase
- Revenue went from 239K to 265K which is an 11% increase

Revenue-Generating Programs: Advanced Manufacturing and Health & Wellness:

- Welding -91K
- EMT II -23K
- CMA +73K
- Pharm Tech +31K
- Dental Assisting +24K
- Nurse-Aid +16K

What the Data tells Us and Workforce Demand Alignment:

- Enrollment demand remains strong and consistent across terms
- Revenue trends reflect program mix and timing effects, not demand softening
- Spring revenue is temporarily deferred, not lost
- Revenue is expected to rebound as April Advanced Manufacturing sections begin
- Open Enrollment continues to serve as the primary engine of workforce growth

B. BlueForge Alliance – CATC Impact – Mr. Ron Sizer

Mr. Ron Sizer reported on the progress of the federally supported Navy partnership:

- Infrastructure delivery: Airgas manifold installation underway
- Program transition: Welding and NDT programs actively transitioning from WRC to CATC
- Employer integration: Ongoing engagement with Hanwha Philly Shipyard and Rhoads Industries
- Student outcomes: First CATC-based cohorts nearing completion (March 24, 2026)
- Visibility & milestone: Graduation and CATC ribbon-cutting planned for the March 23, marking full operational launch and employer-ready scale

New and Emerging Workforce Initiatives:

Dr. April Voltz reported on the New and Emerging Workforce Initiatives:

- Career Connections: Increased involvement in courses and through WD course-wide workshops
- Embedded Credentialing: Inclusion of professional exam fees within tuition for selected programs to reduce financial barriers and accelerate access to industry-recognized credentials.
- Advancing designation as a Pennsylvania State-approved Nurse Aide Skills Exam Test Site
- Launching a late-spring interdisciplinary clinic at CATC to support applied, team-based care delivery for Certified Nurse Aide and Certified Medical Assistant students.

V. Adjournment

With no further business, a motion to adjourn was raised and seconded. The meeting was adjourned.

STUDENT OUTCOMES COMMITTEE OF THE BOARD OF TRUSTEES

MEETING MINUTES

Thursday, February 5, 2026

12:30 p.m.

Hybrid

&

Community College of Philadelphia

Library Commons Conference Room L1-13

Presiding: Ms. Chekemma Fulmore-Townsend

Committee Members: Mr. Patrick Clancy, Dr. Carol Jenkins, Ms. Sheila Ireland

Board Participants: Mr. Harold Epps, Ms. Mindy Posoff

College Members: Dr. Alycia Marshall, Dr. Lisa Sanders, Dr. Danielle Liautaud-Watkins, Dr. Seth Jacobson, Elizabeth Gordon, Drael Thomas, Dr. Melissia Zanjani, Laura Davidson, Dr. Vishal Shah, Ritanne O'Brien-Duszak, Vittoria Russo, Theresa Neal

Guests: Dr. Judith Gay, Consultant to the Board of Trustees

I. Public Session

(a) Approval of the Minutes of the January 8, 2026 Meeting (A)

Trustee Fulmore-Townsend motioned to approve the minutes of the January 8th meeting. Trustee Clancy made a motion to approve the minutes with Trustee Ireland seconding the motion. The motion to approve the minutes was passed with unanimous approval.

(b) Healthcare Studies A.A. APR (A)

Interim Provost Sanders introduced the Academic Program Review (APR) for Healthcare Studies and Healthcare Management. Dr. Sanders emphasized the significance of the Healthcare Studies program as a foundational pipeline for nursing and allied health professions, noting its status as the institution's largest program with a Fall 2025 enrollment of 3,905 students. Dr. Sanders further noted that the College's Healthcare studies students will have a strong impact on the Philadelphia healthcare system. Dr. Sanders then turned the discussion over to Elizabeth Gordon, who presented for Dr. Amy Birge-Caracappa. Ms. Gordon reported on Academic Program Review (APR) findings spanning the period from Fall 2020 to Spring 2025, average enrollment remained robust, exceeding 3,000 students annually. Demographic data revealed that while the program mirrors the general College population in most areas, it enrolls a higher proportion of

Black female students and a lower proportion of Black male students compared to the institution at large. Retention data from 2020 to 2023 indicated that student persistence within the program, as well as internal transfers to other programs, remains consistent with College-wide averages. The presenters clarified that the program's structure is intentionally designed for internal mobility, allowing students to transition into specialized allied health fields once entry requirements are satisfied.

Success and graduation metrics were detailed, noting that 1,693 Associate of Arts degrees were awarded between 2020 and 2024. Transfer data from 2022 to 2023 showed that 59.4% of graduates transitioned to other institutions, a rate significantly higher than the College-wide average of approximately 50%. Of these transfers, 30.2% successfully completed their degrees at their destination institutions.

- Board Chair Epps inquired about the nature of these transfers and whether students typically leave prior to degree completion. Ms. Gordon confirmed that while many students do transfer early due to the College's affordability and the program's role as a gateway, the specific 59.4% figure refers to students who graduated before transferring.

Dr. Shah further explained that students often use the program to complete prerequisites for specialized certifications, such as surgical technology, offered at neighboring institutions like Bucks County Community College or Montgomery County Community College.

The committee reviewed the assessment framework of the program, which utilizes a seven-point system encompassing completion, retention, and equity data. This system was commended as a model for other programs with limited required courses. The primary action item identified was for the program to continue collaborating with the administration to document "closing the loop" practices.

- Trustee Fulmore-Townsend requested clarification and example of the close the loop process to which Ms. Gordon responded that it is a formal process of documenting whether specific action plans received from assessment reports were implemented and what their eventual outcomes were. This involves recording whether the proposed actions were executed, if they occurred within the expected timeframe, or if the outcomes differed from the original projections. An example would be a specific case study focused on the Dental Hygiene (DH101) course to illustrate the practical application of closing the loop.
- It was reported that through the formal assessment process, the program identified specific equity gaps and developed a series of targeted interventions to improve student outcomes. Over a two-year implementation period, the program executed these strategic changes and maintained rigorous tracking of student performance data.
- The committee was informed that these assessment-driven modifications resulted in a measurable improvement, specifically a two to three percent increase in successful outcomes across the entire student population within the course.

Furthermore, it was noted that while overall performance rose for all students initially, the most recent semester's data indicated a successful shrinking of the equity gap.

After this clarification, a brief introduction was made to recognize the tenure and impact of Professor Laura Davidson. It was noted that Professor Davidson has served the College for an extensive period, with Dr. Shah describing her as the primary individual who defines the excellence of the Healthcare Studies program. Dr. Shah asserted that the health of the city of Philadelphia is intrinsically linked to the College, specifically through Healthcare Studies acting as a vital gateway to the medical workforce.

The committee was informed that Professor Davidson's commitment to student success is exemplary, frequently exceeding standard expectations to ensure optimal program performance. Credit for the program's high standards and its alignment with the institutional mission was attributed directly to her dedication and belief in the College's objectives. Members were encouraged to observe the data as a reflection of this optimized leadership.

- Board Chair Epps inquired whether major medical providers throughout the city, specifically citing prominent institutions such as Penn, Jefferson, and others, would corroborate the assessment that the College serves as the primary gateway to the healthcare workforce.

In response, it was affirmed that these institutions recognize the College's role with a sense of pride and that the College's reputation within these medical systems is established without a doubt.

The presenters further detailed the nature of these relationships, characterizing them as world-class partnerships that extend beyond academic cooperation. It was noted that the College actively tracks the progression of its students into the workforce, monitoring their time, talent, and eventual placement in professional roles within these partner organizations. The discussion concluded with a confirmation that these partnerships are proactive in nature and have reached a level of success where they serve as a model for other programs, with the leadership of Professor Davidson being specifically credited for the high visibility and esteemed reputation of the College's healthcare initiatives.

The floor was yielded to Professor Laura Davidson, Coordinator for the Health Care Studies Program, who provided a comprehensive overview of the program's role as a student-centered gateway degree. Professor Davidson defined the program's primary objective as equipping students with the foundational knowledge and skills necessary for entry-level employment or for acceptance into competitive, rigorous healthcare programs. She detailed three distinct pathways within the degree: a pathway for students aiming for internal select-admission programs, a transfer pathway leading to diverse baccalaureate fields—including nutrition, occupational therapy, nursing, and healthcare administration—and a workforce pathway that embeds proficiency certificates into the degree for rapid career entry.

The curriculum was described as a "guided pathway," anchored by the foundational AH101 (Introduction to the Healthcare Professions) course. Professor Davidson, who also coordinates this course, explained that students are encouraged to enroll during their first or second semester to begin developing a career and success portfolio. The course content introduces students to professional standards, self-care, wellness, and specific clinical topics such as infection control, physical assessment, medical math, and terminology. Additionally, the course mandates that students complete self-interest surveys, academic and financial plans, and meet with academic advisors to ensure efficient progress toward their goals.

The program was characterized by its flexibility and rigor, incorporating electives in health, science, and psychology that allow students to design personalized academic plans. Professor Davidson noted that despite this flexibility, the curriculum remains challenging, requiring courses in anatomy, physiology, statistics, and nutrition. Beyond the classroom, the program maintains a robust schedule of co-curricular activities, most notably the "First Tuesday" workshops. These sessions provide hands-on experience in clinical skills, such as taking vital signs and practicing medical math, for students who have not yet entered a specialized program. Other notable initiatives include a partnership with the Barnes Museum for art and well-being workshops to improve students' observational skills and interdisciplinary "Think Pink" events where nursing and nutrition students provide peer education.

Regarding administrative oversight, the committee was informed that the program is strictly data-driven, utilizing a seven-point assessment system to inform continuous improvements. Professor Davidson highlighted that the AH101 syllabus and assignments are frequently revised based on this data to better support student needs. Furthermore, the program is currently undergoing a minor revision to incorporate the new Clinical Trial Proficiency Certificate into the catalog, ensuring students have access to the latest career credentials.

Looking toward the future, Professor Davidson emphasized the program's commitment to staying current with industry trends. She shared insights from a Nursing Advisory Board meeting where partners from Temple Health identified weaknesses in critical thinking, professionalism, and communication among new graduates regionally. She noted that the Health Care Studies program is already proactively addressing these gaps through AH101 and supplemental workshops. Additionally, the program is integrating the use of artificial intelligence as a "thought partner" to ensure students are technologically proficient without compromising their essential critical thinking skills.

- Trustee Clancy inquired if there is a math and reading requirement to take AH101 and it was clarified that while students are not strictly required to have reached College-level placement in math and reading to begin the course, they must have progressed beyond the initial levels of English as a Second Language (ESL) coursework. This standard ensures that students possess the Foundational literacy necessary to engage with the introductory healthcare curriculum while concurrently advancing their developmental or general education requirements.

The discussion then expanded upon the strategic value of the "Basic Health Care Skills Badge" and its alignment with local workforce needs. It was reported that several regional hospital systems have expressed significant enthusiasm for the credential. Specifically, Jefferson Health approached the College regarding 1,500 vacant Patient Care Technician (PCT) positions. To address this demand, the program has streamlined a workforce entry point: by completing the AH101 course and participating in the "First Tuesday" clinical workshops, students among the 3,000-plus enrolled in Healthcare Studies become eligible for interviews for these roles.

The financial and career benefits for students were thoroughly examined. It was noted that these entry-level positions typically offer starting wages between \$17 and \$18 per hour, with potentially higher rates for county-based roles. Leadership emphasized that this "gateway" model allows students to gain immediate clinical experience and secure employment within a major health network early in their academic journey. A significant advantage highlighted was the potential for employer-funded tuition reimbursement, enabling students to complete their associate degrees and pursue further specialized pathways without incurring additional tuition debt. The committee noted that this integration into the professional network effectively positions students for long-term career advancement and higher earning potential upon graduation.

- Board Chair Epps made an inquiry regarding the institutional oversight of program curricula through external partnerships. It was confirmed that all College programs are formally required to maintain advisory committees, which are supplemented by a larger stakeholder group to ensure continuous alignment with industry standards. Interim Provost Sanders noted a current initiative to encourage even those programs without mandated external oversight to voluntarily establish advisory groups to maintain academic and professional relevance. When questioned about current capacity, which was noted to be operating at approximately 89.5%, it was clarified that the primary impediment to further expansion lies in the limited availability of clinical spaces and lack of staffing required for the College's enhanced healthcare programs.
- Trustee Jenkins asked about the academic challenges faced by the student body, specifically referencing the difficulty of rigorous coursework such as statistics. The member commended the program's ability to adapt quickly to changes but expressed concern regarding student persistence in the face of demanding curriculum requirements. The inquiry focused on whether the program experiences significant attrition due to the difficulty of the material or if the existing support structures are successfully assisting students in overcoming these academic hurdles.

Professor Davidson replied that there are specialized supports in place for students struggling with mathematics. It was reported that the program utilizes highly skilled math tutors who are integrated directly into the classroom environment. A specific instructional model was described in which math tutors lead sessions on medical mathematics while a College counselor remains present to observe student behavior. This collaborative

approach allows the counselor to identify signs of anxiety or cognitive shutdown, which often stem from previous negative academic experiences or the internalized belief that they lack mathematical ability.

During these sessions, the counselor interjects to facilitate discussions on emotional regulation and the distinction between a fixed mindset and a growth mindset. These interventions are designed to dismantle psychological barriers and build student confidence from the beginning of their academic tenure. The committee was informed that for most healthcare professions, the primary requirement is not advanced theoretical mathematics, but rather a high degree of accuracy in arithmetic and introductory algebra. By focusing on these practical applications, the program helps students realize that their goals are attainable.

Furthermore, the program offers curricular flexibility to accommodate varying levels of mathematical preparedness. It was noted that two distinct statistics tracks are available: Mathematics 150, which serves as an accessible entry-level course, and a more advanced statistics course tailored for the sciences. This allows students, in consultation with advisors, to select the pathway that best aligns with their current skill level and specific career objectives. The committee concluded that by pairing technical tutoring with psychological support and tiered course options, the program effectively mitigates the risk of student attrition in high-challenge subjects.

- Trustee Posoff asked about the faculty composition and instructional capacity of the Allied Health division.

Dr. Shah reported that the department currently maintains a core of seven full-time faculty members who oversee a diverse range of disciplines, including Health Service Management, Healthcare Studies, and Nutrition. While the program relies significantly on adjunct instructors to supplement this core, leadership noted that the department is in the process of hiring two additional full-time faculty members for Healthcare Studies to accommodate projected growth.

A detailed analysis of regional workforce trends indicated that the healthcare sector in Philadelphia is expected to expand by 10% to 12% over the next decade. However, the committee was informed that the program is currently operating at a saturated threshold of 95% to 100% capacity. This saturation was illustrated by the fact that several additional course sections could have been opened in the previous semester but were cancelled due to a critical shortage of qualified adjunct instructors. The difficulty in staffing these roles is compounded by the high level of specialization required for healthcare faculty, which makes it far more challenging to find part-time instructors compared to other academic disciplines.

- Dr. Marshall stated that there is a potential for strategic financial partnerships with regional medical institutions such as Jefferson, Temple, and Penn. It was suggested that because these hospitals have an urgent need for a trained workforce, they might be incentivized to subsidize the compensation for their own

professionals to serve as adjunct instructors at the College. Dr. Marshall noted that such an arrangement could mitigate the limitations of the current adjunct budget while encouraging subject-matter experts to provide the high level of instruction required for the program's success. Dr. Marshall further reported that the College leadership is actively engaged with the Eds and Meds group, which includes hospital CEOs and university presidents, to transition from siloed program growth toward a unified regional talent strategy. Dr. Marshall emphasized that the College is in a unique position to facilitate these conversations because its primary goal is not to compete for students, but to strengthen the pipeline of qualified graduates who can immediately enter the workforce or transfer into partner institutions with a high degree of preparedness.

Furthermore, the discussion addressed the importance of aligning institutional growth with the broader economic needs of the city and the state. It was noted that 93% of the College's students remain in Philadelphia, a statistic that underscores the College's role as a vital contributor to the local economy. The administration reaffirmed its commitment to moving away from isolated planning in favor of a collaborative strategy where medical partners contribute to the academic infrastructure, thereby ensuring the long-term sustainability and quality of the healthcare labor pool in the Commonwealth.

The Committee recommended Healthcare Studies for a five-year approval term. The Board recommended moving beyond general discussions and becoming focused on the execution of partnerships. They also recommended bolstering the institution's storytelling to ensure the public and potential donors are aware that their healthcare programs maintain a top standard equivalent to what is seen in hospitals.

c) Health Services Management AA APR

The meeting transitioned to a review of the Health Services Management (HSM) program. The new Program Coordinator, Ms. Ritanne O'Brien-Duszak, was introduced and commended for her rapid transition into leadership following the departure of a previous faculty member. It was noted that Ms. O'Brien-Duszak, a registered dietitian with a private practice in Philadelphia, brings an essential business perspective to the program, which focuses primarily on the non-clinical, administrative, and operational needs of the healthcare system.

The presentation defined Health Services Management as a vital discipline for the effective functioning of healthcare organizations, covering daily operations, planning, and coordination to ensure high-quality patient care without direct clinical contact. The program targets students who wish to remain in the healthcare space but prefer administrative or supervisory roles in settings such as hospitals, outpatient clinics, and long-term care facilities. The curriculum prepares these students for entry-level leadership positions in a sector that continues to see significant growth within Philadelphia.

Key findings from the period between Fall 2020 and Spring 2025 were detailed, showing an average enrollment of 54.8 students. Demographic data indicated a higher proportion of students identifying as Black female and white female compared to the College-wide average, while enrolling a lower proportion of Black male and Asian students. Notably, 65% of the student body is aged 30 or older, contrasting with the general College profile. Retention rates remained consistent with College-wide averages. Regarding graduation, the program awarded 84 Associate of Arts degrees between 2020 and 2024. While the transfer rate of 28.6% was lower than other programs, the 50% graduation rate at transfer institutions was notably higher. The committee discussed a drop in degree attainment for 2021–2022, which leadership attributed to a higher concentration of part-time students taking longer to complete their requirements; a recovery in these numbers is anticipated by 2025–2026.

- Board Chair Epps commented on the noticeable drop in degrees from 2021.

In response to Board Chair Epps comments about the fluctuating degree completion rates observed in 2021 and 2022, leadership explained that the impact of the COVID pandemic as well as a significant segment of the student body being enrolled on a part-time basis contributed to the decline. These students typically require more time to navigate the curriculum compared to full-time cohorts. It was noted that while these students have not yet graduated, they remain active within the program, and a projected increase in graduation numbers is anticipated for the 2025–2026 academic cycle as these cohorts reach completion.

The conversation then addressed the specific gateway program that allows students to transition into roles earning approximately \$18 per hour. It was confirmed that the current pipeline for this initiative includes 3,200 students. The College is presently in active negotiations with Jefferson Health to finalize the administrative details of this partnership. This includes determining the specific number of openings Jefferson intends to fill through the College's pipeline and establishing recruitment quotas for both the fall and spring semesters.

The committee acknowledged that this structured pipeline to a major regional employer is a new development for the program. Members expressed appreciation for the update, noting that the formalization of these openings provides a clear, actionable pathway for the thousands of students currently enrolled in the health service and healthcare studies tracks.

The committee inquired further about the student pipeline. It was clarified that while the broader healthcare studies pipeline includes over 3,200 students, the specific HSM track is being refined. Collaboration is currently underway with Jefferson Health to determine specific openings for Fall and Spring to better align graduates with available administrative positions. Action items for the program include partnering with Career Connections for on-campus recruitment and implementing new assessment software with a focus on "closing-the-loop" documentation.

Ms. O'Brien-Duszak highlighted the program's emphasis on leadership, real-world skills, and technological literacy. Students receive practical experience in electronic medical records, scheduling, and telehealth. A new initiative involves the integration of artificial intelligence (AI) into supervisory case studies to ensure students are AI-literate, a skill described as being as essential as budgeting and spreadsheet proficiency. Feedback from current students indicated that approximately 20% expect an immediate salary increase upon degree completion, underscoring the program's role in professional advancement.

Looking forward, the program aims to enhance its curriculum through industry partnerships and potential externships for students without prior experience. Current transfer agreements with institutions such as Peirce College and Thomas Jefferson University remain in place. A primary challenge identified was program visibility; leadership plans to work more closely with the Allied Health 101 introductory courses to inform students of non-clinical career paths earlier in their academic careers.

- Trustee Posoff inquired as to which other institutions had the program to which Ms. O'Brien-Duszak noted that while the program is established in Philadelphia, Montgomery County Community College has recently introduced a similar offering. It was suggested that this new competition was a response to the institution's demonstrated success, though the Chair maintained that the program possesses unique qualities that cannot be easily duplicated. Discussion then turned to student demographics, where it was noted that approximately 20% of the current cohort consists of individuals already employed in healthcare. These students often view the program as a primary vehicle for salary increases and professional branching.

The narrative moved to the vital role of advising and counseling in student retention and recruitment. It was reported that many students enter with a general interest in healthcare but rely on advisors to narrow their focus toward health services management. The Committee identified an opportunity to strengthen these counseling services to better inform students of the bridge between a two-year degree and subsequent four-year opportunities. Following this review of student success and industry alignment, a member expressed strong confidence in the program's data and leadership, recommending that it be approved for a five-year term.

The conversation then expanded to broader strategic goals, specifically the necessity of collaboration through the "Eds and Meds" group and the Federal Reserve Bank. Following the recent closure of UArts, the Committee emphasized a shift toward a more collaborative regional strategy where institutions might pool resources or consolidate struggling programs into stronger ones. This led to a detailed critique of the institution's current technological infrastructure. Members pointed out that while systems like Razor's Edge and Handshake exist, they remain siloed. There was a strong recommendation to better utilize technology and AI to document fluid, multi-layered conversations with partners such as Pepsi and various healthcare systems, ensuring that institutional knowledge is not lost when personnel change.

- Trustee Clancy addressed the massive workforce demand in the region, specifically highlighting the 1,500 vacancies at Thomas Jefferson University Hospital and similar needs at Penn and Temple. The consensus was that the institution must move beyond general conversation and focus on the rigorous execution of these partnerships.
- Board Chair Epps inquired if the College is using CRM and that technology can be used to manage collaborations.
- Trustee Fulmore-Townsend noted the essential requirements for institutional partnerships, emphasizing the need for absolute clarity regarding the specific components of each agreement and the institution's capacity for delivery. It was noted that the execution of these partnerships requires a level of attention equal to the initial negotiations, particularly given the significant potential and magnitude of these regional collaborations. The discussion highlighted that while the payoff value of these initiatives is substantial, success depends on being adequately resourced and adhering to clear timelines.

The narrative then turned to the coordination of relationship management, with the Committee exploring the integration of an AI-assisted approach. It was clarified that while AI is an effective tool for maintaining constant contact and organizing data, it is not intended to replace the human element of institutional leadership. Instead, technology should be leveraged to streamline the coordination of relationships, ensuring that intentional connections are maintained and that leadership is provided with the necessary talking points and context to navigate complex professional networks. The Committee concluded that relationship management remains fundamentally a people-centric activity that is enhanced, rather than substituted, by technological support.

The Board has formally recommended the Health Services Management program for a full five-year approval period, noting its strong industry alignment and the validation of pilot data. A primary action item involves the immediate development of a granular execution plan to address the 1,500 vacancies at Thomas Jefferson University Hospital. This plan must move beyond general conversation to define specific management competencies and delivery timelines. To support this, the Board has requested a detailed audit of any high-cost technical facilities or equipment needed for program expansion, offering to leverage their influence with local and state elected officials to secure necessary infrastructure funding. The motion carried unanimously, and the meeting was adjourned with a concluding remark on the improved quality of data-driven dialogue within the committee.

- Trustee Fulmore-Townsend motioned to approve Health Services Management program for a period of five years which was seconded by Trustee Clancy. Motion was carried.

(d) APR Rubric Update

Interim Provost Sanders presented a proposed revision to the Academic Program Review rubric. The faculty and the Council requested a period of input to ensure the rubric is comprehensive and inclusive of modern challenges, such as AI displacement and integration.

- Trustee Fulmore-Townsend suggested that the curriculum sub-committee should research and refine the rubric through the spring semester, with a goal of presenting a final version for formal approval in June.

This timeline was viewed as a positive step for shared governance and faculty collaboration. The Committee emphasized that the rubric should be viewed as a living document for institutional discussion and support rather than a static report card.

- Trustee Posoff suggested that the Committee touch base once or twice a year to review its efficacy.
- Trustee Posoff also asked about ease of implementation and in terms of implementation, it was noted that while the rubric has been successfully applied to Health Care Studies and Health Services Management, challenges remain for other programs, such as Black Studies.
- Trustee Posoff reinforced that the primary purpose of the rubric is to identify areas for improvement, stating that if a program scores low in a particular category, the focus should be on how the institution can provide support.

To ensure alignment with shared governance and the Collective Bargaining Agreement, the subcommittee must facilitate faculty input and present a formalized draft recommendation to the SOC by the April or May milestone. The goal is to transition the rubric from a pilot tool into a permanent, support-oriented living document that identifies institutional resources for program improvement, culminating in a final formal approval for official implementation in June.

- Trustee Fulmore-Townsend motioned for approval. Trustee Posoff seconded the motion. The motion was carried.

Meeting was adjourned at 1:56 p.m.

**COMBINED/HYBRID MEETING OF THE BUSINESS AFFAIRS
AND EXECUTIVE COMMITTEES OF THE BOARD OF TRUSTEES
Community College of Philadelphia
Wednesday, February 18, 2026**

Present for the Business Affairs Committee: Ms. Mindy Posoff (presiding), Mr. Timothy Ford, Mr. Rob Dubow (via zoom), Pastor Jonathon Mason (via zoom), Mr. Timothy Cooper, Mr. Harold Epps, and Ms. Keola Harrington (via zoom)

Present for the Executive Committee: Ms. Mindy Posoff (presiding), Ms. Ajeenah Amir (via zoom), Ms. Roz McPherson (via zoom), and Ms. Carol Jenkins (via zoom)

Present for the Administration: Dr. Alycia Marshall, Mr. Jacob Eapen, Mr. Derrick Sawyer, Dr. Danielle Liataud-Watkins (via zoom), Dr. Mellissia Zanjani, Dr. Shannon Rooney, Mr. Gim Lim, Mr. John Wiggins, Ms. Carolyn Flynn, Ms. Marsia Henley, Ms. Lisa Hutcherson (via zoom), Mr. Seth Jacobson, and Ms. Koi Stevens (via zoom)

Please note that Attachment A contains a spreadsheet that lists the vendor/consultant, the amount, and the source of funding (i.e., Capital Budget, Operating Budget, Grants, or Bond Proceeds) which College Administration is seeking approval.

EXECUTIVE SESSION

The board went into Executive Session to discuss Contractual and Real Estate matters. Ms. Posoff stated that they also had an Executive Session on February 12, 2026 regarding the same discussion.

Ms. Posoff stated that the agenda items will be moved around.

(1) Tuition Recommendation for the 2026-27 Year (Action Item)

Discussion: Ms. Flynn stated that, based on current budget projections, staff are recommending a \$15 per credit tuition increase for the 2026–2027 academic year.

The current per-credit tuition rate is \$159. The proposed \$15 increase would raise the rate to \$174 per credit. The College has not increased tuition since the 2017–2018 academic year. If approved, the new rate will take effect beginning Fall 2026.

Staff is requesting that the Business Affairs Committee recommend to the Board of Trustees approval of a \$15 per credit tuition increase, raising the current tuition rate to \$174 per credit, as recommended by the Business Affairs Committee (see Attachment B).

Action: Mr. Epps moved, and Mr. Ford seconded the motion to approve a \$15 per credit tuition increase effective Fall 2026. The motion passed unanimously.

(2) Contract Award Evolv for Weapons Detection Systems to Allied Universal Technology Services (Action Item)

Discussion: Mr. Eapen stated that Community College of Philadelphia is committed to providing a safe and secure learning environment for its diverse campus community of students, faculty, staff, and visitors. The College recognizes the importance of proactively deterring weapons and strengthening campus safety measures. The deployment of weapons detection technology is a reasonable and necessary step in support of this commitment.

Mr. Eapen stated that the College, through its Foundation, submitted a Local Share Account (LSA) Grant application for the weapons detection system, as the Foundation — not the College — was eligible to apply for this funding. Mr. Eapen stated that the LSA program awarded \$350,000 initially and subsequently awarded an additional \$650,000.

Mr. Eapen explained that only a foundation, municipality, or county may request LSA grant funding. Under this structure, the Foundation would purchase the equipment and lease it back to the College for a nominal amount.

Mr. Eapen further stated that the College worked in partnership with the Foundation and successfully secured \$1m in grant funding.

Consistent with the College's procurement practices, the College solicited proposals from four (4) vendors authorized to sell or resell the Evolv Weapons Detection system under GPO pricing agreements. Allied Universal Technology Services was determined to be the lowest responsible bidder.

Mr. Eapen stated that based on the \$1m funding amount, the College, through the Foundation, will be able to procure fourteen (14) Evolv single-lane weapons detection units and lease them back to the College for a nominal fee.

Ms. Colleen Stanford, Director of Public Safety & Security, stated that many individuals may have encountered Evolv Weapons Detection Systems at venues such as concerts, arenas, hospitals, higher education institutions, and K-12 schools. Ms. Stanford noted that the system is designed to accommodate a high volume of traffic, allowing approximately 3,000 to 4,000 people per hour — to pass through efficiently.

Ms. Stanford added that attendees at last year's commencement ceremony at Temple University may have experienced the Evolv Weapons Detection system firsthand. She emphasized that the system is designed to be non-intrusive while effectively detecting large weapons, such as firearms and large knives. Additionally, the technology can differentiate between significant threats and small personal metal items, such as keys or nail clippers, minimizing unnecessary disruptions.

Ms. Stanford stated that multiple people can pass through the system simultaneously. She explained that it is a plug-in system, which allows it to be moved as needed. While Evolv and Allied Universal expect the system to remain in the locations designated by the College, it can be relocated if necessary.

Ms. Stanford noted that the College previously used the system as a rental two years ago for the Danny Rumph Basketball Tournament, and it functioned successfully and efficiently for that event.

Mr. Epps confirmed that the purchase includes fourteen (14) units and that a strategic deployment across campuses has been planned. Ms. Stanford affirmed that the units will be placed at CATC, NERC, West, and the buildings on the main campus.

The College requests that the Foundation purchase and install fourteen (14) Evolv Express single-lane indoor weapons detection units. These systems provide high-throughput, contactless screening, capable of processing over 3,000 individuals per hour, while distinguishing weapons from everyday personal items. The technology allows individuals to move through screening at a normal pace, minimizes physical interaction with security personnel, and provides real-time threat identification, enhancing campus safety and creating a more welcoming environment, including during off-hours.

Staff requests that the Business Affairs Committee recommend to the Community College of Philadelphia Foundation the purchase of Evolv Weapon Detection System from Allied Universal Technology Services in the amount of \$1,000,000. The funds will come from the Local Share Account Grant. The CCP Foundation will lease the Evolv Weapon Detection System to the College. Mr. Ford motioned, and Mr. Dubow seconded the motion. The motion passed unanimously.

The Foundation, on behalf of the college, submitted the Local Share Account Grant for the weapon detection system since the Foundation and not the College was eligible to apply for this purpose. LSA awarded \$350,000 and then awarded another \$650,000. The Foundation would purchase the equipment and lease it back to the college for a very nominal amount.

The College requests the Foundation to purchase and install fourteen (14) Evolv Express single-lane indoor weapons detection units.

These systems provide high-throughput, contactless screening—processing over 3,000 individuals per hour—while distinguishing weapons from everyday items.

The technology allows individuals to move through screening at a normal pace, minimizing physical interaction with security personnel, and provides real-time threat identification, contributing to a safer and more welcoming campus environment, including during off-hours.

The College solicited proposals from four (4) authorized Evolv resellers—Johnson Controls, Advanced Electronic Security (AES), NextGen Security, and Allied Universal Technology Services—using GPO pricing agreements. Allied Universal Technology Services submitted the lowest responsive bid.

Staff requests that the Business Affairs Committee recommend to the Community College of Philadelphia Foundation the purchase of Evolv Weapon Detection System from Allied Universal Technology Services in the amount of \$1,000,000. The funds will come from the Local Share Account Grant. The CCP Foundation will lease the Evolv Weapon Detection System to the College. Mr. Ford motioned, and Mr. Dubow seconded the motion. The motion passed unanimously.

(3) Contract Award for Commercial Real Estate Broker Services - Northwest Regional Center (Action Item)

The College is exploring the sale of the Northwest Regional Center (NWRC), located at 1300 W. Godfrey Avenue, Philadelphia, PA 19141. The campus was closed during the Spring/Fall 2021 terms due to declining enrollment. To support the disposition of this property, the College intends to engage a local commercial real estate broker with experience in similar transactions.

The project was initially competitively bid on December 11, 2025. The College issued RFP #10237 – Professional Commercial Real Estate Broker Services via Pennbid, with only one response. At the direction of the Board of Trustees, the project was re-bid under RPF10238. Four proposals were received (See Attachment C):

- Dudley Thomas Spade SRE
- Trinity Property Advisors
- Greenwood CRE
- Mosaic Brokerage Group

Mr. Eapen stated that the College interviewed the two firms with the lowest commission fees, Trinity Property Advisors and Greenwood CRE. It was determined that Greenwood CRE had more experience with large commercial real estate sales comparable to our property. They currently have multi-year contracts with the Philadelphia School District, Philadelphia Housing Authority (PHA), and Northeast Treatment Centers among others.

Ms. Henley explained the commission fees as follows:

Proposed Fee Schedule – Greenwood CRE

- Sales Price of \$10,000,000 or less
 - i. Total commission of five percent (5%) of the gross sales price, to be split equally between Greenwood CRE and any cooperating broker representing the buyer.
 - ii. If there is no cooperating broker, the total commission payable to Greenwood CRE shall be four percent (4%).
- Sales Price Greater than \$10,000,000
 - i. Total commission of four percent (4%) of the gross sales price, to be split equally between Greenwood CRE and any cooperating broker representing the buyer.
 - ii. If there is no cooperating broker, the total commission payable to Greenwood CRE shall be three percent (3%)
- Payment of Commission
 - i. All commissions shall be earned and payable at closing from the proceeds of the sale, in accordance with the executed brokerage agreement.
- No Sale of Property Fee
 - i. In the event the property is not sold, Greenwood CRE is not seeking compensation.

Mr. Eapen stated that the Greenwood CRE is a strong firm, having previously worked with the Philadelphia School District, and currently holding a contract with the Philadelphia Housing Authority.

Mr. Eapen stated that based on this experience, we are recommending Greenwood CRE as the broker for the Northwest Regional Center.

Staff is requesting that the Business Affairs Committee recommend to the full Board to approve award of the contract for Commercial Real Estate Services to Concordis Real Estate Advisors of PA-NJ-DE, LLC doing business as Greenwood CRE, in accordance with the fee structure outlined above. Funding for this contract will be provided from the sale of the Northwest Regional Center.

Action: Mr. Ford motioned, and Mr. Cooper seconded the motion to recommend to the full Board to award the contract for the commercial real estate services Concordis Real Estate Advisors of P PA-NJ-DE, LLC doing business as Greenwood CRE, in accordance with the fee structure outlined above. Funding for this contract will be provided from the sale of the Northwest Regional Center. The motion passed unanimously.

(4) Contract Award to IMS Technology for Video Wall (Action Item)

Discussion: Mr. Eapen stated that the installation of a video wall in the Bonnell Lobby will provide Community College of Philadelphia with highly visible, dynamic tool to engage students, visitors, and the broader campus community. Video walls are widely used across higher education to enhance communication, support branding efforts, and create immersive, interactive experiences. This installation will strengthen the College's ability to showcase its programs, campus life, and student success in a modern and compelling way.

Dr. Rooney stated that the new video wall will replace the existing blue wall in the Bonnell Lobby, where three monitors had previously been installed and had deteriorated over time. This upgrade will significantly enhance the College's ability to utilize the space more effectively.

Dr. Rooney expressed enthusiasm for incorporating the video wall into Admissions events, such as open houses and admitted student day, noting that it will create a more immersive and engaging experience for students.

Dr. Rooney stated that the installation will also include integrated audio capabilities, which are not currently available in the space. Currently, MMS must bring in external speakers for events, so this enhancement will allow for more seamless and efficient use of the lobby.

Dr. Rooney noted that the cost includes a five-year warranty and replacement parts, allowing the College to make necessary repairs or updates internally if any component fails, thereby avoiding service delays.

Ms. Henley stated the College used its e-bid platform, PennBid, and received four responses. All four vendors were interviewed due to the limited number of respondents. Based on the evaluation, IMS Technology was determined to offer the superior technology at the lowest price.

Ms. Henley further noted that IMS Technology employs 127 individuals, with 12% representing underrepresented minority groups.

Value of a Video Wall to the College

Video walls offer a unique combination of scale, flexibility, and impact. Key benefits include:

- High Visibility: A video wall immediately draws attention in a high-traffic area.
- Engagement: Interactive and dynamic content captures interest more effectively than static signage.
- Immersive Experiences: Large-format displays create memorable visual experiences for viewers.
- Branding and Communication: Video walls support advertising, storytelling, and real-time messaging.

A video wall consists of multiple displays working together to present content as a single, large-format screen. This technology allows the College to display video from multiple sources simultaneously or present unified, high-resolution content.

Video walls are commonly used in educational institutions, conference centers, airports, and other public venues where clear communications and visual impact are essential.

Use of the Video Wall at CCP

The video wall will be installed in the Bonnell Lobby, located in the heart of Enrollment Central. This strategic placement ensures maximum visibility and impact. During open houses and recruitment events, the video wall will welcome prospective students with content that highlights the pride, opportunities, and achievements of the College.

During campus events, the wall can serve as a presentation screen or a visually engaging backdrop. At other times, it can display social media content, drone footage of campus, event promotions, or College announcements. The wall can also support interactive uses such as trivia contests or multi-screen gaming experiences for students. The flexibility of the video wall creates virtually endless opportunities to enhance engagement and enrich the campus environment.

Examples of similar video wall installations at other colleges and universities demonstrate the effectiveness of this technology in higher education settings.

Vendor Selection: Why IMS Was Chosen

The evaluation committee evaluated four vendors for this project. All vendors were able to propose solutions that met the minimum project requirements, and pricing across all proposals was comparable (See Attachment D).

Following vendor presentations, the committee conducted a detailed review of each proposed bill of materials and preliminary wiring diagrams.

This analysis focused on whether each solution fully met the College's needs, supported future expansion, and could be maintained by college staff with minimal additional training.

Based on this review, two vendors emerged as the strongest candidates. The College requested additional clarification and potential modifications to both proposed solutions.

IMS was selected as the vendor of choice because their original proposal closely aligned with the College's requirements and required minimal modification. Their solution provided a strong balance of performance, sustainability, and future growth while remaining within the original project budget.

While the runner-up vendor was able to revise their proposal to meet the College's needs, the updated solution resulted in higher costs that approached the project's spending cap without offering additional value over IMS's proposal.

For these reasons, IMS was determined to provide the best overall value, flexibility, and long-term benefit to Community College of Philadelphia.

Mr. Eapen noted that \$121,452 will be funded from the capital budget, and the rebranding budget has an available balance of \$160,000.

Mr. Dubow stated that while reviewing the capital budget, he noted the rebranding line, and observed a contingency showing a negative \$200,000. Mr. Eapen agreed, explaining that when considering the actual and available balances, the total reconciles to \$15,395,000. Mr. Eapen noted that funds had to be moved to achieve this balance. Mr. Dubow confirmed that this would prevent a negative balance, and Mr. Eapen agreed, adding that there are funds, but we wanted to make changes based on a meeting with Mindy and Tim Ford. The capital budget will be brought back to the Business Affairs Committee.

Mr. Ford asked, what else are we expecting to spend on the rebranding line for this year? Dr. Rooney stated that the remaining items on the capital budget for the rebrand are primary signage that you can see on campus which is currently going through the process with L & I.

Staff is requesting that the Business Affairs Committee recommend to the full Board award of the Digital Video Wall to IMS Technology in the amount of \$121,452. Funding for this contract will be provided from the capital budget (See Attachment E).

Action: Mr. Ford motioned, and Mr. Cooper seconded the motion that the Business Affairs Committee recommend to the full Board the award of the Digital Video Wall to IMS Technology in the amount of \$121,452. Funding for this contract will be provided from the capital budget. The motion passed unanimously.

(5) Capital Submissions to Pennsylvania Department of Education (PDE) for FY 2027 (Action Item)

Discussion: Mr. Eapen stated that this is the time of year when we come to Business Affairs and request your approval for Capital Submissions to PDE. We then have a resolution approved at the March meeting of the Board of Trustees so that we can have a timely submission to the PDE.

Mr. Eapen stated that under Dr. Marshall's leadership, we are requesting a primary project. The primary project has three sub projects. The Nursing Skills lab at the main campus is estimated at a cost of \$1.5m. The Nursing Skills lab at NERC at a cost of \$1m. The surgical Tech Lab at NERC at a cost of \$617,000.

Primary Projects

The Nursing Skills Lab at CCP is the literal "boot camp" of healthcare education. It is here that students first transition from theoretical knowledge to tactile application. Investing in the Skills Lab is an investment in the safety and proficiency of Philadelphia's future nursing workforce (See attachment F).

Nursing Skill Lab at the Main Campus: \$1,547,000:

Mr. Eapen stated that the Main Campus facility no longer meets the standards of the CCP Nursing Program due to outdated labs, limited space, and inadequate storage that hinder effective training.

Aging equipment and layouts create a gap between classroom learning and modern clinical environments, while crowded workstations reduce hands-on practice and make it difficult for students to develop essential skills.

Mr. Eapen stated that the lack of proper medical-grade storage also forces valuable instruments into cardboard boxes, risking damage and modeling poor professional practice.

Upgrading the facility is essential: a modernized lab would increase capacity, protect and organize equipment, and better prepare students by giving them a realistic, professional environment in which to build confidence before entering the Simulation Lab and the workforce.

Nursing Skills Lab at NERC: \$1,036,000

The addition of lab space at NERC is essential to nursing as interest and enrollment in the program. In addition, a large number of our students take their pre-requisites at the NERC, and multiple clinical sites are in the northeast. Having lab space at NERC will allow the program to accommodate more students, but to also accommodate existing students who would like to use the lab before or after clinical for remediation or practice but time constraints does not permit travel to main campus and attend clinical on those days. The immediate impact of an upgrade would be increased capacity and improved student readiness.

Surgical Technology Lab at NERC: \$617,000:

A dedicated Surgical Technology Lab is essential to successfully launching the new program at CCP, as it provides the specialized, hands-on training environment required for students to master sterile technique, instrumentation, and operating room procedures.

Without a fully equipped lab that mirrors real surgical settings, the program cannot meet accreditation standards or adequately prepare students for clinical placements.

Establishing this lab will also expand enrollment capacity by attracting students who are seeking high-demand, high-wage healthcare careers that do not require a four-year degree.

In turn, the program will help address Philadelphia's critical workforce shortages by supplying hospitals and surgical centers with well-trained surgical technologists—roles that are increasingly difficult to fill and essential to maintaining safe, efficient surgical care across the city.

Mr. Eapen stated that the three projects will cost \$3.2m. The College is allowed to submit their primary project, and this property project can be bundled into one project under the definition of primary projects.

Mr. Eapen stated that the secondary project that we are requesting is the parking lot, the Bonnell flat lot, and the 17th Street parking garage and we are requesting \$1,250,000.

Mr. Eapen stated that if we submit a secondary project which is within \$1,250,000, that is considered a cash project by PDE. Mr. Eapen stated that the chance of getting a cash project funded is strong.

- Secondary Projects: \$1,250,000

1. Bonnell Flat

Lot Current

Conditions

- Drainage is in poor condition causing ponding needs repair.
- Pavement surfaces show moderate deterioration including cracking and isolated potholes.
- Pedestrian walk paths and crosswalk markings are faded.
- Limited surveillance coverage leaves the midpoint of the lot unmonitored.
- Convert former childcare play areas into additional parking

Recommended Upgrades

1. Drainage System Repair & Improvement - Regrade low-lying sections to eliminate standing water and improve overall surface runoff. - Install or replace stormwater inlets and connect them to existing drainage infrastructure.

2. Pavement Surface Rehabilitation - Mill and resurface all deteriorated pavement areas affected by cracking, rutting, and potholes. - Perform full-depth repairs where asphalt failure is severe. - Apply a protective sealcoat to extend pavement lifespan. - Restripe parking lanes, arrows, ADA spaces, and traffic control markings following resurfacing.
3. Pedestrian Safety & Wayfinding Enhancements - Repaint all faded pedestrian walk paths, crosswalks, stop bars, and directional symbols.
 - Install ADA-compliant curb ramps where missing or deteriorated.
 - Add reflective thermoplastic striping for improved nighttime visibility.
 - Consider installing pedestrian bollards or barriers in high-traffic crossing zones.
4. Security & Surveillance Upgrades
 - Expand camera coverage to eliminate blind spots, particularly in the lot's midpoint.
 - Replace outdated security cameras with higher-resolution units capable of nighttime operation. - Add LED lighting poles to improve visibility in areas lacking adequate illumination.
 - Integrate new cameras with the central monitoring/security dashboard.
5. Convert Former Childcare Play Areas into Additional Parking
 - Remove remaining play equipment, fencing, and surface materials safely and in compliance with disposal requirements.
 - Prepare the subgrade and install new asphalt or concrete parking surfaces.
 - Add appropriate striping for standard, compact, and ADA spaces based on layout needs.
 - Extend lighting, security camera coverage, and drainage systems into the expanded area.

- Update signage and realign traffic flow patterns to incorporate the new parking capacity.

2. 17th Street Parking Garage

Current Conditions

- Additional fluorescent lighting provides inconsistent illumination across levels.
- Structural concrete surfaces show spalling in select areas requiring remediation.
- Railing and barrier conditions vary in compliance due to age.
- Emergency call boxes need inspection and potential replacement.
- Limited surveillance coverage leaves the midpoint of the lot unmonitored.

Recommended Upgrades

1. LED Lighting Upgrade
 - Replace all fluorescent fixtures with high-efficiency LED lighting for improved visibility and reduced operational costs.
2. Structural Concrete Repairs
 - Engage a structural engineering firm to address surface spalling, evaluate load-bearing elements, and implement necessary repairs.
3. Life Safety Compliance
 - Replace or repair damaged railings and barriers to meet current safety standards.

4. Security & Emergency Communication

- Upgrade call boxes and integrate them with the central security monitoring system.

5. Security & Surveillance Upgrades

- Expand camera coverage to eliminate blind spots

Mr. Eapen asked Dr. Vishal Shah to talk about the 3 primary projects, Mr. John Wiggins to talk about the secondary projects, and Mr. Gim Lim to talk about the debt services.

Dr. Shah stated that from Fall 2022, we had 275 nursing students, and we currently have 370 nursing students. Our nursing program has been growing immensely, and our space was last updated somewhere in the 1970's or 1980's. Dr. Shah stated that our labs are outdated. The idea is to do the two labs, the update of the labs at main campus, and creating a new lab at NERC. Dr. Shah stated that we hope to continue to grow, and at the same time maintain our standards. Dr. Shah stated there is a huge demand for Surgical Tech, and added we don't have that program to start offering the program, we need to have the lab; hence the requestions.

Mr. Wiggins stated that the Bonnell lot is a flat lot. We were looking where the playground and the old daycare is located currently. Mr. Wiggins stated that we can actually increase the number of parking

Spaces if we resurface and pave the lot. Mr. Wiggins stated that we also have a drainage issue in that lot, so we would like to increase spaces, repave the entire lot and re-stripe it.

Mr. Wiggins stated that in the parking garage, we have structural work that we would like to address and upgrade, and re-stripe that lot also.

Mr. Wiggins stated that we would also like to add security cameras and additional lighting as necessary.

Mr. Lim stated that the debt service in the package is a services schedule that we learning that in 2025-2026 we just got approved for a \$20m bond issue from PDE, and that is shown in the 3 columns. The \$20m bond issue we hope to issue before June 30, 2026.

Mr. Lim stated that there will be interest on the 2030 payment. The nursing and surgical labs, there is a \$3.2m application, so we are going to do a very short-term loan for that amount. Mr. Lim stated that if we get approval, we will get 50% funding from PDE.

Mr. Eapen stated that the scheduled shows that in FY2026, it is approximately \$8m, and it goes slightly up to \$9.6m. In 2028, it goes to \$10.7m and then it starts falling, even with adding on the \$20m debt service as well as \$3.2m. Mr. Eapen stated that debt services go down in 2029 to \$5.7m, \$5.6m and down.

Mr. Eapen stated that the staff is comfortable with the amount of debt service that we can incorporate in the budget. Mr. Dubow asked Mr. Eapen if both incorporate into the budget, meaning the projection for the new debt services is not in the existing year? Mr. Eapen responded that the \$20m debt service is incorporated because that was already approved by PDE. The \$3.2m is not added in because once the Trustees approve it, then we can incorporate it into the budget. Mr. Eapen stated that the amount is small because we are looking at only interest payment in 2028, which is \$160,000 and increases to approximately \$960,000. Mr. Eapen stated that the debt services come down in 2028. Mr. Eapen stated we are in a good position because we go from \$8m to \$9.6m to \$10.7m. Ms. Posoff asked if we could get a short-term loan, and Mr. Eapen stated we have time to explore it.

By the time we get this approval, subject to the state passing the budget, is going to be sometime in Fall. Mr. Eapen responded yes, and we will add it once it gets approved, and once we get the project approval from PDE.

Mr. Eapen stated that once we get the approval, we incorporate all these numbers in the budget projections. Ms. Posoff reiterated that the \$20m is already in the projection, and Mr. Eapen responded yes.

Mr. Eapen stated that the \$1,250,00 is a cash project. In order to qualify for a cash project, you have to come up with \$675,000 from the capital budget for next year under cash. Ms. Posoff confirmed \$3.3m.

Ms. Harrington stated for clarification, can we add those projections so that we could see the full picture? Mr. Eapen stated that we can do that. Ms. Posoff stated for clarity, we can add it, but we have to get the approval from the project. It is anticipated, but not approved.

Attachment G is the revised debt schedule.

Action: Staff is requesting that the Business Affairs Committee recommend to the full Board to approve the submission of PDE Capital applications for the primary and secondary projects. Mr. Cooper moved, and Mr. Ford seconded the motion to approve the submission of PDE Capital applications for the primary and secondary projects. The motion passed unanimously.

Ms. Posoff thanked Mr. Eapen, as this was his last Business Affairs meeting. Ms. Posoff stated that she enjoyed working with Mr. Eapen and thanked him for helping her get through all the details.

The Business Affairs Committee ended at 10:24 am.

Staff is requesting that the Business Affairs Committee recommend to the full Board to approve the submission of PDE Capital applications for the primary and secondary projects.

AGENDA EXECUTIVE COMMITTEE **PUBLIC SESSION**

Based on the recommendations of the Business Affairs Committee, the Executive Committee of the Board of Trustees will motion on the following items:

- Award contract with IMS for Video Wall for Bonnell Lobby – Enrollment Center in the amount of \$121,452. These funds will

come from the capital budget.

Action: Ms. Amir moved and Ms. Harrington seconded the motion that the Executive Committee of the Board of Trustees award of the Digital Video Wall to IMS Technology in the amount of \$121,452. Funding for the contract will be provided from the capital budget. The motion passed unanimously.

- Award contract with Real Estate Advisors of PA-NJ-DE, LLC doing business as Greenwood CRE for the sale of the Northwest Regional Center.

Action: Amir moved and Ms. Harrington seconded the motion that the Executive Committee of the Board of Trustees award Real Estate Advisors of PA-NJ-DE, LLS, doing business as Greenwood CRE for the sale of the Northwest Regional Center. Funding for this contract will be provided from the sale of the Northwest Regional Center. The motion passed unanimously.

The meeting adjourned at 10:30 am.

JE/tn

c: Ms. Mindy Posoff
Dr. Alycia Marshall
Mr. Gim Lim
Mr. Derrick Sawyer
Ms. Carolyn Flynn

ATTACHMENT A
FUNDING FOR ACTION ITEMS
MEETING OF THE BUSINESS AFFAIRS
COMMITTEE OF THE BOARD OF TRUSTEES
AGENDA: February 18, 2026

Agenda No.	Vendor/Consultant	Amount	Source
1	Allied Universal/Evolv Detection System	\$1,000,000	Local Share Account Grant/Leased by Foundation
2	Real Estate Broker Services	Commercial Real Estate Services to Concordis Real Estate Advisors of PA-NJ-DE, LLC doing business as Greenwood CRE	Proceeds from the Sale of NWRC
3	IMS	\$ 121,452	Capital Budget

ATTACHMENT B

Tuition Resolution

Community College of Philadelphia

Resolution for Board of Trustees Meeting for March 12, 2026 for Tuition Increase

WHEREAS on February 18, 2026, the Business Affairs Committee of the Community College of Philadelphia's Board of Trustees approved a motion recommending that the Community College of Philadelphia's Board of Trustees approve a per credit tuition increase of ___ that would be effective with Fall 2026. The current tuition rate of \$159 will increase to \$___.

NOW THEREFORE, on this 12th day of March, 2026, the Board of Trustees hereby resolves that a per credit tuition increase of ___ will be effective with Fall 2026.

Harold T. Epps, Chair

Ajeenah Amir, Secretary

Alycia Marshall, President

ATTACHMENT C

Commercial Real Estate

RFP 10238 – Commercial Real Estate Broker

Vendor	Commission	No Sale
Dudley Thomas Spade SRE (DTS)	Fees with and w/o a Cooperating Broker 6% (50% split with a Cooperating Broker) Fee with no Cooperating Broker 4%	\$10,000/month
Greenwood CRE	Fees with a Cooperating Broker <\$10M = 5%; >\$10M = 4% Fee if no Cooperating Broker 4% for < \$10m - 3% for >\$10m	No \$0
Mosaic Brokerage Group (MBG)	With or without a Cooperating Broker 6% (50/50 split with a Cooperating Broker)	\$0
Trinity Property	2.0% – 3.25%	\$0, but could include marketing and consulting fees if no sale

ATTACHMENT D

Digital Video Wall

RFP 10234 – Digital Video Wall

Vendor	Description
Applied Video Solutions Kimberton, PA	12' X 7' LED Mounting Panel System \$109,284
IMS Technology Services Garnet Valley, PA	\$121,452
Excel Communications Worldwide Harleysville, PA	\$134,021
Haverford Systems Inc. Downingtown, PA	\$145,088

ATTACHMENT E

CAPITAL BUDGET

Building Group	New or C/O	Facility Projects	Initial Spending	Revised	Actual	Available budget
Bonnell	New	Bonnell HVAC Replacements	120,320	120,320	120,320	0
Bonnell	C/O	Enrollment Center- Enhancement	1,442,153	1,442,153	1,523,007	(80,853)
Bonnell	New	Roof Replacement	1,498,823	1,498,823	0	1,498,823
Bonnell	New	Xerox Digital Press Install	30,000	30,000	20,984	9,016
Total Bonnell			3,091,296	3,091,296	1,664,311	1,426,986
CBI	New	CBI BAS Replacements	115,000	115,000	262,858	(147,858)
CBI	New	Replace HVAC Piping	750,000	750,000	0	750,000
Total CBI			865,000	865,000	262,858	602,143
Mint	C/O	Mint Building Front Doors	953,250	953,250	1,003,150	(49,900)
Mint	New	Office upgrades	14,713	14,713	14,713	0
Mint	C/O	Mint Lighting		982,100	0	982,100
Mint	C/O	Office upgades/relocations from 1500 Spring Garden	1,144,216	1,144,216	1,103,933	40,283
Total Mint			2,112,178	3,094,278	2,121,796	972,483
NERC	New	HVAC Upgrade	607,384	1,000,000	205,289	794,711
NERC	C/O	Bridge repairs	300,000	300,000	296,305	3,695
Total NERC			907,384	1,300,000	501,594	798,406
Parking		Main garage -Phase IV & V	0	225,160	89,900	135,260
Total Parking			0	225,160	89,900	135,260
West	New	Intraoral xray unit	0	0	4,835	(4,835)
West	Complete	Simulation Lab for Nursing & Allied Health; Renovation of respiratory care Lab	396,020	396,020	572,704	(176,684)
Total West			396,020	396,020	577,539	(181,519)
WRC	C/O	CATC Parking Lot	600,000	367,600	0	367,600
WRC	New	CATC welding lab and WRC space - NWI Welding program	500,000	250,000	648,514	(398,514)
Total West Regional Center			1,100,000	617,600	648,514	(30,914)
Winnet	C/O	Old Cafeteria renovation to single stop office space, Keys, etc.,	1,417,280	1,242,080	879,080	363,000
Winnet	New	Technology upgrades in coffee house and student area	49,590	49,590	0	49,590
Winnet	New	Mechanical Systems Upgrade	33,985	33,985	0	33,985
Total Winnet			1,500,856	1,325,656	879,080	446,576
Various	C/O	Divisional Priorities	355,000	355,000	28,548	326,452
Various	New	Computers	2,500,000	2,500,000	0	2,500,000
Various	New	Emergency Repairs	0	95,145	95,145	0
Various	C/O	Miscellaneous (Contingencies)	256,326	318,905	532,170	(213,265)
Various	C/O	Multi Media auditorium	300,000	300,000	386,886	(86,886)
Various	C/O	Rebranding	247,952	247,952	87,616	160,336
Various	C/O	Furniture & Fittings	50,000	50,000	23,331	26,669
Various (New)	New	Solar Panels (College portion)	500,000	500,000	0	500,000
Pavilion	New	CULA Classroom Technology Update	87,500	87,500	87,500	0
Pavilion	New	Install 2 hot water circuit pumps	11,338	11,338	11,338	0
Pavilion	New	Install Elevator Rm Heat Pump Condenser	14,943	14,943	14,943	0
Total Various			4,323,059	4,480,782	1,267,476	3,213,306
GRAND TOTAL			14,295,793	15,395,793	8,013,067	7,382,726

Report as of 12/19/2025

ATTACHMENT F

CAPITAL SUBMISSIONS TO PENNSYLVANIA
DEPARTMENT OF EDUCATION (PDE)
FOR FY2027

COMMUNITY COLLEGE OF PHILADELPHIA

Resolution – Fiscal Year 2026-2027

Resolution for Board of Trustees Meeting March 12, 2026 for Fiscal Year 2026-2027 PDE Capital Plan Applications

BOARD RESOLUTION APPROVING SUBMISSION OF PDE CAPITAL APPLICATIONS FOR PRIMARY AND SECONDARY CAPITAL PROJECTS

1. PROJECT NAME: Nursing Skills Lab and Surgical Technology Labs (Primary Project)

WHEREAS, current nursing facilities are outdated, undersized, and lack proper storage, limiting hands-on learning and failing to meet program standards;

WHEREAS, additional lab space at the Northeast Regional Center is needed to support enrollment growth, improve access for students completing prerequisites, and provide convenient practice space before and after clinical rotations;

WHEREAS, a dedicated Surgical Technology Lab is required to launch the new program, meet accreditation standards, and prepare students for high-demand surgical technologist roles that address critical workforce shortages;

WHEREAS, the estimated project cost is \$3.2 million, with \$1.6 million funded by PDE and a \$1.6 million capital match;

Estimated Cost: \$3.2 million

2. PROJECT NAME: Parking Lots Cash Project (Secondary Project)

WHEREAS, the Bonnell Flat Lot and the 17th Street Parking Garage require upgrades to address aging infrastructure, improve safety, enhance lighting and surveillance, and support expanded parking capacity;

WHEREAS, these improvements are necessary to maintain safe, functional, and compliant parking facilities for students, employees, and visitors;

WHEREAS, the estimated project cost is \$1.25 million, with \$625,000 funded by PDE and a \$625,000 capital match;

Estimated Cost: \$1.25 million

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Trustees of the Community College of Philadelphia approves the submission of PDE Capital Applications for the above capital projects.

Harold T Epps
Chair

Ajeenah Amir
Secretary

ATTACHMENT G

Revised Debt Schedule

30-Jun	Current Debt Service			Deferred Maintenance (MEP) bond \$20 million			Total with \$20 million bond			Nursing/Surgical Labs \$3.2m			Proj Debt Service
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	including \$3.2m
2026	6,000,000	2,039,034	8,039,034	0.00	115,920	115,920	6,000,000	2,154,954	8,154,954				8,154,954
2027	6,305,000	1,739,034	8,044,034	610,000	948,438	1,558,438	6,915,000	2,687,471	9,602,471				9,602,471
2028	7,565,000	1,423,784	8,988,784	640,000	917,938	1,557,938	8,205,000	2,341,721	10,546,721		160,000	160,000	10,706,721
2029	2,135,000	1,071,450	3,206,450	670,000	885,938	1,555,938	2,805,000	1,957,387	4,762,387	800,000	160,000	960,000	5,722,387
2030	2,220,000	990,192	3,210,192	705,000	852,438	1,557,438	2,925,000	1,842,629	4,767,629	800,000	120,000	920,000	5,687,629
2031	2,305,000	903,848	3,208,848	740,000	817,188	1,557,188	3,045,000	1,721,035	4,766,035	800,000	80,000	880,000	5,646,035
2032	2,395,000	812,343	3,207,343	775,000	780,188	1,555,188	3,170,000	1,592,531	4,762,531	800,000	40,000	840,000	5,602,531
2033	2,495,000	715,876	3,210,876	815,000	741,438	1,556,438	3,310,000	1,457,313	4,767,313				4,767,313
2034	2,595,000	614,002	3,209,002	855,000	700,688	1,555,688	3,450,000	1,314,689	4,764,689				4,764,689
2035	2,705,000	506,661	3,211,661	900,000	657,938	1,557,938	3,605,000	1,164,599	4,769,599				4,769,599
2036	2,805,000	405,660	3,210,660	945,000	612,938	1,557,938	3,750,000	1,018,598	4,768,598				4,768,598
2037	2,900,000	310,502	3,210,502	990,000	565,688	1,555,688	3,890,000	876,190	4,766,190				4,766,190
2038	3,000,000	212,120	3,212,120	1,040,000	516,188	1,556,188	4,040,000	728,307	4,768,307				4,768,307
2039	1,950,000	108,950	2,058,950	1,090,000	464,188	1,554,188	3,040,000	573,138	3,613,138				3,613,138
2040	1,340,000	45,413	1,385,413	1,145,000	409,688	1,554,688	2,485,000	455,100	2,940,100				2,940,100
2041				1,205,000	352,438	1,557,438	1,205,000	352,438	1,557,438				1,557,438
2042				1,265,000	292,188	1,557,188	1,265,000	292,188	1,557,188				1,557,188
2043				1,315,000	238,425	1,553,425	1,315,000	238,425	1,553,425				1,553,425
2044				1,375,000	182,538	1,557,538	1,375,000	182,538	1,557,538				1,557,538
2045				1,430,000	124,100	1,554,100	1,430,000	124,100	1,554,100				1,554,100
2046				1,490,000	63,325	1,553,325	1,490,000	63,325	1,553,325				1,553,325
	48,715,000	11,898,868	60,613,868	20,000,000	11,239,808	31,239,808	68,715,000	23,138,676	91,853,676	3,200,000	560,000	3,760,000	95,613,676

Community College of Philadelphia

Resolution for Board of Trustees Meeting for March 12, 2026 for Tuition Increase

WHEREAS on February 18, 2026, the Business Affairs Committee of the Community College of Philadelphia's Board of Trustees approved a motion recommending that the Community College of Philadelphia's Board of Trustees approve a per credit tuition increase of \$15.00 that would be effective with Fall 2026. The current tuition rate of \$159 will increase to \$174.

NOW THEREFORE, on this 12th day of March, 2026, the Board of Trustees hereby resolves that a per credit tuition increase of \$15.00 will be effective with Fall 2026.

Harold T. Epps, Chair

Ajeenah Amir, Secretary

Alycia Marshall, President

COMMUNITY COLLEGE OF PHILADELPHIA

Resolution – Fiscal Year 2026-2027

Resolution for Board of Trustees Meeting March 12, 2026 for Fiscal Year 2026-2027 PDE Capital Plan Applications

BOARD RESOLUTION APPROVING SUBMISSION OF PDE CAPITAL APPLICATIONS FOR PRIMARY AND SECONDARY CAPITAL PROJECTS

1. PROJECT NAME: Nursing Skills Lab and Surgical Technology Labs (Primary Project)

WHEREAS, current nursing facilities are outdated, undersized, and lack proper storage, limiting hands-on learning and failing to meet program standards;

WHEREAS, additional lab space at the Northeast Regional Center is needed to support enrollment growth, improve access for students completing prerequisites, and provide convenient practice space before and after clinical rotations;

WHEREAS, a dedicated Surgical Technology Lab is required to launch the new program, meet accreditation standards, and prepare students for high-demand surgical technologist roles that address critical workforce shortages;

WHEREAS, the estimated project cost is \$3.2 million, with \$1.6 million funded by PDE and a \$1.6 million capital match;

Estimated Cost: \$3.2 million

2. PROJECT NAME: Parking Lots Cash Project (Secondary Project)

WHEREAS, the Bonnell Flat Lot and the 17th Street Parking Garage require upgrades to address aging infrastructure, improve safety, enhance lighting and surveillance, and support expanded parking capacity;

WHEREAS, these improvements are necessary to maintain safe, functional, and compliant parking facilities for students, employees, and visitors;

WHEREAS, the estimated project cost is \$1.25 million, with \$625,000 funded by PDE and a \$625,000 capital match;

Estimated Cost: \$1.25 million

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Trustees of the Community College of Philadelphia approves the submission of PDE Capital Applications for the above capital projects.

Harold T Epps
Chair

Ajeenah Amir
Secretary

COMMUNITY COLLEGE OF PHILADELPHIA
Proceedings of the Meeting of the Board of Trustees
Thursday, February 5, 2026 - 2:30 p.m.

Present: Mr. Epps, presiding: Ms. Ajeenah Amir, Mr. Pat Clancy, Mr. Michael Cooper, Mr. Tim Ford, Ms. Chekemma Fulmore-Townsend, Ms. Sheila Ireland, Dr. Carol Jenkins, Pastor Jonathan Mason, Ms. Mindy Posoff, Dr. Alycia Marshall, Ms. Shannon Rooney, Dr. Danielle Liautaud-Watkins, Dr. Mellissia Zanjani, Dr. Lisa Sanders, Ms. Carolyn Flynn, Dr. Seth Jacobson, Dr. Judy Gay, and Mr. Daniel Emdin, Student Representative

(1) Executive Session I

(2) Meeting Called to Order

Mr. Epps called the meeting to order. He stated that Executive Session I was devoted to a discussion of real estate, legal, and labor related matters.

Mr. Epps reviewed the goals for the meeting:

- Enrollment Update
- Programmatic Updates

(3) Public Comment

Mr. Epps inquired if there were any requests for public comment. Ms. Flynn reported that twelve requests for public comment were received. Eight of the twelve individuals were present and provided the following comments. Mr. Epps stated that the individuals will have two minutes for public comment.

- Dr. Alexine Fleck, Faculty Co-Chair, Faculty and Staff Federation/English faculty, stated that she has historically taught courses outside her home department and expressed support for the longstanding practice of permitting qualified faculty to do so. She reported that in 2024 the administration restricted teaching outside home departments, referenced a subsequent arbitration settlement, and stated that faculty believe the policy has negatively affected morale and certain interdisciplinary offerings. She cited enrollment data and faculty capacity to meet instructional needs and urged the Board to direct the administration to reconsider the policy.
- Ms. Elisa McCool, Faculty Co-Chair, Faculty and Staff Federation/English faculty, stated that English faculty have historically taught courses across departments in ways that benefit students and support the College's mission. Ms. McCool stated that her experience teaching First-Year Experience (FYE) courses has allowed faculty to work closely with students early in their academic careers and to better

understand institutional resources, which improves student support. She stated that several English faculty developed and taught FYE course materials but are now restricted from teaching those courses, despite continued use of their materials. Ms. McCool stated that limiting a small number of faculty from teaching outside the department has not resolved staffing or scheduling concerns.

- Ms. M. Asli Dukan, Co-President, Faculty and Staff Federation/English faculty, stated that English faculty have historically taught across disciplines and contributed to interdisciplinary and first-year programs that support student success. She stated that restricting faculty from teaching outside the department limits interdisciplinary learning and negatively affects students and the College's mission.
- Ms. Cynthia Giddle, English faculty, reported on the importance of continued humanities and interdisciplinary teaching, including study-abroad opportunities. She stated that staffing challenges are not caused by secondary teaching assignments and that restricting interdisciplinary teaching negatively affects students.
- Ms. Talar Kaloustian, English faculty, stated that interdisciplinary teaching is essential to developing transferable skills and preparing students for the workforce. She stated that restricting faculty to teaching only within designated departments limits student learning and is inconsistent with the College's mission.
- Ms. Maya Joffe, student, stated that she relies on the regional rail to commute to campus and that transportation costs pose a significant burden for students. She urged consideration of measures to better support students' ability to attend classes.
- Mr. James Zigarelli, English faculty, read a statement on behalf of Dr. Alex Bove, who was unable to attend. The statement supported allowing full-time faculty to teach outside their home departments, cited benefits to students, and urged the College to honor the arbitration settlement and reconsider the administrative policy.
- Mr. Charles Allison, faculty, read a statement on behalf of Ms. Sarah Bradley, student. Ms. Bradley stated that she balances coursework, employment, and caregiving responsibilities and relies on public transportation to attend classes. She noted that rising SEPTA costs create a financial burden for students and urged free SEPTA passes to support student success.

Mr. Epps stated that the Board has received and acknowledged extensive correspondence regarding transportation concerns and is working with the administration toward a solution. He stated that the matter will be addressed through the upcoming budget process, expected to be finalized in late May or early June, and requested patience while the process is underway.

(4) Report of the President

(a) Update on Enrollment

Dr. Rooney provided an update on enrollment (**Attachment A**). She noted the following:

- Spring enrollment increased 6% in headcount and credit hours.
- Year-over-year growth by location showed increases at NERC, West, CATC, and Online in both headcount and credit hours.
- Strongest program growth was seen in Health Care Studies, Nursing, Early Childhood Education-4, Cybersecurity and Networking, and Communication & Media Studies, and with notable percentage increases in Pre-Doc in Pharmacy, Fashion Merchandising and Marketing, Real Estate, Medium and Heavy Truck Technology I, and Insurance Proficiency Certificates.

Dr. Rooney further reported that the 10-week semester begins on February 10, 2026; the 7-week semester begins on March 9, 2026; priority registration for summer begins on March 16, 2026; regular summer registration begins on March 23, 2026; and fall semester registration begins in April 2026.

(b) Programmatic Updates

SEPTA

Ms. Carolyn Flynn reported on the implementation of the SEPTA Pilot program, which began on January 1, 2026. She noted that more than 250 students were notified of eligibility, approximately 200 students initiated the application process, and 74 students completed enrollment. Ms. Flynn shared that initial evaluation data are expected shortly and that usage data related to the transportation cards have not yet been received.

Ms. Flynn further reported that a student information session is being planned with the Student Government Association (SGA) on February 26, 2026, and that a joint student transportation survey is being developed with SGA to assess student usage and interest. She noted that eligibility continues to be monitored, with ongoing outreach to eligible students, and that additional information will be provided as it becomes available.

Board members discussed the level of participation in the program. Chair Epps emphasized that the pilot is intended to identify barriers prior to broader implementation and underscored the importance of reviewing participation data to ensure long-term sustainability and affordability. He encouraged continued outreach and the collection of student feedback to inform next steps.

Facilities Update

Mr. John Wiggins, AVP for Facilities, reported on facilities remediation efforts following a high-heat incident in a kiln room in the Mint Building. He stated that the response team was mobilized immediately, remediation work began promptly, affected areas were cordoned off, and drying and wall removal are ongoing. He reported that bids from external contractors will be solicited beginning next week to complete repairs.

Mr. Wiggins reported that classrooms were temporarily relocated to the Center for Business and Industry with minimal disruption and that classes resumed as scheduled. He stated that the incident appears to have been caused by high heat and that equipment, ventilation, and safety procedures are being reviewed to prevent recurrence.

Chair Epps requested continued updates and a review of policies and procedures to ensure similar incidents do not occur in the future.

PDE Funding Update

Mr. Jacob Eapen, VP for Business and Finance, reported that the College has been approved to receive \$20 million from the Pennsylvania Department of Education for deferred maintenance projects, which will include mechanical and plumbing upgrades and replacements. He reported that the College is also working on a bond issue and has begun discussions regarding procedures and timelines, and that the matter will return to the Business Affairs Committee on the February 18, 2026, for further review.

(c) Advancing Our Mission: Success Highlights

Dr. Marshall thanked faculty and staff for the successful launch of the spring semester. She stated that new student orientations welcomed more than 450 students across all locations, including a record number at Career and Advanced Technology Center (CATC), and that the orientations reflected strong engagement and a sense of belonging supported by faculty, staff, and students.

Dr. Marshall reported that on January 29, 2026, the College hosted an event supporting immigrant and multilingual students, bringing together higher education leaders, community partners, city representatives, alumni, and students to strengthen collaboration and share resources. She reported that student voices shared during a facilitated roundtable underscored the impact of access, support, and community.

Dr. Marshall reported that Welcome Week activities included campus-wide outreach by Academic and Student Success and Enrollment Management teams to support new students. She also reported that the reopening of the Northeast Regional Center (NERC) Café on January 13, 2026, reflects significant enrollment growth at NERC, which has increased from approximately 1,000 students prior to the pandemic to more than 1,700 students.

Chair Epps asked whether the College has the appropriate leadership capacity to support the enrollment increase. Dr. Marshall responded that additional student support services are in place to assist.

Dr. Marshall further reported that the College received the Carnegie Classification for Community Engagement, recognizing sustained partnerships that advance community well-being, equity, and student success, and noted that Community College of Philadelphia (CCP) is the only community college in Pennsylvania to receive this designation.

Dr. Marshall reported on the Martin Luther King, Jr. Day of Service held on January 19, 2026, noting that the Institute for Community Engagement and Civic Leadership partnered with Global Citizen at Temple University to assemble college and career readiness packets for students at Robert Morris and Ziegler Elementary Schools, benefiting more than 300 students in grades 1–4.

Dr. Marshall reported that she received a letter from Malik Erkin, a Biology student, expressing appreciation for her participation in a paid research experience program. She reported that the student described the program as transformative, citing mentorship, hands-on research, and faculty support as key factors in gaining confidence, critical skills, and clarity about her future in Science. Dr. Marshall noted that the student highlighted the importance of mentorship, particularly as a first-generation college student, and expressed gratitude for the guidance provided by faculty involved in the program.

Employee Feedback

Dr. Marshall reported that an employee engagement survey was administered in 2025 to identify areas for improvement, with results shared with the College community. Dr. Marshall reported that she and the Cabinet are holding monthly open office hours and ongoing listening tours are being used to support transparency and communication. Dr. Marshall further reported that a town hall is planned for late March to discuss the survey findings and related actions to foster a welcoming environment for faculty, staff, and students.

(d) 60th Anniversary Update and Foundation Report

Dr. Rooney reported that the College's 60th Anniversary landing page has launched and features stories and videos highlighting faculty, staff, and alumni (ccp.edu/60years). She also noted that the landing page also includes a link to the 60th Anniversary Giving page.

Dr. Rooney further reported that the College recently hosted its Black History Month Luncheon, one of the signature events of the 60th Anniversary celebration, and announced that the theme of the culminating June 9, 2026 event will be Rhythm and RISE.

Dr. Zanjani reported that the Grants and Gifts reports for November and December 2025 are included in the Board meeting materials. Dr. Zanjani also reported on preparations for

the College's 60th Anniversary Gala, including the distribution of sponsorship and promotional materials in print, email, and web formats, as well as ongoing outreach to prior donors. She reported that two sponsors are currently secured, including one potential donor under consideration for a multi-year \$100,000 pledge.

Board members discussed fundraising goals for the gala, noting that prior-year fundraising totaled approximately \$600,000. Members expressed concern about setting a flat goal and emphasized the importance of exceeding last year's results. The Board underscored the need for a clear and timely fundraising strategy, particularly in light of fiscal pressures related to state and city funding and the College's responsibility to sustain long-term operations.

Board members stressed the urgency of finalizing and communicating a comprehensive strategy for upcoming spring fundraising events, including defined goals, timelines, and trustee engagement. It was noted that the Foundation Board will continue to lead fundraising strategy development, with updates to be provided at March 11, 2026 Foundation Board meeting.

Mr. Epps requested that the heightened concern regarding strategy and the expectation to outperform last year's results be reflected in the minutes.

(5) Extension of the Strategic Plan through 2026 (Action)

Dr. Marshall reported on the proposed extension of the current Strategic Plan, noting that the College intends to take time to recalibrate and gather input from internal and external stakeholders in preparation for the next Strategic Plan. She stated that this process will allow the College to assess priorities and identify opportunities to guide the institution over the next five or more years.

Dr. Marshall requested Board approval to extend the current Strategic Plan through 2026 to allow sufficient time to complete due diligence and launch a new Strategic Plan in 2027.

Mr. Epps called for a motion to extend the current Strategic Plan for one year, through 2026. Ms. Posoff moved, with Mr. Ford seconding, that the current Strategic Plan be extended through 2026. The motion was approved unanimously.

(6) Report of the Student Representative

Mr. Daniel Emdin, Student Government Association (SGA) and Phi Theta Kappa (PTK) President, and Student Representative to the Board of Trustees, reported that his focus as SGA President is to strengthen connections between students and College resources. He highlighted student research at CCP, including work by Dr. Jennifer Tront, Dr. Dominic Salerno, and Professor Joseph Noyes.

Mr. Emdin shared that SGA has prioritized scalable initiatives and reported on the Clubs & Connections Networking Bingo event, noting strong student engagement. He also reported that increased enrollment has contributed to challenges related to parking and transportation, acknowledged the administration's efforts through the SEPTA pilot program, and noted that SGA plans to host an informational session later this month to address student questions.

Mr. Emdin reported that students have expressed concerns regarding recent federal immigration enforcement discussions in Philadelphia and requested the College's partnership in identifying ways to support and reassure students. He reaffirmed the SGA's role as the voice of the student body and his commitment to continued collaboration.

Board members noted ongoing uncertainty related to governmental responses to immigration enforcement matters and requested that relevant updates be shared with the Board. Dr. Marshall reported that Ms. Melissa Fogg, Executive Director of Student Support Initiatives, is providing training to students on immigration enforcement policies and that additional communication regarding participation will be distributed.

(7) Student Outcomes Committee, January 8, 2026

Ms. Fulmore-Townsend reported that the Student Outcomes Committee met on January 8, 2026. She highlighted updates on the Sound Recording and Music Performance programs, noting strong career outcomes and student talent. She reported that the Committee discussed strategies to better integrate and leverage existing assets, including Spring Garden Records, and requested that faculty develop a strategic plan. Ms. Fulmore Townsend stated that the Committee approved the Sound Recording and Music Technology A.A.S. and Music Performance A.A. APRs for five years.

Ms. Fulmore-Townsend also reported that the Committee received an update on the Black Studies program and is piloting a framework to assess program growth and challenges to inform future support. The Committee approved the Black Studies A.A. APR for three years. The program reviews are part of the Consent Agenda for Board approval.

(8) Combined Meeting of the Business Affairs and Executive Committees, January 14, 2026

Ms. Posoff reported that the Combined Meeting of the Business Affairs and Executive Committees met on January 14, 2026. She stated that the Committees recommended, and the Executive Committee approved, a change order for the CBI Pipe Project related to heating, air conditioning, and mechanical services; ratification of a Resolution for a One-Time Retirement Incentive; and ratification of the Solar Project GESA Contractor.

Ms. Posoff further reported that the Committees received a presentation from Dr. Karen Rege, Dean of Online Learning and Multimedia Services, and Mr. Moe Rahman, Chief

Information Officer, regarding the College's current use of artificial intelligence, emerging trends, and potential strategies to prepare for future AI integration.

Mr. Epps called for a motion to ratify the following items that were reviewed by the Business Affairs Committee and approved by the Executive Committee:

- (a) Change Order: CBI Pipe Project with Dewitt Heating, Air Conditioning, and Mechanical Services (Ratify)
- (b) Resolution for a One-Time Retirement Incentive (Ratify)
- (c) Solar Project GESA Contractor: Ameresco (Ratify)

Ms. Posoff moved, with Mr. Ford seconding, that the Board ratify the actions taken by the Executive Committee. The motion carried unanimously.

(9) Consent Agenda

Mr. Epps requested Board approval of the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions,
Meeting of January 8, 2026
- (b) Grants and Gifts
- (c) Music Performance A.A. Academic Program Review
- (d) Sound Recording and Music Technology A.A.S. Academic Program Review
- (e) Black Studies A.A. Academic Program Review

Mr. Cooper moved, with Ms. Fulmore-Townsend seconding, that the Board approve the Consent Agenda. The motion carried unanimously.

(10) Report of the Chair

- (a) Association of Community College Trustees (ACCT) Community College National Legislative Summit, February 8-11, 2026, Marriott Marquis, Washington, DC

Mr. Epps reported that the ACCT Community College National Legislative Summit is scheduled for February 8-11, 2026, at the Marriott Marquis in Washington, DC. He stated that Ms. Shiela Ireland, Dr. Marshall, and Dr. Liautaud-Watkins will be attending.

(b) Acknowledgement

Mr. Epps presented Mr. Jacob Eapen, VP of Business and Finance, with a Resolution of Appreciation (**Attachment B**) from the Board of Trustees and President Marshall in recognition

of his years of service and many contributions to the College. Mr. Eapen will retire from the College on February 27, 2026.

(11) Old Business

There was no old business discussed.

(12) New Business

There was no new business discussed.

(13) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, March 12, 2026, at 2:30 p.m. in the Isadore A. Shrager Boardroom, M2-1. The meeting will be hybrid.

The meeting adjourned at 4:24 p.m.

(14) Executive Session II

The Board reconvened in Executive Session to discuss personnel matters. The Board did not return following the Executive Session.



COMMUNITY COLLEGE OF PHILADELPHIA

Enrollment Update

- **Spring Enrollment**
 - Headcount up 5% (13,049)
 - Credit count up 5% (114,940)
- **By location (YoY)**
 - Headcount
 - NERC is up 15% (1,644)
 - West is up 100% (108)
 - CATC is up 46% (266)
 - Online is up 3% (7,736)
 - Credit count
 - NERC is up 20% (10,083)
 - West is up 123% (514)
 - CATC is up 42% (1,534)
 - Online is up 1% (47,079)
- **Biggest program increases (YoY)**
 - **By raw number increase in headcount**
 - Health Care Studies (+393)
 - Nursing (+69)
 - Early Education – 4th (+64)
 - Cybersecurity and Networking (+62)
 - Communication and Media Studies (+46)
 - **By percentage increase in headcount**
 - Pre-Doc in Pharmacy PC (+900%)
 - Fashion Merch + Mktg PC (+300%)
 - Real Estate PC (+371%)
 - Medium + Heavy Truck Tech PC (+300%)
 - Insurance PC (+200%)

RISE FROM WITHIN

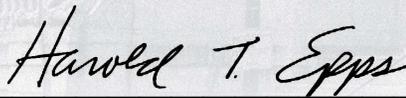
Resolution of Appreciation

ATTACHMENT B

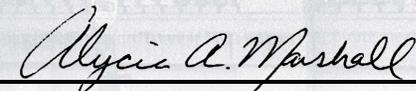
COMMUNITY COLLEGE OF PHILADELPHIA PHILADELPHIA, PENNSYLVANIA

This is to certify that the following Resolution was adopted by the Board of Trustees of Community College of Philadelphia on February 5, 2026:

- WHEREAS, Jacob Eapen is leaving the College after 10 years of dedicated service and leadership, helping CCP move forward and better meet student needs;
- WHEREAS, as Vice President for Business and Finance, Mr. Eapen oversaw Facilities, Human Resources, Public Safety and Security, Information Technology Services, and Auxiliary Services, resulting in the completion of several projects integral to supporting student success, including extensive renovations and updates to the Main Campus Library and Learning Commons, the construction of the Career and Advanced Technology Center, and multiple laboratory and classroom upgrades, demonstrating his deep commitment to the College's mission;
- WHEREAS, under his direction, Information Technology Services completed initiatives that have enhanced the entire College, including increasing student access, improving digital infrastructure, and updating enterprise systems, including the Laptops for Success program, which enabled eligible students to buy laptops at greatly reduced prices;
- WHEREAS, Vice President Eapen has bolstered the College's financial position, resulting in sustaining a solid fund balance and an A3 Stable Moody's bond rating, no audit findings by external auditors during the last decade due to improved financial practices and internal controls, and played a primary role in securing major funding for the College, including \$24 million in New Market Tax Credits, \$12 million in Redevelopment Assistance Capital Program (RACP) funds, in addition to managing the dispersal of \$104 million in federal HEERF funds during the COVID-19 pandemic;
- WHEREAS, serving as a member of the College's Cabinet, Vice President Eapen has consistently provided trusted guidance on financial, operational, and policy matters, and was lead staff to the Board of Trustees' Business Affairs Committee, Investment Subcommittee, and Audit Subcommittee, using his expertise to strengthen the College's financial and operational practices well into the future;
- BE IT RESOLVED, that the President and the Board of Trustees express their deep appreciation to Jacob Eapen for his diligent efforts benefitting the College community, serving as a valued colleague, and positioning the College for growth for years to come. The Board of Trustees wish Vice President Eapen the best of luck in his future endeavors.



HAROLD T. EPPS, CHAIR



DR. ALYCIA MARSHALL, PRESIDENT

COMMUNITY COLLEGE OF PHILADELPHIA
Meeting of the Board of Trustees
Thursday, February 5, 2026 - 2:30 p.m.
MINUTES OF DECISIONS AND RESOLUTIONS

Present: Mr. Epps, presiding: Ms. Ajeenah Amir, Mr. Pat Clancy, Mr. Michael Cooper, Mr. Tim Ford, Ms. Chekemma Fulmore-Townsend, Ms. Sheila Ireland, Dr. Carol Jenkins, Pastor Jonathan Mason, Ms. Mindy Posoff, Dr. Alycia Marshall, Ms. Shannon Rooney, Dr. Danielle Liautaud-Watkins, Dr. Mellissia Zanjani, Dr. Lisa Sanders, Ms. Carolyn Flynn, Dr. Seth Jacobson, Dr. Judy Gay, and Mr. Daniel Emdin, Student Representative

(1) Executive Session I

Executive Session I was devoted to a discussion of real estate, legal, and labor related matters.

(2) Meeting Called to Order

Mr. Epps called the meeting to order and reviewed the goals for the meeting.

(3) Public Comment

Eight individuals provided Public Comment at the meeting.

(4) Report of the President

(a) Update on Enrollment

The Board was provided with an update on enrollment for spring 2026.

(b) Programmatic Updates

SEPTA

The Board was provided with a report on the SEPTA Pilot Program, which began on January 1, 2026. More than 250 students were notified of their eligibility, approximately 200 students applied, and 74 students enrolled.

Board members discussed participation in the program. Chair Epps emphasized the importance of reviewing the data to inform future implementation and ensure long-term sustainability.

Facilities Update

The Board was provided with an update on facilities remediation efforts following a high-heat incident in a kiln room in the Mint Building. The response team was mobilized immediately, affected areas were secured, and remediation is ongoing.

PDE Funding Update

The Board was provided with an update on deferred maintenance funding, including approval of \$20 million from the Pennsylvania Department of Education. It was also reported that the College is pursuing a bond issue, which will return to the Business Affairs Committee for further review.

(c) Advancing Our Mission: Success Highlights

The Board was informed of the successful launch of the spring semester, including strong participation in new student orientations and recent student engagement initiatives. The Board was also informed of enrollment growth at the Northeast Regional Center, the College's Carnegie Classification for Community Engagement, and ongoing efforts supporting student success.

Employee Feedback

The Board was provided with an update on employee engagement efforts, including the 2025 survey, ongoing listening tours and open office hours, and plans for a town hall in late March to discuss findings and next steps.

(d) 60th Anniversary Update and Foundation Report

The Board was informed that the College's 60th Anniversary landing and Giving pages have launched and that recent anniversary events were successful. An update was also provided on preparations for the June 9, 2026, Rhythm and RISE Celebration, including sponsorship outreach and early donor commitments.

Board members discussed fundraising goals and emphasized the importance of exceeding prior-year results and finalizing a clear strategy. It was noted that the Foundation Board will continue to lead strategy development and provide updates. Chair Epps requested that the Board's concern and expectations for improved results be reflected in the minutes.

(5) Extension of the Strategic Plan through 2026 (Action)

The Board approved the extension of the current Strategic Plan for one year, through 2026.

(6) Report of the Student Representative

The Board was provided with an update on SGA priorities, student engagement, transportation concerns, and the College's efforts to support students related to immigration enforcement.

(7) Student Outcomes Committee, January 8, 2026

The Student Outcomes Committee met on January 8, 2026. The Sound Recording, Music Performance, and Black Studies academic program reviews are included in the Consent Agenda for Board approval.

(8) Combined Meeting of the Business Affairs and Executive Committees, January 14, 2026

The Combined Meeting of the Business Affairs and Executive Committees met on January 14, 2026. The Board ratified the following items that were approved by the Executive Committee:

- (a) Change Order: CBI Pipe Project with Dewitt Heating, Air Conditioning, and Mechanical Services (Ratify)
- (b) Resolution for a One-Time Retirement Incentive (Ratify)
- (c) Solar Project GESA Contractor: Ameresco (Ratify)

(9) Consent Agenda

The Board approved the following Consent Agenda:

- (a) Proceedings and Minutes of Decisions and Resolutions,
Meeting of January 8, 2026
- (b) Grants and Gifts
- (c) Music Performance A.A. Academic Program Review
- (d) Sound Recording and Music Technology A.A.S. Academic Program Review
- (e) Black Studies A.A. Academic Program Review

(10) Report of the Chair

- (a) Association of Community College Trustees (ACCT) Community College National Legislative Summit, February 8-11, 2026, Marriott Marquis, Washington, DC

The ACCT Community College National Legislative Summit is scheduled for February 8-11, 2026, at the Marriott Marquis in Washington, DC.

(b) Acknowledgement

Mr. Jacob Eapen, VP of Business and Finance, was presented with a Resolution of Appreciation from the Board of Trustees and President Marshall in recognition of his years of service and many contributions to the College.

(11) Old Business

There was no old business discussed.

(12) New Business

There was no new business discussed.

(13) Next Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, March 12, 2026, at 2:30 p.m. in the Isadore A. Shrager Boardroom, M2-1. The meeting will be hybrid.

The meeting adjourned at 4:24 p.m.

(14) Executive Session II

The Board reconvened in Executive Session to discuss personnel matters. The Board did not return following the Executive Session.

Community College of Philadelphia Meeting of the Board of Trustees
Office of College Institutional Advancement and Foundation
Record of Grants and Gifts FY26 as of 1/31/26 (Trustees Meeting: March 12, 2026)

Summary by Source:

	FY2026		FY2025	FY2026 and FY2025
Held by College	<i>since last report</i> 1/1/26 - 1/31/26	Fiscal Year To Date 7/1/25 -1/31/26	Fiscal Year To Date 7/1/24 - 1/31/25	Variance 7/1 -1/31
Federal	\$	\$ 161,131	\$ 4,044,954	\$ (3,883,823)
State	\$ 1,248,390	\$ 2,203,372	\$ -	\$ 2,203,372
Local / City	\$ -	\$ -	\$ 329,143	\$ (329,143)
Total	\$ 1,248,390	\$ 2,364,503	\$ 4,374,097	\$ (2,009,594)
Held by Foundation (Cash-in-Hand)	<i>since last report</i> 1/1/26 - 1/31/26	Fiscal Year To Date 7/1/25 -1/31/26	Fiscal Year To Date 7/1/24 - 1/31/25	Variance 7/1 -1/31
Corporations	\$ 6,020	\$ 281,790	\$ 249,775	\$ 32,015
External Foundations	\$ 37,090	\$ 1,156,539	\$ 1,726,372	\$ (569,833)
Individuals	\$ 8,298	\$ 859,671	\$ 403,807	\$ 455,864
Organizations	\$ 6,112	\$ 75,025	\$ 218,120	\$ (143,095)
Total	\$ 37,519	\$ 2,373,026	\$ 2,598,074	\$ (225,048)
TOTAL	\$ 385,909	\$ 4,737,529	\$ 6,972,171	\$ (2,234,642)

Gifts In-Kind	<i>since last report</i> 1/1/26 - 1/31/26	Fiscal Year To Date 7/1/25 -1/31/26	Fiscal Year To Date 7/1/24 - 1/31/25	Variance 7/1 -1/31
TOTAL	\$ -	\$ 435	\$ 1,000	\$ (565)

PUBLIC / GOVERNMENT SUMMARY (posted 1/1/26 – 1/31/26)

- The Pennsylvania Department of Human Services awarded the College \$848,390 to provide a range of services to meet the needs of students who are TANF and SNAP participants through the KEYS program.
- The Pennsylvania Department of Labor & Industry awarded the College \$400,000 to support new initiatives in the PASmart Apprenticeships Advanced Manufacturing program.

PRIVATE / PHILANTHROPIC SUMMARY (posted 1/1/26 – 1/31/26)

- The Foundation received a \$25,000 bequest from the Estate of William Richard Piper, Jr. to support the Clayton McDowell Emergency Fund.
- Aventiv awarded \$20,000 to the I Am More Reentry Engagement program.
- The Gene Haas Foundation awarded \$16,000 to support CNC (Computer Numerical Control) Scholarships.
- Follett Higher Education Group awarded \$15,000 to the Dr. Alycia Marshall – 7th President’s Fund, sponsoring the College’s 60th Anniversary.

- United Concordia Dental Charitable Fund awarded \$12,000 to the United Concordia Dental Scholarship Fund.
- Northeast Baptist Community Development Corp. made an \$11,000 payment on a \$29,000 multi-year pledge. Of that amount, \$10,000 will support the Deaconess Marlene Edwards Scholarship Endowment and \$1,000 will support the Deaconess Marlene Edwards Scholarship for immediate use.

GIFTS IN-KIND SUMMARY (posted 1/1/26 – 1/31/26)

- No in-kind gifts were reported during this period.

March 2026 Events

March 9

Mid-Semester Wellness Fair: *Reset, Reflect, Reignite*
11:00AM-1:00PM
Center for Business & Industry Building, C3-05

March 10

Sharing Excess Food & Produce Giveaway
10:00AM-1:00PM
Winnet Student Life Building, Lobby

Pacifico Ford Recruitment Event
10:00AM-2:00PM
Career and Advanced Technology Center, 341

Happy Hour: Career Connections Edition
4:30PM-6:30PM
Bonnell Building, Lobby

March 12

Health Care Pathway Opportunities Fair
10:30AM-1:00PM
Northeast Regional Center, Community Room

March 16

Women's History Luncheon
11:00AM-1:00PM
Winnet Student Life Building, The Great Hall

March 17 - 20

Studio Art Club Show
8:00AM-5:00PM
Mint Building, Rotunda

Empowered Voices: Women Leading the Future
3:00PM-4:30PM
Winnet Student Life Building, S2-03

CCME New Student Orientation
5:30PM-7:00PM
Center for Business & Industry Building, C3-05

March 18

Mobile Mammogram- Jefferson
8:00AM-5:00PM
Mint Building, Spring Garden Steps

Wellness Day: *Wellness establishing positive behavioral habits!*
10:30AM-2:00PM
Bonnell Building, Lobby

WIP Radio Live Broadcast & Joe vs. Jack Basketball Tournament
5:00PM-7:00PM
Athletics Center, Gymnasium

March 19

Rivers Casino Take Over Day
10:00AM-1:00PM
Bonnell Building, Lobby

Self-Care Giveaway for Single Parent students
10:00AM-3:00PM
Winnet Student Life Building, S1-19

March 20

Career Discovery Day & Project Manufacturing & Welding Competition
8:00AM-2:00PM
Career and Advanced Technology Center

Undergraduate Research Symposium
9:00AM-3:00PM
Bonnell Building, Lobby

March 21

TRIO Upward Bound Resource Fair
8:00AM-5:00PM
Winnet Student Life Building, The Great Hall

March 23

Trans Career Workshops
10:00AM-1:00PM
Winnet Student Life Building, S1-21

Blue Forge Alliance CATC Ribbon-Cutting &
Inaugural Cohort Graduation
(Naval Welding & NDT)
11:00AM-1:00PM
Career and Advanced Technology Center, 341

EID Al-Fitr Event
1:00PM-3:00PM
Winnet Student Life Building, S2-03

March 24

Scholarship Funders Meet and Greet
12:00PM-2:00PM
Winnet Student Life Building, The Great Hall

Cybersecurity For Everyone
12:30PM-2:30PM
Center for Business & Industry Building, C2-28

March 25

Business and Technology Accounting Panel
10:00AM-12:00PM
Center for Business & Industry Building, C2-28

Alpha ETA Honor Society Luncheon
3:00PM-5:00PM
Pavilion Building, Klein Cube

March 26

Survivor Documentary: *Tiny Movements*
6:00PM-7:30PM
Winnet Student Life Building, S2-03

March 27

Clinical Trials Conference
9:00AM-3:00PM
Winnet Student Life Building, The Great Hall

March 28

Drexel x CCP Open house/Info session
8:00AM-2:00PM
Center for Business & Industry Building, C2-28

March 30

"*The Travels of Ibn Jubayr*" Film screening and
musical performance
5:00PM-8:00PM
Bonnell Building, Large Auditorium