

Banner Finance – Suggested Pages

<u>Page Description</u>	<u>Page Name</u>	<u>Purpose</u>
Budget Availability Status Form	FGIBAVL	Query budget status by account code. See a quick snapshot of your budget. No drill-down capability from this Form. Enter in org code and account code (use 6001 since this is the first payroll account code that exists).
Organization Budget Status Form	FGIBDST	Query budget, see transaction detail; View reqs, POs, invoices, etc. Drill down capability to the document level.
Executive Summary Form	FGIBDSR	View combined budget information for a division or executive level.
User Approval Form	FOAUAPP	Requisitions for your approval.
Document Approval History Form	FOIAPPH	View approval history of requisitions. This form has query capability.
Approval History Form	FOIAPHT	Another form to view approval History.
Document by User Form	FOADOCU	View documents created by User ID. Particularly helpful if you want to see the requisitions that you created.
Document History Form	FOIDOCH	Track documents from Req to PO to invoice to Check. See status of each document (complete, approved, etc.).
Open Purchase Orders by FOAPAL	FPIOPOF	View outstanding Purchase Orders By FOAPAL distribution.
Detail Encumbrance Activity Form	FGIENCD	View the status of outstanding POs.

Detail Transaction Activity Form	FGITRND	View transaction activity to a particular FOAPAL distribution.
Requisition Form	FPAREQN	Enter on line requisition.
Open Requisition by FOAPAL	FPIORQF	View requisitions not converted to completed Purchase Orders.
Oracle Password Change Form	GUAPSWD	Change your sign-on password.
Organization Codes	FTVORGN	View listing of all organization.
Account Codes	FTVACCT	View listing of all account codes; payroll expense codes begins with '6' and non-payroll expenses begins with '7'.
Fund Codes	FTVFUND	View listing of all funds.
Program Codes	FTVPROG	View listing of all program codes.