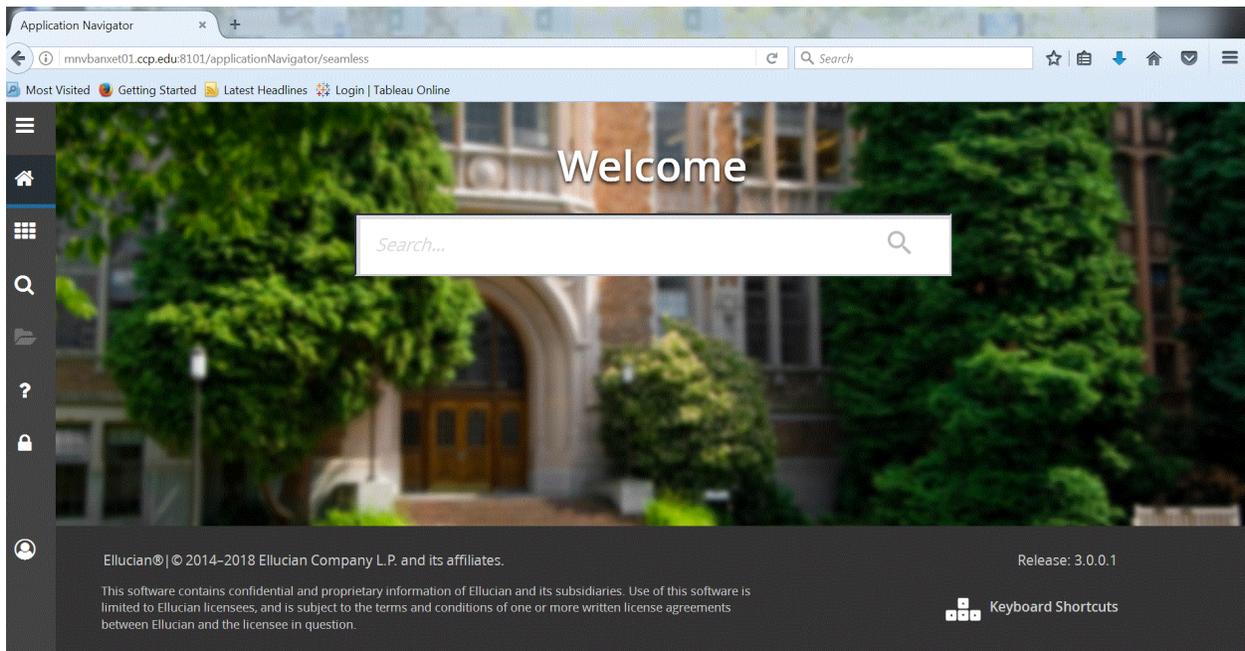


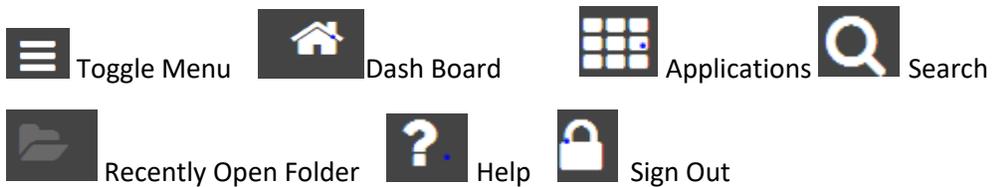
## Banner 9

### Budget Availability Status – (FGIBAVL)

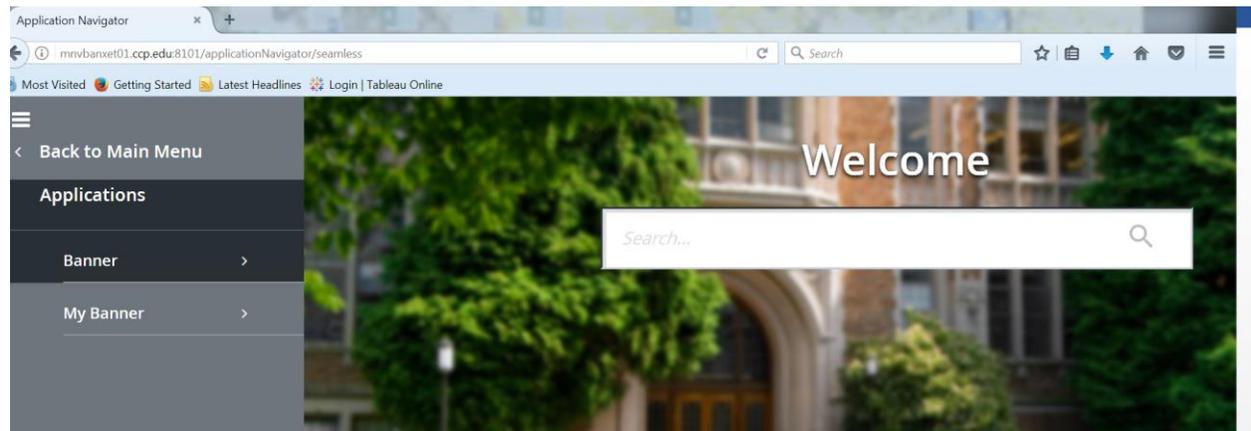
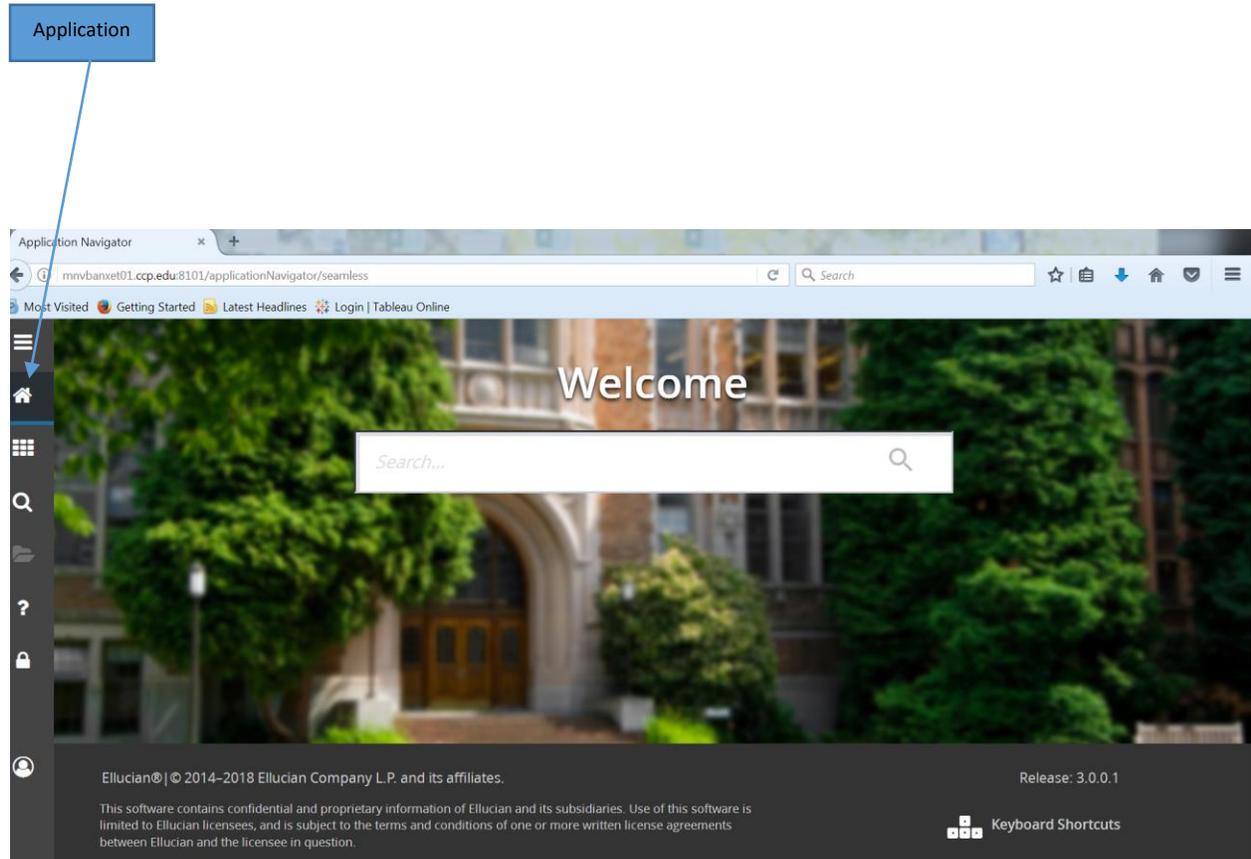
After logging into Banner your Landing Page will be displayed.



The following buttons are on the left hand of the screen:

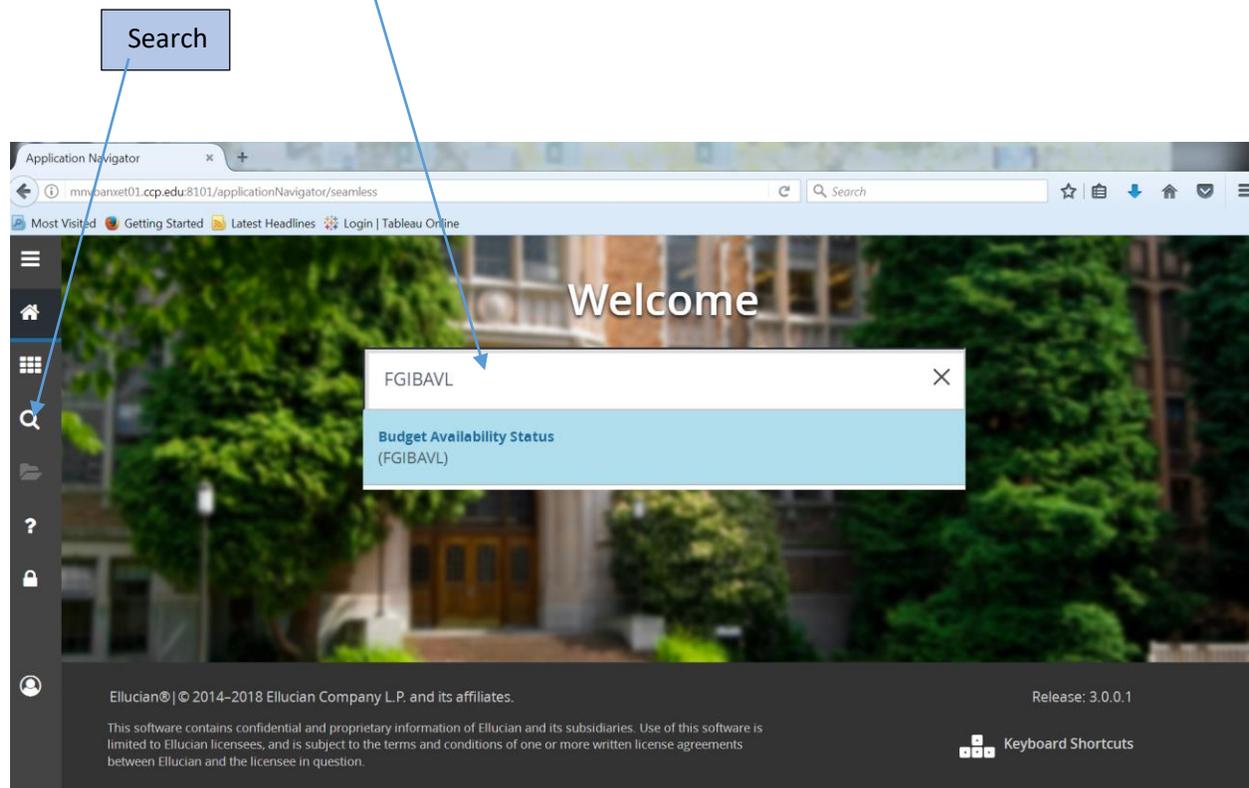


Click on the application button  and the Banner Menu button the Banner and My Banner Menu buttons will appear. Click on Banner for a list of all Banner Modules; and click on My Banner for your own personalized list of Banner pages that you have created.



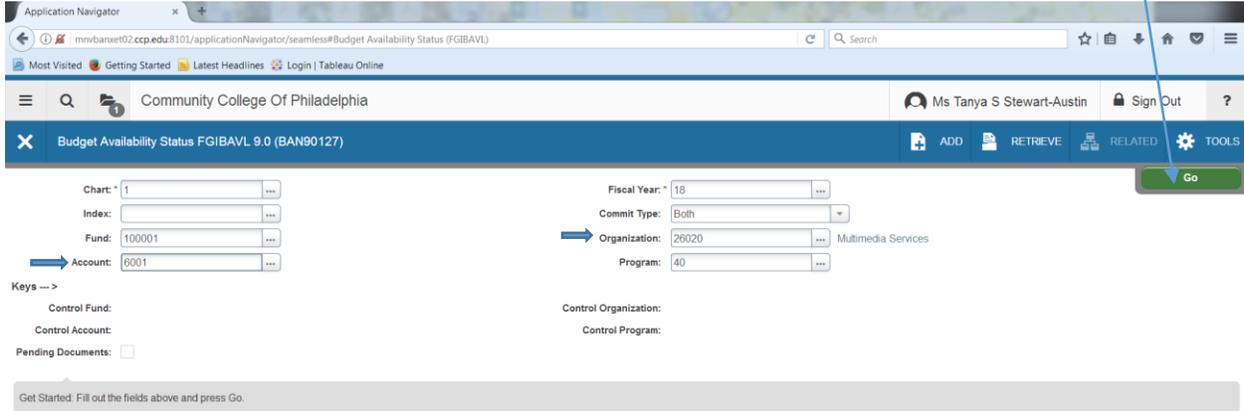
## Budget Availability Status (FGIBAVL)

This page allows the user to query the status of accounts providing current information on adjusted budget, year to date activity, commitments and available balance. Enter FGIBAVL in the welcome search box.



**Banner Search** gives you the option to search by form name or by a word that appears in a form name, and gives similar results as the search box under the Welcome.

The following fields populated. Chart, Fiscal Year, and Commit Type. Enter in the Organization, Account (use account 6001) if you want to begin at the first account – note not all Organizations have account 6001 in their budget. Click on **GO** or  Next Selection (Alt + Page Down).



Next Selection

The information on page FGIBAVL is what Banner uses when Budget Checking is performed. Totals are displayed at the bottom of the screen. If the totals does not appear at the bottom of the screen this means that there are more accounts to be displayed. Click on the scroll button until you see your totals.

Application Navigator  
 msvbanner02.ccp.edu:8101/applicationNavigator/seamless#Budget Availability Status (FGIBAVL)

Community College Of Philadelphia  
 Ms Tanya S Stewart-Austin Sign Out

Budget Availability Status FGIBAVL 9.0 (BAN90127)  
 ADD RETRIEVE RELATED TOOLS

Chart: 1 Fiscal Year: 18 Index: Commit Type: Both Fund: 100001 Operating Organization: 26020 Multimedia Services Account: 6001 Full-Time Administrative Program: 40 Academic Support Keys ---> Start Over

Control Fund: 100001 Control Organization: 26020 Control Account: 6001 Control Program: Pending Documents:

BUDGET AVAILABILITY STATUS

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance	Pending Documents
6001	Full-Time Administrative	176,342.00	45,776.93	31,010.18	99,554.89	<input type="checkbox"/>
6201	Full-Time Classified	384,701.00	218,947.29	155,405.27	10,348.44	<input type="checkbox"/>
6613	Extended Time Other Projects	0.00	4,357.35	0.00	-4,357.35	<input type="checkbox"/>
6711	Overtime	10,471.00	7,651.24	0.00	2,819.76	<input type="checkbox"/>
6712	Part-Time Classified	47,021.00	15,535.09	0.00	31,485.91	<input type="checkbox"/>
6713	Shift Differential	1,370.00	487.96	0.00	882.04	<input type="checkbox"/>
7000	Supplies-Pool	26,320.00	16,331.07	705.18	9,283.75	<input type="checkbox"/>
7059	Staff Training	400.00	0.00	0.00	400.00	<input type="checkbox"/>
7063	Awards	1,000.00	1,535.00	0.00	-535.00	<input type="checkbox"/>
7071	Freight	450.00	66.95	0.00	383.05	<input type="checkbox"/>
7072	Postage	100.00	0.00	0.00	100.00	<input type="checkbox"/>
7073	Telephone Line Service	600.00	0.00	0.00	600.00	<input type="checkbox"/>
7080	Hospitality	720.00	311.11	0.00	408.89	<input type="checkbox"/>
7081	Institutional & Prof. Memberships	300.00	0.00	0.00	300.00	<input type="checkbox"/>
7090	Overtime Meal & Allowance	800.00	515.83	0.00	284.17	<input type="checkbox"/>
7200	Contractual Services Dept	23,500.00	0,470.50	0.00	23,029.50	<input type="checkbox"/>

EDIT Record: 1/23 FTVACCTFTVACCT\_ACCT\_CODE [1] ellucian

The totals are now displayed.

Community College Of Philadelphia

Ms Tanya S Stewart-Austin | Sign Out

Budget Availability Status FGIBAVL 9.0 (BAN90127)

ADD | RETRIEVE | RELATED | TOOLS

Chart: 1 Fiscal Year: 18 Index: Commit Type: Both Fund: 100001 Operating Organization: 26020 Multimedia Services Account: 6001 Full-Time Administrative Program: 40 Academic Support Keys --> Start Over

Control Fund: 100001 Control Organization: 26020 Control Account: 6001 Control Program: Pending Documents:

LINE	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	STATUS
6713	Shift Differential	1,370.00	452.08	0.00			917.92	<input type="checkbox"/>
7000	Supplies-Pool	26,320.00	16,331.07	705.18			9,283.75	<input type="checkbox"/>
7059	Staff Training	400.00	0.00	0.00			400.00	<input type="checkbox"/>
7063	Awards	1,000.00	1,535.00	0.00			-535.00	<input type="checkbox"/>
7071	Freight	450.00	66.95	0.00			383.05	<input type="checkbox"/>
7072	Postage	100.00	0.00	0.00			100.00	<input type="checkbox"/>
7073	Telephone Line Service	600.00	0.00	0.00			600.00	<input type="checkbox"/>
7080	Hospitality	720.00	311.11	0.00			408.89	<input type="checkbox"/>
7081	Institutional & Prof. Memberships	300.00	0.00	0.00			300.00	<input type="checkbox"/>
7090	Overtime Meal & Allowance	800.00	515.83	0.00			284.17	<input type="checkbox"/>
7200	Contracted Services-Pool	22,500.00	8,479.50	0.00			14,020.50	<input type="checkbox"/>
7275	Travel - Pool	2,001.00	113.52	0.00			1,887.48	<input type="checkbox"/>
7300	Maintenance & Repairs - Pool	8,000.00	4,075.91	0.00			3,924.09	<input type="checkbox"/>
7357	Leased Equipment	2,500.00	180.00	0.00			2,320.00	<input type="checkbox"/>
7359	Leased Computer Equipment	1,000.00	714.50	0.00			285.50	<input type="checkbox"/>
<b>Total</b>		<b>707,596.00</b>	<b>318,579.10</b>	<b>187,120.64</b>			<b>201,896.26</b>	

Record 1 of 23

SAVE

EDIT Record: 123 FIVACCIFVACCT ACCT\_CODE [1]

The Pending Documents box is checked when pending documents are present.

Ms Tanya S Stewart-Austin | Sign Out

Budget Availability Status FGIBAVL 9.0 (BAN90127)

Chart: 1 Fiscal Year: 18 Index: Commit Type: Both Fund: 100001 Operating Organization: 26020 Multimedia Services Account: 7000 Supplies-Pool Program: 40 Academic Support Keys --> Start Over

Control Fund: 100001 Control Organization: 26020 Control Account: 7000 Control Program: Pending Documents:

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance	Pending Documents
7090	Supplies-Pool	26,320.00	16,331.07	795.18	9,283.75	<input checked="" type="checkbox"/>
7059	Staff Training	400.00	0.00	0.00	400.00	<input type="checkbox"/>
7063	Awards	1,000.00	1,535.00	0.00	-535.00	<input type="checkbox"/>
7071	Freight	450.00	66.95	0.00	383.05	<input type="checkbox"/>
7072	Postage	100.00	0.00	0.00	100.00	<input type="checkbox"/>
7073	Telephone Line Service	600.00	0.00	0.00	600.00	<input type="checkbox"/>
7080	Hospitality	720.00	311.11	0.00	408.89	<input type="checkbox"/>
7081	Institutional & Prof. Memberships	300.00	0.00	0.00	300.00	<input type="checkbox"/>
7090	Overtime Meal & Allowance	800.00	515.83	0.00	284.17	<input type="checkbox"/>
7200	Contracted Services-Pool	22,500.00	8,479.50	0.00	14,020.50	<input type="checkbox"/>
7275	Travel - Pool	2,001.00	113.52	0.00	1,887.48	<input type="checkbox"/>
7300	Maintenance & Repairs - Pool	8,000.00	4,075.91	0.00	3,924.09	<input type="checkbox"/>
7357	Leased Equipment	2,500.00	180.00	0.00	2,320.00	<input type="checkbox"/>
7359	Lease Computer Equipment	1,000.00	714.50	0.00	285.50	<input type="checkbox"/>
7360	Lease/Purchase - Computer Equipment	0.00	2,252.67	0.00	-2,252.67	<input type="checkbox"/>
7361	Leased Software	13,000.00	5,976.00	0.00	7,024.00	<input type="checkbox"/>

EDIT Record: 1/17 FTVACCTFTVACCT\_ACCT\_CODE [1] ellucian

If you select an account row with the Pending Documents indicator checked, click on the RELATED icon. You will be able to view unposted documents affecting the available balance.

Transaction in Progress Status Form (FGITINP). The form is used to query pending documents and can be used to view the current status of each pending document as well as other details for transactions in process.

Pending Documents

Home - MyCCP Secured Ac... Application Navigator

msvbanrep03.ccp.edu:8180/applicationNavigator/seamless#Budget Availability Status (FGIBAVL)

Most Visited Getting Started Latest Headlines Login | Tableau Online

Ellucian University Ms Tanya S Stewart-Austin Sign Out ?

Budget Availability Status FGIBAVL 9.0 (BAN90127) ADD RETRIEVE RELATED TOOLS

Chart: 1 Fiscal Year: 18 Index: Commit Type: Both Fund: 100001 Operating Organization: 26020 Multimedia Services Account: 7000 Supplies-Pool Program: 40 Academic Support Keys

Control Fund: 100001 Control Organization: 26020 Control Account: 7000 Control Program: Pending Documents: [ ]

Q Search

Pending Documents [FGITINP]

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
7000	Supplies-Pool		26,320.00	16,331.07	705.18
7059	Staff Training		400.00	0.00	0.00
7063	Awards		1,000.00	1,535.00	0.00
7071	Freight		450.00	66.95	0.00
7072	Postage		100.00	0.00	0.00
7073	Telephone Line Service		600.00	0.00	0.00
7080	Hospitality		720.00	311.11	0.00
7081	Institutional & Prof. Memberships		300.00	0.00	0.00
7090	Overtime Meal & Allowance		600.00	515.83	0.00
7200	Contracted Services-Pool		22,500.00	8,479.50	0.00
7275	Travel - Pool		2,001.00	113.52	0.00
7300	Maintenance & Repairs - Pool		8,000.00	4,075.91	0.00
7357	Leased Equipment		2,500.00	180.00	0.00
7359	Leased Computer Equipment		1,000.00	714.50	0.00
7360	Lease/Purchase - Computer Equipment		0.00	2,252.67	0.00
7361	Lease/Purchase - Computer Equipment		13,000.00	5,036.00	0.00

SAVE

If there are no documents pending, the following message appears:

If there were documents pending, the documents would appear under the transaction in process status.

Status Codes are as follows:

- Disapproved:** Incomplete document with disapproval history (excluding general encumbrance change documents).
- Error:** Orphan record in FGRBAKO (accounting sequence is already posted, or the document no longer exists).
- Incomplete:** Incomplete documentation in process.
- In Approvals:** Completed document but final approval is not yet recorded.
- In Travel (Tem):** Document type used by Banner Travel & Expense Management.
- Receipt Pending:** Completed invoice waiting for matching.
- To Be Posted:** Completed document waiting in the posting queue or the deferred edit queue.
- Undefined:** Document with an undetermined status.



Click on the  to be taken back to FGIBAVL.

Application Navigator

mmvbanxep01.ccp.edu:8101/applicationNavigator/seamless#Transaction In Process Status (FGITINP)

Community College Of Philadelphia

Ms Tanya S Stewart-Austin Sign Out

Transaction In Process Status FGITINP 9.2.2 (PROD0611)

ADD RETRIEVE RELATED TOOLS

Chart: 1 Fiscal Year: 18 Index: Commit Type: Both Fund: 100001 Operating Organization: 26020 Multimedia Service

Account: 7000 Program: 40 Academic Support Budget Control Keys Fund: 100001 Organization: 26020 Account: 7000 Program:

Query caused no records to be retrieved. Re-enter.

TRANSACTIONS IN PROCESS STATUS

Document	Adjusted Budget	YTD Activity	Commitments	Status	Fund	Organization	Account	Program	Description
Total		Available Balance I...	0.00						

Record 1 of 1

Record: 1 / 1

FGRBAKO.FGRBAKO\_DOC\_NUM [1]

CANCEL SELECT

ellucian