

Degree Program Addendum Form

<b>Name of degree program:</b>	
<b>Academic Pathway</b>	For a list of academic pathways, please see <a href="https://www.myccp.online/implementing-guided-pathways/academic-pathways-and-programs">https://www.myccp.online/implementing-guided-pathways/academic-pathways-and-programs</a>
<b>Department:</b>	
<b>Faculty Developer:</b>	
<b>Facilitator:</b>	
<i>Briefly describe each change and the rationale for each change. Add rows as needed.</i>	
<b>Proposed Change:</b>	
<b>Rationale/evidence to support change:</b>	
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<b>Rationale/evidence to support change:</b>	
<i>Answering the following questions will help ensure that information for this degree program is properly updated in Banner and the Catalog.</i>	
Is the catalog copy (description, entry requirements, etc.) changing?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> PLO Change
Is the <b>course sequence</b> changing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you updating the <b>curriculum map</b> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you changing your <b><u>courses and completion sequence</u></b> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommended Starting Semester:	Standard procedure is for approved courses to begin in the fall of the next catalog year (e.g., Fall 2024).
<b>Today's Date:</b>	<b>Update this field every time you change the document</b>
<p>Use a <b>Program Addendum form</b> when you want to:</p> <ol style="list-style-type: none"> <li>1. Add one or more courses of equal credit value, with no change in minimum credits</li> <li>2. Substitute one or more courses of equal credit value</li> <li>3. Change the title of the degree program</li> <li>4. Clarify, delete, or add program learning outcomes (PLOs), with no change in the vision for the program</li> <li>5. Adjust or clarify the catalog copy</li> <li>6. Adjust or clarify the course sequence or curriculum map</li> </ol> <p>*More complex course additions or substitutions that lead to a change in credits or changes to entry or graduation requirements may require a program revision proposal. Please contact the Curriculum Development office for more information.</p>	

**Please include, as they apply:**

- A. **Current** catalog pages and course sequence. Please cut and paste the “Current” section directly from the current catalog.

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- B. **Proposed** catalog pages and/or course sequence. Highlight all changes in yellow.
- C. **Current curriculum map** (Please make sure this is consistent with AEFIS.)
- D. **Proposed curriculum map** (if changing). Highlight all changes in yellow.
- E. **Current courses and completion sequence**
- F. **Proposed courses and completion sequence** (if changing). Highlight all changes in yellow. Your facilitator will work with you to create this after you've worked out the changes to the course sequence and other aspects of the program.
- G. An **appendix**, if the information clearly supports the proposed changes. The appendix could include:
- Results of student surveys
  - Advisory committee reports
  - Program review recommendations
  - Job market analysis
  - Survey of employers
  - Survey of transfer institutions
  - Fiscal analysis
  - Enrollment trends
  - Accreditation requirements
  - Data related to course-level assessment