

Community College of Philadelphia

MEETING MINUTES

Safety Committee

2/19/2014

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

Committee Members Present:

Charles Schaffner, Al Kristoff, Susan Hauck, Bill Finn, Jim Spiewak, Ron Jackson, Joan Monroe, Harry Moore, Agnes Trummer, Tanya Brown, Jennifer Ford, Mary Ann Wagner-Graham

Guest Present:

Ricardo Hilaire (AlliedBarton)

I. Call to Order

-The meeting was called to order at 12:03pm.

II. Attendance/Introductions

III. Minutes Approval

-Minutes approved

-Minutes are now viewable online.

IV. Incident Review

V. -Incidents classified by type from Jan, 2014- Feb 19th, 2014 are as follows:

-Accident (Other) one total.

-Accident (Slip/Fall) eight total.

-Accident (Motor Vehicle) zero total

-Medical Assist six total

VI. Old Business

-Fire drills were delayed/rescheduled due to snow days.

-Learning lab – painters scaffold and large cleaning equipment posted outside of the lab needs to be removed to a more secure location.

-Janitors and mechanical closets are being left unlocked, could lead to possible chemical theft.

-Biology labs are not equipped with emergency drains.

-Linda Powell and Kathy Harden – follow up on proper protocol including lab testing safety equipment, lab logs and lab rules.

-Construction: Phase A West building – Organic lab and instrument lab. Complete

-Phase B: includes two general labs, biochemistry lab and engineering tech lab located on the south side.

- Phase C to begin at the end of the spring semester.
- Survey to be conducted for high risk areas, including regional centers.
- Meeting to be conducted with science dept. – Any safety concerns/Needs?
- Snow removal complaints: Still icy and issue regarding where snow piles are being placed. Per Harry has looked into this via camera.

VI. New Business

- Ken Norwitz and Tom Billhiser from loss prevention to join our future meetings.
- Claims review to be done on the first two months, in comparison to last year. Monitoring progress.

VII. Adjournment at 12:32p