

# Community College of Philadelphia

## MEETING MINUTES

Safety Committee

10/16/13

12:30pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

### Committee Members Present:

*Charles Schaffner, Jim Spiewak, Jennifer Ford, Joan Monroe, Mary Ann Wagner-Graham, Ron Jackson, Al Kristoff.*

### Guest Present:

*Julian Fields (AlliedBarton)*

#### I. Call to Order

-The meeting was called to order at 12:35pm.

#### II. Attendance/Introductions

#### III. Annual PA Workplace Safety Committee Training

-Presentation on Safety with Tom Bildenheiser- Loss Control Consultant

#### IV. Minutes Approval

-Minutes approved (Charlie)

#### IV. Old Business

-Harry Moore not available so concerns could not be addressed

#### V. New Business

- *Concern* brought up regarding bed bugs being found in computer classroom MG-25. Some concern about the professor's satisfaction of the cleanup and sanitation process, which was surface cleaning and shampooing.

- *Question* of what is the procedure if something like that happens and how do you alert other people.

- *Suggestion*: presented by Charlie Schaffner to let Security know, Dominic Delanni and Harry Moore so that they can get facilities involved.

- *Concern* -regarding escalator and general equipment breakdowns that call for the usage of cautionary signs indicating not to use equipment. Unease about the students disregard for

safety in that they will move the caution signs out of the way and use the damaged escalators/equipment anyway.

- *Suggestion*: presented by Mary Ann Wagner-Graham to get special blocker units like those in Suburban Station.
- *Concern* from Joan Monroe about the metal strip that is outside the Library between Mint and Bonnell that has been loose for a long time and was previously reported
- *Suggestion*- Charlie will contact Harry Moore

**VI. Adjournment at 1:54pm**