

Community College of Philadelphia

MEETING MINUTES

Safety Committee

1/21/15

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

Committee Members Present:

Jim Spiewak, Al Kristoff, Charles Schaffner, Agnes Trummer, Susan Hauck, Harry Moore, Cynthia Reid.

Guest Present:

Julian Fields & Ricardo Hilaire (AlliedBarton)

I. Call to Order

-The meeting was called to order at 12:06pm.

II. Attendance

III. Minutes Approval

-Minutes approved (Charlie Schaffner)

IV. Discussion of Monthly Incidents

Incidents classified by type from the dates of December 17th – January 21st are as follows:

- Accident (Other) 1 total
- Accident (Slip and Fall) 4 total
- Accident: (Trip and Fall) 4 total

V. Old Business

- *Physical Site Inspection Report for WERC.* Conducted by Susan Hauck

- a. Did not include auto-tech.
- b. Ceiling tiles that are not placed properly in the grid.
- c. Rugs being taped. –the specified area is going to be remodeled.
- d. Sidewalk cracks and grading issues.
- e. Lighting in the parking lot still an issue. Harry Moore response- AbleGroup was out 2 weeks ago and the lights are all properly functioning.

-*Physical Site Inspection Report for MG-12.* Conducted by Charles Schaffner/Donovan

- a. No emergency procedures posted.
- b. Some extension cords in use.
- c. Carpet tiles have a number of squares that have the edges peeling up- trip hazard.
- d. No keys to lock the evidence room.

VI. New Business
- No new business.

VII. Adjournment at 12:27pm