

Community College of Philadelphia

MEETING MINUTES

Safety Committee

1/15/14

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

Committee Members Present:

Charles Schaffner, Bill Finn, Jennifer Ford, Al Kristoff, Ron Jackson, Agnes Trummer, Joan Monroe, MaryAnn-Wagner, Harry Moore

Guest Present:

Ricardo Hilaire (AlliedBarton)

I. Call to Order

-The meeting was called to order at 12:04.

II. Attendance/Introductions

III. Minutes Approval

-Minutes approved.

IV. Discussion of monthly incidents.

-00023 Student stated that while working at a computer she began to feel lightheaded and passed out. Refused medical assistance.

V. Old Business

-Library fan cleaning has been completed.

-Large equipment outside of learning lab – housekeeping notified for removal.

-Bonnell 1st floor loose metal floor strip in-between doorway needs attention.

VI. New Business.

- Harry-Signage for snow/ice areas to be created to alert public of potential hazard areas.

- Bill Finn – from Jim Spiewak fire drill schedule should be included in the monthly minutes. Fire drill conducted on a monthly basis, including regional sites.

-Active shooter presentation – library requested. Exercise to be conducted summer 2014.

- Concern of asbestos due to ongoing construction in the west building. All work is done at night and special sheeting is placed up to block any potential hazard. Clearance report was completed, negative pressure. Please refer to Gary Bixby for any additional questions.

VII. **Adjournment at 12:25**