

# Community College *of* Philadelphia

**DRAFT Minutes**  
Technology Coordinating Committee  
10.15.2014 2:30 p.m.

**B2-26**

**2014-15 Committee Members:**

<b>Federation Delegates &amp; Alternates</b>	
Eva Agbada	<b>A</b>
Ed Baker (A)	<b>A</b>
Frank Bartell	<b>P</b>
Heidi Braunschweig	<b>P</b>
Steven Davis	<b>P</b>
Dawn Janich (A)	<b>A</b>
Steve Jones (A)	<b>A</b>
Sara Iepson	<b>P</b>
Fran Lukacik	<b>A</b>
Craig Nelson	<b>P</b>
Jessica Rossi	<b>A</b>
Sean Sauer	<b>A</b>
Andi Sibley	<b>P</b>
<b>Administrative Appointees &amp; Alternates:</b>	
Rikki Bardzik (A)	<b>A</b>
Jody Bauer	<b>P</b>
Gary Bixby	<b>P</b>
Bill Bromley	<b>P</b>
S.K. Calkins	<b>A</b>
Arnold DiBlasi	<b>P</b>
Thomas DiCamillo	<b>P</b>
Ellen Fernberger	<b>A</b>
Susan Hauck	<b>A</b>
Sam Hirsch	<b>P</b>
Allan Kobernick	<b>P</b>
Gim Lim (A)	<b>A</b>
Peter Margolis (A)	<b>P</b>
Aileen Rollins (A)	<b>P</b>
Jocelyn Sirkis (A)	<b>A</b>

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## **DRAFT Minutes** Technology Coordinating Committee 10.15.2014 2:30 p.m. **B2-26**

- I. **Call to Order**  
Meeting called to order at 2:35 – Quorum established
- II. **Attendance**  
See page 1 of this document.
- III. **Election of Co-Chair for the 2014-15 academic year (Action)**
  - a. As proposed at the September meeting, the Federation was asked to provide nominations for a co-chair at this meeting.
  - b. None received – Mr. Jones unable to attend
  - c. Item deferred to next meeting
- IV. **Approval of minutes (Action)**
  - a. **Change in the DRAFT minutes:**
    - i. Jessica Rossi named twice on the Attendee listing (Jessica Ward)
    - ii. Motion to approve the Sept 2014 Minutes received with the change noted in attendee listing, second received and vote carried the motion.
- V. **Business**
  - a. No agenda items received from the group.
  - b. Ms. Bauer stated that she is unavailable for the November meeting and will speak with Mr. Jones concerning the chair role.
  - c. Mr. DiBlasi reported on the Knowledge Sub-group.
    - i. Dean Hauck has joined and other existing members are remaining on this workgroup.
    - ii. Of the 4 bullet items for review, 1 remains and a meeting is being coordinated.
    - iii. The WorkGroup will continue to use Canvas as their activity space for communication and posting of resources.
  - d. Mr. DiBlasi also reported on the Classroom Standards WorkGroup.
    - i. Mr. Davis has accepted the role of chairing this workgroup.
    - ii. The WorkGroup will continue to use Canvas as their activity space for communication and posting of resources.
  - e. Discussion of moving the TCC group space currently in MyCCP to Canvas.
    - i. Mr. DiBlasi will create the environment space and invite members into the space.
    - ii. Mr. DiBlasi will assist those administrators unfamiliar with Canvas on the use of the virtual environment.
    - iii. Ms. Bauer will ensure that the past archive of the TCC Group that now exists in MyCCP will be relaoced to the Governance web archive.  
<http://path.ccp.edu/governance>

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- f. Mr. Bixby inquired as to other data sources related to the College 2.0 article distributed to the committee.
  - i. Ms. Bauer will provide the data she has for use within the Infrastructure and Classroom Standards workgroups.
- g. SharePoint discussion
  - i. A discussion around the use of SharePoint as related to the Middle States Assessment Standard 14 effort.
  - ii. A workgroup formed by VP Gay is working with a consultant to build a SharePoint repository of program assessment data.
  - iii. A general discussion about the possible future uses of SharePoint and OneDrive in our Office 365 environment.
    - 1. All preliminary as this point.
    - 2. Ms. Bauer did note that each user has 1 Terabyte of storage in OneDrive and each SharePoint Site has 1 Terabyte of storage.
- h. Mr. DiBlasi inquired as to the status of migrating CCP Student's to Office 365.
  - i. A discussion concerning who to move from Gmail to Office365.
    - 1. How will students be selected?
      - a. Purpose of the move would be to offer currently registered students the ability to download a free version of Office 2013.
        - i. Caveat, the student must be currently registered.
      - b. Should we keep our CCP Google environment?
        - i. Suggestion made that we maintain Google with the domain name change of @student.ccp.edu.
      - c. Is it possible for students to convert their current @ccp.edu (Google) account to a @gmail.com account?
        - i. This would allow them to maintain their Google Docs and storage.
    - 2. Further discussion needed. Ms. Bauer and ITS will work with Student Affairs to ensure the student population is treated fairly.

**VI. Adjourned**