

# Community College *of* Philadelphia

## AGENDA

Technology Coordinating Committee

November 18, 2009 2:30 p.m.

B2-26

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- I. Call to Order
- II. Attendance
- III. Approval of past minutes – October 21, 2009
- IV. Old Business
  - a. Alternatives to College News (Fernberger)
  - b. CMS Sub-Committee – Attachment A (Bauer)
- V. New Business
  - a. Academic Affairs Restructuring – Closing Department of Academic Computing – Attachment B (From Dr. Gay by J Bauer)
  - b. Call for other new business items
  - c. College-wide accountable printing solutions (Bromley)
- VI. Adjournment

## **Attachment A**

### **Technology Coordinating Committee November 18, 2009**

**Sub-Committee: Peter Margolis (Chair, A), Bhavesh Brambroliia (A), Ruth Baker (F), Melissa St. Pierre (F).**

#### **Charge:**

As requested and approved by a vote at the October 21, 2009 TCC meeting, this sub-committee will be formed, composed of the members stated above, and have the charges stated below. The sub-committee should avail themselves of resources beyond the TCC and should include members of the Academic Affairs community.

- I. Review the “Procedures, Requirements, and Guidelines for Online Course Conversion Distance (fully online) and Hybrid (online/on campus)” revised February, 2008 for possible updates to guideline and procedure language. These recommendations shall be brought back to the TCC and subsequently forwarded to the Vice President of Academic Affairs for review.
  
- II. Provide a recommendation to the Technology Coordinating Committee for a CMS solution for implementation in 2012 as directed by the Technology Plan (2009-2012) within the Teaching Learning Instructional Resources Goal as noted within Objective I sub-objective 1, 2, 4, 6, and 9. Please note that the selection of a vendor is at the sole discretion of management but input from the TCC will be welcome in developing a possible bid package if needed.

**Attachment B**



OFFICE OF ACADEMIC AFFAIRS  
**MEMORANDUM**

**TO:** Technology Coordinating Committee  
**FROM:** Judith Gay  
**DATE:** November 11, 2009  
**SUBJECT:** Academic Affairs Restructuring – Closing Department of Academic Computing

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This proposal is a recommendation to close the Department of Academic Computing effective Spring 2010. This recommendation completes a broader proposal first presented to the TCC in June 2008 that included a realignment of units into divisions based on commonalities in missions. The decision to close the Department of Academic Computing is based on a review of documents related to the creation of the department; discussions with the faculty in the department; and, a review of organizational structures and options for similarly functioning units in other higher education institutions.

In 2008, as part of the broader realignment in Academic Affairs, the instructional aides in Academic Computing were to become members of the Learning Laboratories Department. This change was recommended through the College standing committees and approved by the President during the past academic year. I expect the details of that move to be completed by Spring 2010. With the move of the instructional aides, the Academic Computing Department no longer provides services to students. The unit will focus on institutional and faculty support related to technology. Thus, this unit is no longer consistent with academic departments at our College and other Colleges which have a central focus on students and particularly on student learning.

Closing the Department of Academic Computing means the two full time faculty members will be laid off. However, their credentials meet the requirements for the Computer Technologies (CT) Department (as evaluated by a faculty committee and as agreed to by the department head and the former dean and current Assistant Dean). Both faculty members will be able to become full time members of the CT department because of the number of courses available for them to teach. One faculty member has expressed an interest in serving as the administrator for the new administrative unit, released from his time as a faculty member. This administrative unit is tentatively titled “Academic Technology” and will continue to be housed in the Division of Flexible Learning Options and Academic Technology.

After discussion at your meeting, please forward this document with any comments and your recommendation to the IWC. In order for the faculty to assume responsibilities in a new

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academic department, this recommendation needs to move to the IWC before that Committee's December meeting.

Thank you.

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### OFFICE OF ACADEMIC AFFAIRS

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