

Community College *of* Philadelphia

1700 Spring Garden Street
Philadelphia, PA 19130

Student Affairs Standing Committee MEETING MINUTES

Wednesday, November 28, 2018
3:30 p.m.

Delegates and Alternates Present:

Administrative Appointees:

- David Asencio
- Claudia Curry
- Nikki Sarpolis

Federation Appointees:

- Edith Birnbaum
- Nicole Duncan-Kinard
- Maureen Rush-Bogutz
- Si Yoo

Student Appointees

- LaKisha Cobb
Had approval to attend today's meeting because she missed her assigned standing committee meeting.

I. Welcome and Call to Order – 3:36 p.m.

II. Approval of Minutes

Minutes for the October 24, 2018 meeting were not prepared for approval. To be approved at the next meeting.

III. Old Business

Grade Appeal

Majority of grade appeals relate to grade changes for Math courses. David recommended that the Committee review the grade appeal process to ensure that it is user friendly. Write a draft by the end of January or February 2019 for approval by this Committee prior to submission to IWC. Faculty should feel at ease with the process and students should not feel overwhelmed. Committee members present agreed with David's suggestions.

David announced that the student handbook is online and is user friendly.

Edits on Handling Disruptive Students Brochure

Send all edits and minor comments to David.

IV. New Business

Should this Committee develop a Hazing policy for presentation to IWC?

V. Next Meeting

Wednesday, January 23, 2019. The College will be closed on Wednesday,
December 25, 2018.

VI. Adjournment

The meeting was adjourned at 4:00 pm.