

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee  
MEETING MINUTES  
January 24, 2018  
3:30 p.m.**

**Delegates and Alternates Present:**

**Administrative Appointees:**

- Claudia Curry
- Andrenna Gibson
- Nikki Sarpolis

**Federation Appointees:**

- Kathryn Birster
- Maureen Rush-Bogutz
- Alexine Fleck
- Elisa McCool
- Aubria Phillips
- Megan Rizzo

**Student Appointees**

- Troy A. Bundy

**I. Welcome and Call to Order – 3:36 p.m.**

**II. Approval of Minutes**

November minutes are approved with edits; December minutes are approved.

**III. New Business**

**Student Code of Conduct**

**Lactation Room Proposal**

Claudia's proposal is being reviewed by Dean Braverman before going to Sam Hirsch.

**Signature Policy**

The revision to this policy was approved by the Academic Affairs committee and will now go to the IWC. If it gets through IWC this semester, the change would take effect for fall 2018. The new policy would move processes back one class period, enabling students to try to get into classes without a signature. The policy applies to 10-week and 15-week classes, not 7-week or online classes.

Another change, starting this semester, will now allow students to move from a 15-week to 10-week class without financial penalty. They will have seven days after the start of the semester to change or move classes.

**Restorative Practices**

As part of Black Lives Matter Week of Practices, the use of restorative practices versus harsh punishments is being adopted in order to productively handle issues and benefit our students. These methods are used in high schools and prisons. Accountability court research will be forthcoming.

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## **IV. Old Business**

### **Student Code**

Sandy is working on an updated version and will send to the group soon.

### **Academic Integrity**

The temporary dean has been holding informal talks with students in cases involving both academic integrity and behavioral issues. For the AI policy, the current language involving how a judicial team is created does not reflect how these issues are being handled. Do we correct the language in the Code first and then decide assess to see if we would like to change this process?

In the English department, the AI committee is not active right now. With the question of reporting or not reporting an AI issue, even informally, in Maxient, and how this may affect a student's transfer opportunities, the group would like to ask the dean's office what they legally have to report to transfer institutions, based on the wording of questions they have seen. Do some institutions want to know if any warnings have been associated with a student, even if they were found not responsible through an informal meeting or through the judicial process? This can help inform our decision to revise the policy and may help individuals decide if an action should be reported to Maxient. The policy is interpreted differently among faculty. Can we, to the best of our ability, make sure all students are treated fairly and equally if we improve the language in this policy, while still leaving room for faculty discretion?

## **IV. Adjournment**

The meeting was adjourned at 4:37 p.m.