

# Community College *of* Philadelphia

1700 Spring Garden Street  
Philadelphia, PA 19130

**Student Affairs Standing Committee  
MEETING MINUTES  
October 25, 2017  
3:30 p.m.**

**Delegates and Alternates Present:**

**Administrative Appointees:**

- Claudia Curry
- Andrenna Gibson
- Sandy Harrill
- Nikki Sarpolis
- Lynne Sutherland

**Federation Appointees:**

- Alexine Fleck
- Elisa McCool
- Aubria Phillips
- Megan Rizzo

**Student Appointees**

- Troy A. Bundy

**I. Welcome and Call to Order – 3:39 p.m.**

**II. Approval of Minutes**

September minutes are approved with changes.

**III. Old Business**

**Student Code of Conduct**

- Sandy had sent Jessica a copy of the code, and Jessica made additions under Appendix A, sexual assault. The text isn't very user friendly. We may have to talk with Jessica again to see what we can do with this—can we put a full definition at the back of the Handbook and leave the shorter definition in the terms section?
- Formatting issues still need to be corrected on pp. 72-73. We can ask Sajeda if she edited the Handbook last year, and we can talk with her about it.
- Still to address: take out Academic Integrity and create its own section and possibly put the appeals procedure for final grades with this; still so many appeals procedures. For Montgomery County Community College, the appeals procedure starts general then gets detailed for easier comprehension.
- The fact that the Code says faculty must report things makes it difficult to have teachable moments, in some cases where plagiarism is not understood by the student, for example, and leaves less room for faculty discretion. Many faculty, staff and students do not understand that when a situation gets to a certain level, there is no going back, which may not have been the original intent or understanding of a faculty member or administrator. Many faculty and staff interpret the policy differently and do not agree on what the policy means and what will happen as a result of reporting, which should be clearly stated if the policy remains. Elisa will send information from the English department about academic integrity and what the department is doing about it.

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In judicial hearings, deans can ignore a group recommendation, and many times they do, so why would faculty or others not have the same option?

- Sandy will send or post the latest document.

## **IV. New Business**

### **Lactation Site for Students**

Claudia is finalizing a proposal and developing a budget for a student lactation room. It would be best to have one in every building, and at every Regional Center. Proposed rooms would have a TV, refrigerator, sink and chair. A policy and criteria should be developed, and Claudia will work on this. Other colleges with lactation rooms have a policy. She will draft the copy and ask the committee to review it. Topics to be addressed in the policy include times of use, purpose of room, what to do if you feel you are retaliated against for using the room, etc.

### **Accountability Court**

Alexine will research the topic, and how area high schools are handling this.

### **Bigger Picture Ideas**

Alexine asked the committee to think more about the educational experiences of our students. We could address bigger ideas to create more positive change for students.

### **Student Appointments**

We will have possibly two more students joining the committee.

### **Signature Policy**

A policy revision is hoped to be ready by January, but that timetable may not be possible. The new policy will address classes in different week terms, distance classes and classes offered once a week.

## **IV. Adjournment**

The meeting was adjourned at 4:51 p.m.