

MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	January 26, 2012
Meeting Time:	3:30 PM
Attendees:	Joan Bush ,Kelly Connelly, Todd Jones, Marline Paramour, Maryann Yannuzzi
Facilitator:	Bhavesh Bambhrolia
Location:	W2-3E
Topic:	Various Topics

Discussion Points

November Meeting Minutes

Bhavesh motions to pass the November Meeting Minutes; motion passed with no objections.

Updates

Osvil Acosta-Morales sent some updates –

There is no news concerning the P & P 5 proposal.

There are some questions around P & P 8 and the IWC has forwarded these to Dr. Gay.

P & P 3 was approved by IWC, but it was not signed by Dr. Curtis; the group is working on further revisions.

P & P 8

The minutes from the previous meeting noted an issue with P & P 8 (Academic Progress) concerning MP grades. As it stands now, MP is considered academic progress and group has previously proposed a change that this be removed from the policy. An MP is counted as a passing grade (equivalent to a D) for both Academic and Financial Aid purposes (though it does count against a student's completion rate for Financial Aid). Todd has concerns because many students have been losing their Financial Aid, and the group does not want to have any policy changes affect Financial Aid negatively.

Currently, if a student gets an MP it counts toward their progress, and if they get an F is counts against their progress. The only instance where Financial Aid doesn't align with the current academic policy is when student has excused withdrawals or academic/time amnesty (unless a student appeals and it's approved).

For Academic reasons, a student can receive an MP twice and are only penalized if they receive an MP for a third time, but for Financial Aid they can only repeat a course twice. The committee will consult with Gim Lim to get clarification on related Financial Aid issues.

In the case of a student who receives a C in a course and chooses to repeat it (either for personal or program reasons), how is a student affected? The student can only repeat the course once and still receive aid for it, but if student receives an F or a W, they can repeat the course as many times as needed but this still counts towards 67% completion rate.

Osvil informed Bhavesh prior to this meeting that Dr. Curtis wanted MP to be considered as a failing grade, i.e. not counting towards academic progress. This means that students could take the course multiple times and still receive aid for it. The IWC has forwarded their concerns about the policy to Dr. Gay.

Other Issues

There are still many concerns about students getting signatures for classes – either students somehow get into the class without signatures (while the instructor already has a waiting list of other students) or there are issues with the paper process and the amount of time it takes. Bhavesh explains that this process could be electronically instead of on paper. Registration also accepts email approvals from instructors and department heads.

There are issues with the faculty withdrawal process (P & P 5) because they have to be done on MyCCP and cannot be done before 20% mark. Bhavesh explains that this is being worked on, and a memo was sent to all department heads informing them that faculty can initiate a drop that's not for attendance reasons. For now, these drop requests can be sent via email to Bonnie Harrington. Moving forward they can be done through MyCCP.

Bhavesh reminds everyone to check the MyCCP Group for meeting documents; they will no longer be emailed.

Adjourn at 4:30.

Respectfully submitted by Rachel Lang-Townsend

Next Meeting

Thursday, February 23 at 3:30 PM in room W2-3E.