

# Community College *of* Philadelphia

**MEETING MINUTES**  
**The Standing Committee on Academic Affairs -**  
**Sub-Committee on Academic Support**  
**September 25, 2005**  
**W2-3E**  
**Community College of Philadelphia**  
**1700 Spring Garden Street**  
**Philadelphia, PA 19130**

**Committee Members Present:**

*Fran DiRosa, Bhavesh Bambhrolia, Todd Jones, Betsy McCoubrey, Diane Freedman  
Alison Tasch*

**Alternates and Delegates Present:**

*Leah Hollis, Marline Paramour, Marquita Buchanan, Mark Nomas*

**Guests Present: Sam Hirsch, Marge Niven, Melissa St. Pierre**

**I. Call to Order**

*Betsy McCoubrey nominated and accepted as co-chair and Sandra Gonzales-Torres nominated but not present to accept nomination.*

**II. Approval of Minutes**

April 24<sup>th</sup> 2008 minutes approved.

**III. New Business: Academic Standards Policy**

**Discussion:**

- Background on the policy was provided.
- Discussion took place on the topics of provisional status.
- Discussion took place on allowing a grade of “D” to be counted as making progress.

**Action Item:**

- A sub-group will gather the results of the focus group that took place in response to the new Academic Standards Policy.

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### **IV. Old Business: Academic Honesty**

- A draft of an academic honesty policy was distributed for committee review.

### **Old Business: Course Add Policy**

- It was reported that only 88 faculty completed the on-line survey that was posted to MyCCP. The survey was available for three weeks. Analysis of the results may be complicated.
- A memo from a faculty member with observations about the add process and suggestions for improvement was distributed.