

Community College *of* Philadelphia

MEETING MINUTES
Sub-Committee on Curriculum
October 8, 2015
3:30 PM, Room M2-34

Committee Members Present

Presiding: C. Porter

ADMINISTRATION

Appointees

C. Porter

Alternate

A. DiBlasi, Jr.

FEDERATION

Delegates

C. Esposito

D. Prejsner

J. Markovitz

L. Gudipati

Alternate

L. Perez

N. Kinard

STUDENTS

Delegates

Shayla Roberson

E. Balaguer

G. Letlough

I. Introductions

C. Porter called the meeting to order at 3:35 pm asked attendees to introduce themselves.

D. Prejsner wanted a recap of September's meeting, not all members received minutes. C. Porter read minutes from September's meeting. J. Markovitz asked for details on the responsibility of the chair/co-chair. E. Balaguer elaborated on the rationale for co-chairs and C. Porter discussed the responsibilities.

II. Committee Chair

The recommendation was made for the 2015-2016 Committee to have co-chairs with one administrator and one faculty member serving in the roles, the Committee members unanimously approved.

C. Esposito nominated S. Thompson for the position of co-chair, representing administrators; A. DiBlasi seconded the motion; S. Thompson agreed via email and Committee members unanimously approved.

C. Esposito nominated J. Markovitz for the position of co-chair, representing faculty; A. DiBlasi seconded the motion. J. Markovitz accepted and Committee members unanimously approved.

III. Minutes

S. Roberson and L Gudipati will alternate serving as recorder for the Committee.

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IV. New Business:

Discussion points, D. Prejsner asked for clarity and suggested the following:

- a.** Is the Sub-Committee on Curriculum meetings open for all College staff to attend?
 - b.** Can up-coming agenda items be posted to the governance page prior to schedule meetings?
 - c.** Can approved minutes from the meetings be posted sooner?
- E. Balaguer requested that student delegate's names be posted to the governance page.

V. Adjournment

The meeting was adjourned at 3:57 PM.